

## **RECORD OF THE LITTLETON & HARESTOCK PARISH COUNCIL MEETING**

**held on Monday, 8<sup>th</sup> September 2025 at 7:00 pm  
at Henry Beaufort School, Harestock.**

**Present:** Cllr L Winn (Chair), Cllr D Tozer, Cllr S Borthwick, Cllr T Jackson and Cllr J Musselwhite

**In attendance:** Mrs L Fielding (Clerk & RFO), City Cllr C Horrill, City Cllr J Morris, City Cllr K Learney, City Cllr S Godfrey, and the Sports Club Management Committee Secretary

**Members of the public:** None.

### **25-063: Apologies for Absence.**

Apologies were received from County Cllr J Warwick, City Cllr J Batho, Cllr C Cunningham, Cllr J Biddlecombe and Cllr C Morton.

### **25-064: Disclosure of Interest.**

Cllr J Musselwhite noted a pecuniary interest in a property listed for a closed enforcement case.

### **25-065: Public Participation.**

None.

### **25-066: Minutes of previous meetings**

The minutes of the meeting of 14<sup>th</sup> June 2025 were presented, and it was noted that there was a small typographical error. It was therefore **proposed by Cllr D Tozer, seconded by Cllr T Jackson, and RESOLVED that with the correction to the typographical error, the minutes of the meeting held on 14<sup>th</sup> July 2025 be approved.**

### **25-067: Review of Open Actions.**

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

### **25-068: County Councillor's Report – County Cllr J Warwick.**

County Cllr J Warwick was not able to attend, but provided a report that, unfortunately, had not been distributed in time for review at the meeting. Cllr L Winn noted that Cllr Warwick had asked the Hampshire County Council Chief Executive to respond to the letter from the Parish Council regarding concerns about the changes to the bus timetables.

**Action:** The Clerk to distribute the monthly report from Cllr J Warwick.

### **25-069: City Councillors' Report – Wonston and Micheldever Ward**

Cllr C Horrill noted the lack of agreement between the districts and the county council's Local Government Reorganisation proposals submitted to the government; however, both proposals included the Isle of Wight as a separate Council. The process for the May 2026 local elections is not yet confirmed, but it is expected that there will be elections for the new unitary shadow authorities in May 2027.

Winchester City Council are introducing food waste collections from October 2025, and the local community can apply for grants up to £3,000 to support expenditure on projects or equipment.

Locally, the concerns about parking in the Hallway are being investigated.

Cllr S Godfrey reported on the progress of the Task and Finish Group regarding the planned Community Governance Review. He noted that only the views of Harestock residents would be required as part of the consultation, as Littleton was not being considered for the new Winchester City Council. He also noted that the City Council would not be able to inform residents of the potential impact on them should they choose to join the new council, as not enough was known at present about what the new council would be responsible for. He suggested that the Parish Council should inform residents about the pros and cons to help them make informed decisions.

Cllr S Godfrey also noted that the proposals for the consultation would be presented to the Licensing and Regulatory Committee when it meets on 29th September, and the consultation could start in October.

Cllr S Godfrey was thanked for his input, however, the Parish Councillors raised a number of concerns regarding the lack of consultation they had received so far including the new information that Littleton was

not being considered as part of the review, the short period the Parish Council had to inform residents about the impact their decisions might have, and the lack of independent scrutiny.

### **25-070: City Councillors' Report – St Barnabas Ward**

Matters regarding the Community Governance Review and the planned Food Waste collections were already covered; however, the St Barnabas report also noted the two planning appeals for the Land West of Lanham Lane, and the Land Adjacent to the Down House.

### **25-071: Local Government Reorganisation**

- a. To note any response to the Parish Council letters regarding the Local Government re-organisation and the Winchester City Community Governance Review.

It was noted that there had not been a response to Parish Council letters regarding the Local Government re-organisation sent to Hampshire County Council, and the Winchester City Community Governance Review sent to the Winchester City Council Task and Finish Group for the Community Governance Review.

- b. To consider feedback from residents regarding the Winchester City Community Governance Review.

Cllr L. Winn reported that the information stand at the Littleton and Harestock Show was very well attended, with councillors engaging with a large number of residents. There was unanimous support from both Littleton and Harestock residents for retaining the current Parish structure. This was clearly demonstrated by an A1 poster, where residents placed stickers to indicate their preferred option.

### **25-072: To consider concerns raised regarding revised bus timetables in the Parish.**

Cllr D. Tozer reported on recent changes to the local bus timetables affecting the No. 7 and No. 16 services, highlighting the negative impact the reduced service would have on residents in Littleton and Harestock. He noted that there had been no consultation prior to the introduction of the new timetable and that the Parish Council had yet to receive a formal response to its letter addressed to the Chief Executive of Hampshire County Council.

Cllr D. Tozer had followed up with County Cllr J. Warwick, who explained that the affected bus routes were not subsidised and that the changes had been made by Stagecoach for commercial reasons. Concerns were raised about special needs students potentially being left without adequate transport. Cllr C. Horrill noted that some students were now unable to arrive at class on time due to the revised No. 7 timetable. However, Cllr Tozer was informed that Hampshire County Council would be making alternative arrangements to ensure students could get to school, and they would welcome information from the Parish Council about any other students who may be facing similar difficulties.

It was suggested that an article be included in the next Parish Council newsletter inviting residents to share any concerns about students' access to school under the new timetable.

Cllr K Learney reported that she would be attending a County Council meeting to discuss the revised bus tables, and asked if Cllr D Tozer could provide some input.

**Action:** Cllr D Tozer to provide information to Cllr K Learney regarding the negative impact the reduced no 7 and no 16 bus services would have on residents in Littleton and Harestock.

**Action:** The Clerk to include an article in the next newsletter inviting residents to share any concerns about students' access to school under the new bus timetable.

### **25-073: External Reports.**

- a. Military Report: Sir John Moore Barracks  
No report.
- b. Police Report  
No report.
- c. King's Barton Forum  
The next meeting is delayed until November.

## d. Littleton and Harestock Sports Club

The Sports Club Management Committee Secretary didn't have anything new to report, but was concerned that there had not been feedback about the electrical consumption in the Sports Pavilion.

**Action:** The Clerk to review the priority of the investigation of the Sports Pavilion Electrical Consumption with the Estates Working Group.

## e. To receive early information from the Croquet Club regarding options for a new watering system.

An initial proposal from the Croquet Club for improvements to their watering system was discussed. The representative from the Croquet Club noted that the club members would be able to do a lot of the preliminary work themselves, and asked for authorisation to plan the project in more detail. He also noted that the Croquet Club were hoping that the Parish Council could make a donation to support the project.

After some discussion, **the Parish Council unanimously approved to support the project in principle, and asked the Croquet Club to provide a detailed plan, which they would need to approve before any work could commence.**

## f. Littleton and Harestock Show Society

The Clerk, in her voluntary role as Chair of the Show Society, reported that the show held on 6th September had been very successful, with many attendees appearing to enjoy the event. It is hoped that the increased attendance will result in a generous contribution to the show's beneficiaries, although full income and expenditure figures will not be available for several weeks.

**25-074: Planning.**

## a. New Applications – to review decisions made under delegated responsibility.

The Clerk reported that, under her delegated responsibility and in consultation with councillors, she had responded to the planning authority as follows:

Table 1: Delegated planning application responses

Reference	Address	Application Detail	Response
25/01474/FUL	St Agnes, Deane Down Drove, Littleton	New replacement detached dwelling following demolition of the existing bungalow	No objection
25/01491/HOU	8 Lyndhurst Close, Harestock	Single-storey front extension	No objection
25/01471/HOU	18 Bramshaw Close, Harestock	Single-storey ground-floor rear extension. Addition of a porch on the front elevation. Associated changes to fenestration and openings.	No objection
25/01496/PNC4	Lower Farmhouse Stud Lane, Crawley	Change of use from Agricultural storage to E(g) (i) Offices	No comment

## b. New Applications – to agree on the Parish Council's response.

Following a review of the new applications, **it was proposed by Cllr J Musselwhite, seconded by Cllr S Borthwick and RESOLVED to submit responses as shown in the table below:**

Table 2: Planning Application responses agreed by the Parish Council

Reference	Address	Application Detail	Response
25/01546/VAR	2 Abbotts Ann Road, Harestock	Variation of Condition 2 (approved plans - Block Plan, Proposed Elevations, Proposed Floor Plans) of planning permission 25/00332/HOU.	No comment
25/01552/HOU	Pamar, Kennel Lane, Littleton	The proposal seeks to create a single-storey rear extension to the existing detached bungalow and to increase habitable space further by creating a first-floor loft extension, following partial demolition of the existing roof. This is to deliver the proposed 4-bed house required by the applicants.  The proposal also seeks to convert and extend the existing detached rear garden Garage to create an Annexe, to build a detached carport and bike shed in the front garden, and to make changes to the landscaping.	Objection

25/01682/TPO	Keranna, 39A Main Road, Littleton	Beech tree - Remove due to fungus.	No comment
25/01473/LIS	The White House Main Road, Littleton	Replacement of 10no. single-glazed casement windows and 2no. casement window bays with new to match existing, incorporating slimline double glazing	No objection

c. Existing Applications.

It was noted that six recent applications previously reviewed by the Parish Council have now been approved by Winchester City Council, and appeals were in progress for two existing applications.

d. Enforcement Matters.

The council noted that there was only one open enforcement case within the Parish, and another had been recently closed.

e. To agree a response to the Planning Appeal for Land West Of Lanham Lane - APP/L1765/W/25/3367467, and any related professional advice fees.

Cllr D. Tozer presented a proposed response to the planning appeal for the Land West of Lanham Lane. He also reported that additional advice had been sought from the Council's planning consultant to strengthen the response by including further information not covered in the original submission to the planning application.

Following a vote, **the Parish Council unanimously RESOLVED to submit the proposed planning appeal response to the appeals inspector.**

**Action:** The Clerk to submit the Parish Council's appeal response to the Land West of Lanham Lane planning appeal.

f. To confirm that Cllr D Tozer will attend and give evidence on behalf of the Parish Council for the planning appeal for Land Adjacent The Down House, Harestock Road - 24/02359/OUT

The Parish Council agreed that Cllr D Tozer should attend the planning appeal meeting for the Land Adjacent to the Down House, Harestock Road, and give evidence on behalf of the Parish Council.

### **25-075: Estates Working Group**

a. To consider a report from the Estates Working Group.

The Clerk summarised the report from the Estates Working Group:-

The new notice board lectern has now been installed in the Conservation Field, and the flower borders in front of the Harestock Shops have been tidied.

#### **Trees**

The arboriculture assessments for both the Littleton Recreation Ground and Bradley Road Playground have been completed by Rowdens Tree Consultancy. Overall, the report identifies less work than feared. In the Bradley Rd playground, one tree is recommended for removal and in the Littleton Recreation Ground, four are recommended for removal.

Rowdens recommends that the study be repeated in three years.

Remedial work on the New Road Ash Tree was carried out recently, but did not fully meet the work specified. This was picked up in the arboriculture assessment. The contractor has been asked to return to complete the job.

#### **Unauthorised encampments**

Cllr C. Morton has been investigating the risk of unauthorised encampments at Bradley Road Playground and Littleton Recreation Ground. He prepared a briefing paper, which was circulated to Parish Councillors, proposing that a policy be developed to outline the necessary actions in the event of an unauthorised encampment.

The Parish Councillors agreed that the information provided was extremely valuable, acknowledged the importance of being prepared, and supported the development of a formal policy to address such situations in the future. The Council expressed their sincere thanks to Cllr C. Morton for his thorough work and dedication in investigating the issue.

### **Fire and Electrical Safety Reviews**

The statutory fire and electrical safety checks on Parish Council owned buildings have been completed and require a small number of upgrades to meet current legislation. New fire regulations require more frequent inspections of fire exits, sensors and alarms.

- b. To consider quotes for work in the Playgrounds and grass cutting in the Conservation Field.

The Clerk presented two quotes for grass cutting in the Conservation Field at the Littleton Recreation Ground, and after some discussion, it was **proposed by Cllr L Winn, seconded by Cllr S Borthwick and RESOLVED to accept the quote from Green Smile for £1,500 plus VAT.**

Cllr L. Winn noted that work could not commence until the Conservation Field Ecology Report had been received and considered.

It was noted that the quotations for the playground work had not yet been finalised.

### **25-076: Parish Action on the Climate Emergency (PACE) Working Group**

- a. To receive an update on the Littleton & Harestock Repair Café and to consider its organisation and any funding requirements.

Cllr Winn reported that the Littleton and Harestock Repair Café had been very successful, having repaired 50 items to date and raised £300. Currently, the Repair Café operates under the umbrella of the Winchester Repair Café. However, there is the possibility that it may be asked to become self-sustaining in the future—either as an independent organisation or as a service of the Parish Council. Both options will require further investigation. The existing volunteers have expressed a preference to remain under the umbrella of the Winchester Repair Café.

Cllr L. Winn noted that the Repair Café would like to offer PAT testing and ensure that trained First Aiders are available during its sessions. The cost of First Aid training is £115 per person, and PAT testing training is estimated at around £200 per person. Ideally, two volunteers would be trained for each course. Cllr Winn asked whether the Parish Council would consider covering these costs from the PACE budget.

Following discussion, it was **proposed by Cllr S. Borthwick, seconded by Cllr T. Jackson, and RESOLVED that the Parish Council would fund the First Aid and PAT testing training for the Repair Café volunteers.**

It was also agreed that Repair Café equipment could be stored in the Green Shed behind the Pavilion.

- b. To consider a report from the Parish Action on the Climate Emergency (PACE) Working Group.

It was noted that several residents had contacted the Parish Clerk expressing interest in having mini-meadows near their homes, and this had been discussed at the most recent PACE Working Group meeting. Cllr T. Jackson had agreed to investigate the ownership of the various proposed sites, as well as to explore the level of local support for the creation of mini-meadows.

### **25-077: Parish Council Finance.**

- a. Payments for endorsement.

The payment lists for July and August (see Appendix A) containing payments already made were presented for consideration.

After some discussion, it was **proposed by Cllr S Borthwick, seconded by Cllr T Jackson and RESOLVED that payments listed on the July and August payment schedules should be endorsed.**

- b. To receive the draft minutes of the Finance and General Purposes Committee.

The draft minutes of the Finance and General Purposes Committee were noted.

- c. To consider proposals from the Finance and General Purposes Committee to use CIL reserves for planned grounds work near the Tennis Cabin, and to increase the budget for tree work. Additionally, to rename and expand the purpose of the Strategic Planning Response Budget.

The Parish Council considered the proposals from the Finance and General Purpose committee.

Following discussion, **the Parish Council unanimously agreed to transfer £5,000 from the Flood Resilience Reserve to the 2025–26 budget for tree work.** It was also agreed to defer the decision on using CIL reserves for the planned grounds work near the Tennis Cabin until additional quotes had been received.

Furthermore, it was proposed by Cllr D. Tozer, seconded by Cllr T. Jackson, and **RESOLVED** to rename the **Strategic Planning Response Reserve to Strategic Response Reserve**, and to broaden its remit to cover all strategic issues, not solely those related to planning.

- d. To note the audit report from the External Auditors.

The Clerk noted that a clean external audit report had been received from the External Auditors, and that they had also offered advice on dealing with rounding errors. The external audit conclusion documents were published on the Council's website and notice boards on the 15<sup>th</sup> August 2025.

- e. To appoint the Internal Auditor for the 2025/2026 financial year and confirm their independence to the Parish Council.

The council considered two quotations for the provision of internal auditor services for the 2025/2026 financial year. In assessing the independence of the proposed auditor, it was noted that the auditor did not live in the Parish, and there were no known connections between the councillors present and the auditor. However, confirmation regarding any potential conflicts of interest is still required from Cllr P. Cunningham, Cllr J. Biddlecombe, and Cllr C. Morton.

It was therefore proposed by Cllr T Jackson, seconded by Cllr S Borthwick and **RESOLVED** to select Mulberry Local Authority Services Ltd as the council's internal auditor for 2025/2026 on the condition that Cllr P Cunningham, Cllr J Biddlecombe and Cllr C Morton can also confirm that the auditor is independent.

**Action:** The Clerk to contact Cllr P Cunningham, Cllr J Biddlecombe and Cllr C Morton regarding the independence of Mulberry Local Authority Services Ltd as the council's internal auditor.

- f. To note the draft minutes of the Recreation Ground Trustees meeting.

The draft minutes of the Recreation Ground Trustees meeting on 27<sup>th</sup> August 2025 were noted.

- g. To review and approve the council insurance renewal documentation

The Clerk presented documentation from Clear Insurance Management Ltd regarding the renewal of the Parish Council's insurance, marking the second year of a three-year long-term agreement. The Clerk noted that the insurance brokers had changed underwriters, and following a detailed review of the proposed policy, the Clerk had identified several differences, which she had raised with Clear Insurance Management for clarification. Additionally, the re-valuation of the Parish Council building had not yet been received, which may affect the quoted premium of £3,133.08.

Following discussion, it was **proposed by Cllr D Tozer, seconded by Cllr S Borthwick and RESOLVED that the Clerk would be delegated the authority to approve the insurance quote up to a maximum of £3,500, in consultation with two councillors from the Finance and General Purposes Committee, subject to receiving satisfactory responses to the outstanding queries.**

- h. To approve payments of new invoices

Table 3: Payments for Approval.

Payee	Details of payment	Total (£)	VAT (£)	Net (£)
Rowden's Tree Consultancy	Visual Tree Inspection of Littleton Recreation Ground and Bradley Rd playground	1,500.00	250.00	1,250.00
<b>Totals</b>		<b>1,500.00</b>	<b>250.00</b>	<b>1,250.00</b>

It was **proposed by Cllr L Winn, seconded by Cllr J Musselwhite and RESOLVED that payments totalling £1,500 should be paid.**

## **25-078: Traffic and Transport.**

- a. To consider concerns raised regarding traffic to and from the Acorn Biodigester site.

Parish Council members met with the Acorn Biodigester team in the Summer, and noted the team's intention to maintain a positive and cooperative relationship with the Parish Council. During the meeting, the Traffic Management Plan was discussed, and the previously agreed percentage of biodigester traffic using Harestock Road was confirmed. However, the Parish Council continues to

express concern regarding the permissive route allowing HGVs and tractors with trailers to travel via Andover Road.

Cllr L Winn and Cllr T Jackson (as a member of WinACC) attended the launch of the Acorn Biodigester at the site near Three Maids Hill on 4<sup>th</sup> September 2025.

b. To consider other Transport and Traffic concerns.

Cllr L. Winn and Cllr C. Morton met with representatives from Wenrick Building Hire at the Harestock Road/Stockbridge Road junction to address pedestrian safety concerns related to the movement of the company's twin-unit haulier vehicles within the Parish. Particular concern was raised about large vehicles travelling along Harestock Road and turning onto Stockbridge Road, where pedestrian safety on the pavements is potentially compromised. During the visit, several of the hauliers' twin-unit vehicles were observed and filmed navigating the junction. Wenrick Building Hire agreed to conduct a Health and Safety assessment and to produce a briefing for all their hauliers. A copy of this assessment will be shared with the Parish Council.

Cllr S. Borthwick reported a recent accident on Main Road involving a vehicle exiting the site of a recently approved planning application for a dog walking area. The vehicle was struck by another car, and the incident was reported to the relevant authorities. As a result, the road was closed for some time.

**25-079: To receive an update regarding the Littleton Memorial Hall.**

Cllr T. Jackson reported that a new trustee had been co-opted, and that a new Chair and Vice-Chair had been elected to the Trust. He was also pleased to report that the application for further grant funding to support the installation of additional solar panels had been approved by Winchester City Council.

**25-080: Items for noting only, or for inclusion on next month's agenda.**

None.

**25-081: Date of Next Meetings:**

a. Parish Council meeting: 13<sup>th</sup> September 2025, 7 pm, Littleton Memorial Hall.

b. Finance and General Purposes Committee Meeting: 19<sup>th</sup> November 2025, Sports Pavilion at 9:30 am.

**25-062: Summary of Actions**

Table 4: Status of Action Points.

ID	Owner	Action Points (Open)	Status
Sep.1	Cllr DT	Cllr D Tozer to provide information to Cllr K Learney regarding the negative impact the reduced no 7 and no 16 bus services would have on residents in Littleton and Harestock.	NEW
Sep.2	Clerk	The Clerk to include an article in the next newsletter inviting residents to share any concerns about students' access to school under the new bus timetable.	NEW
Sep.3	Clerk	The Clerk to review the priority of the investigation of the Sports Pavilion Electrical Consumption with the Estates Working Group.	NEW
Sep.4	Clerk	The Clerk to submit the Parish Council's appeal response to the Land West of Lanham Lane planning appeal.	NEW
Sep.5	Clerk	The Clerk to contact Cllr P Cunningham, Cllr J Biddlecombe and Cllr C Morton regarding the independence of Mulberry Local Authority Services Ltd as the council's internal auditor.	NEW
Jul.1	Clerk	The Clerk (in consultation with the Chair) to write to Hampshire County Council expressing the Parish Council's concerns regarding their proposals for a reorganised unitary arrangement. <b>8 Sept 25: Done.</b>	Closed
Jul.2	Clerk	The Clerk (in consultation with the Chair) to write to Winchester City expressing the Parish Council's position regarding the inclusion of the whole or parts of Littleton and Harestock Parish within a wider Winchester Parish. <b>8 Sept 25: Done.</b>	Closed

ID	Owner	Action Points (Open)	Status
Jul.3	Clerk	The Clerk (in consultation with the Chair) to communicate to residents and other local stakeholders and ask for their feedback regarding the inclusion of the whole or parts of Littleton and Harestock Parish within a wider Winchester Parish. <b>8 Sept 25:</b> Done. There was an article in the newsletter, and an information stand at the Littleton and Harestock Show.	Closed
Jul.4	Clerk	The Clerk to pursue the adoption of the Harestock Red Telephone Box with British Telecom. <b>8 Sept 25:</b> Done. The agreement is signed, and BT are organising to remove the existing equipment.	Closed
Jul.5	Clerk	The Clerk to appoint and instruct playground contractors (in consultation with the Estates Working Group) for the urgent playground work. <b>8 Sept 25:</b> In progress, not all information is available from the playground contractors yet.	Open
Jul.6	Clerk	The Clerk to contact Littleton Landscapes regarding queries on the proposed pond platform installation, and instruct the contractor if the responses are satisfactory. <b>8 Sept 25:</b> Done. Littleton Landscapes has now been instructed. The work is due to be done in October.	Closed
Jul.7	Clerk	The Clerk to obtain one or more quotes for work to install a wooden handrail at the entrance to the Flowerdown Barrows (Tumulus Field). <b>8 Sept 25:</b> No progress yet	Open
Jul.8	Clerk	The Clerk to contact the barrier gate installer and the Police to seek advice on the security of the Recreation Ground Height Restriction Gate and potential improvements. <b>8 Sept 25:</b> The barrier gate installer thought that it was not possible to improve the security; Cllr C Morton is pursuing the issue with the Police.	Open
Jul.9	Clerk	The Clerk to distribute the PACE meeting notes from 29 <sup>th</sup> June 2025. <b>8 Sept 25:</b> Done.	Closed
Jul.10	Clerk	The Clerk to formally request that the DIO provide the latest Ecology report for the SJMB development. <b>8 Sept 25:</b> No progress yet	Open
Feb.3	Clerk	The Clerk to investigate quotes for ecology advice for the Sir John Moore Barracks development. <b>10 Mar 25:</b> Cllr C Morton will provide advice on who to approach <b>14 Apr 25:</b> Four consultants have been approached; however, quotes have not yet been received. More consultants will be approached. <b>12 May 25:</b> More consultants have been approached, but no more quotes have been forthcoming. Cllr S Borthwick may have some additional leads. <b>9 June 25:</b> Reminders and further requests sent out. <b>14 July 25:</b> Only 1 consultant has agreed to quote, but that has not been forthcoming yet. The terms of reference for the work will be sent to Cllr S Borthwick so he can pursue it with a company he knows. <b>8 Sept 25:</b> No progress yet	Open
Jun24.4	Cllr TJ	Cllr T Jackson agreed to pursue his contact and arrange a site visit at the anaerobic biodigester at Three Maids Hill when the plans for the landscaping become clearer. <b>8 July 24:</b> In progress, Cllr T Jackson is organising a site visit in the next few weeks. <b>9 Sep 24:</b> In progress, proposed dates unsuitable. <b>14 Oct 24:</b> Delayed until after the separate meeting about the Travel Management Plan on 22 <sup>nd</sup> October. <b>11 Nov 24:</b> A further meeting is planned for 19 <sup>th</sup> October. <b>9 Dec 24:</b> Action placed on hold until the Spring <b>13 Jan 25:</b> A site visit on 23/01/25 for the wider community has been arranged by "Meeting Place", and it was agreed that Cllr C Morton would attend to represent the Parish Council. <b>10 Feb 25:</b> Site visit report to be discussed under minute item 24.218e. <b>10 Mar 25 / 14 Apr 25:</b> On hold. <b>9 June 25:</b> The Clerk to ask if a new site visit can be arranged.	Open



ID	Owner	Action Points (Open)	Status
		<p><b>14 July 25:</b> The Acorn team would prefer to delay the site visit until after the biodigester is fully commissioned at the end of the Summer; however, they would like to meet with the council separately.</p> <p><b>8 Sept 25:</b> Meeting held with the council in the Summer. The permissive route allowing HGVs and tractors with trailers to travel via Andover Road is still a concern. A launch event was held on 4<sup>th</sup> September.</p>	

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**Appendix A. Payments for endorsement (Confidential information not shown).**

Table 5: Payments in July and August 2025

Date	Ref	To whom paid	Details of payment	Total (£)	VAT (£)	Net (£)
Various	53	Various	Staff Costs for July	2,299.86	0.00	2,299.86
01.07.25	54	British Gas	Sports Pavilion Electricity for 17/03/25 - 16/04/25	100.47	4.78	95.69
04.07.25	55	KT Cleaning	Pavilion Cleaning for June	160.00	0.00	160.00
07.07.25	56	WCC	Council tax on Parish Office	66.00	0.00	66.00
11.07.25	57	Littleton Landscapes	Pond - Summer Cut Back	225.00	37.50	187.50
14.07.25	58	Mainstream Digital	July line rental and June call charges	26.26	4.38	21.88
15.07.25	59	Green Smile Ltd	July Grounds Maintenance and Bin Emptying	<redacted>	<redacted>	<redacted>
15.07.25	60	Winchester City Council	Grant to support the Town Forum night bus	500.00	0.00	500.00
15.07.25	61	Factotum Vintage	Replace refuse bins in Harestock Football Field	280.00	0.00	280.00
15.07.25	62	C&D Trees Ltd	Tree Surgery on New Rd Ash Tree	3,072.00	512.00	2,560.00
21.07.25	63	Business Stream	Water Services (18 June 25 - 28 June 25)	119.14	0.00	119.14
21.07.25	64	WCC	Playground inspections for Apr-June 2025	826.80	137.80	689.00
21.07.25	65	WCC	Dog bin emptying - Quarter 1	390.00	0.00	390.00
21.07.25	66	Lloyds Bank	Banking Service Charge	4.25	0.00	4.25
25.07.25	67	Go Live	July Website Updates & E-newsletter	300.00	0.00	300.00
25.07.25	68	Adobe	Adobe monthly subscription for July	35.39	5.90	29.49
28.07.25	69	BT	1 Apr - 30 June: Broadband	192.06	32.01	160.05
01.07.25	70	British Gas	Sports Pavilion Electricity for 15/06/25 - 15/07/25	121.45	5.78	115.67
04.07.25	71	KT Cleaning	Pavilion Cleaning for July	200.00	0.00	200.00
Various	72	Various	Staff Costs for August	2,299.66	0.00	2,299.66
04.08.25	73	Google	Google account subscription (for Google Forms)	60.00	0.00	60.00
05.08.25	74	British Gas	Office Electricity for 18/06/25 - 26/07/25	20.60	0.97	19.63
05.08.25	75	WCC	Council tax on Parish Office	66.00	0.00	66.00
13.08.25	76	County Supplies	Equipment for Show Day and Pavilion Supplies	54.66	9.11	45.55
13.08.25	77	County Supplies	Further Equipment for Show Day Stall	1.73	0.29	1.44
13.08.25	78	Clerk	Clerk's expenses 27 March 2025 to 24 July 2025	84.37	0.00	84.37
18.08.25	79	Mainstream Digital	Aug line rental and July call charges	25.08	4.18	20.90
18.08.25	80	K Rosewell Welding	Repair to the Harestock football field goal posts, and the Recreation Ground Height Barrier	357.60	59.60	298.00
18.08.25	81	BDO LLP	External Audit Fee	504.00	84.00	420.00
18.08.25	82	Green Smile Ltd	August Grounds Maintenance and Bin Emptying	<redacted>	<redacted>	<redacted>
19.08.25	83	Lloyds Bank	Banking Service Charge	4.25	0.00	4.25
27.08.25	84	Adobe	Adobe monthly subscription for August	35.39	5.90	29.49

27.08.25	85	Go Live	August Website Updates & E-newsletter	300.00	0.00	300.00
27.08.25	86	Biffa	Waste & Recycling collection 29/03/25 - 26/09/25	1,418.98	118.25	1,300.73
27.08.25	87	Mid Hants Fire Protection	Fire Risk Assessment on Parish Council Buildings	354.00	59.00	295.00
27.08.25	88	BT Payphones	Harestock Telephone Box	1.00	0.00	1.00
29.08.25	89	British Gas	Sports Pavilion Electricity for 15/07/25 - 15/08/25	141.51	6.74	134.77
29.08.25	90	Copyman Print and Design	A1 Poster printing/lamination for L&H Show stand x 2	63.60	10.60	53.00

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