

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council, which will be held on **Monday, 8th September 2025**, in the Henry Beaufort School Media Suite at 7 pm

Members of the public are welcome to attend. Anyone who wishes to speak in the public participation section of the meeting should give notice to the clerk at clerk@lhpc.org.uk or 01962 886507 by 12:30 pm on Monday, 8th September 2025.

Signed: *Lisa Fielding* – 3rd September 2025.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 14th July 2025.
 - b. To review open actions.
5. **County and District Councillor Reports.**

To receive reports as follows: -

 - a. County Council Report: Cllr Warwick.
 - b. District Council Report for Wonston and Micheldever Ward.
 - c. District Council Report for St Barnabas Ward.
6. **Local Government Re-organisation**
 - a. To note any response to the Parish Council letters regarding the Local Government re-organisation and the Winchester City Community Governance Review.
 - b. To consider feedback from residents regarding the Winchester City Community Governance Review.
7. **To consider concerns raised regarding revised bus timetables in the Parish.**
8. **External Reports.**

To receive reports as follows: -

 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. Kings Barton Forum.
 - d. Littleton and Harestock Sports Club Report.
 - e. To receive early information from the Croquet Club regarding options for a new watering system.
 - f. Littleton and Harestock Show Society.
9. **Planning.**
 - a. New Applications – to review decisions made under delegated responsibility.
 - b. New Applications – to agree the Parish Council's response.
 - c. Existing Applications – to review status.

- d. Enforcements – to review enforcement matters.
- e. To agree a response to the Planning Appeal for Land West Of Lanham Lane - APP/L1765/W/25/3367467, and any related professional advice fees.
- f. To confirm that Cllr D Tozer will attend and give evidence on behalf of the Parish Council for the planning appeal for Land Adjacent The Down House, Harestock Road - 24/02359/OUT

10. Estates Working Groups

- a. To consider a report from the Estates Working Group.
- b. To consider quotes for work in the Playgrounds and grass cutting in the Conservation Field.

11. Parish Action on the Climate Emergency (PACE) Working Group

- a. To receive an update on the Littleton & Harestock Repair Cafe and to consider its organisation and any funding requirements.
- b. To consider a report from the Parish Action on the Climate Emergency (PACE) Working Group.

12. Finance.

- a. To endorse the latest payment lists for July and August 2025.
- b. To receive the draft minutes of the Finance and General Purposes Committee.
- c. To consider proposals from the Finance and General Purposes Committee to use CIL reserves for planned grounds work near the Tennis Cabin, and to increase the budget for tree work. Additionally, to rename and expand the purpose of the Strategic Planning Response Budget.
- d. To note the audit report from the External Auditors.
- e. To appoint the Internal Auditor for the 2025/2026 financial year and confirm their independence to the Parish Council.
- f. To note the draft minutes of the Recreation Ground Trustees meeting.
- g. To review and approve the council insurance renewal documentation
- h. To approve payments of new invoices.

13. Transport and Traffic

- a. To consider concerns regarding traffic to and from the Acorn Biodigester site.
- b. To consider other Transport and Traffic concerns.

14. To receive an update regarding the Littleton Memorial Hall

15. Items for noting only, or inclusion on the next meeting's agenda.

16. Dates of next meetings.

- a. Parish Council meeting: 13th October 2025, 7 pm, Memorial Hall, Littleton .
- b. Finance and General Purposes Committee Meeting: 19th November 2025, 9:30, Sports Pavilion, Littleton