

LITTLETON AND HARESTOCK PARISH COUNCIL

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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Finance and General Purposes Committee on Wednesday, 27th August 2025, at the Sports Pavilion, Littleton Recreation Ground, Littleton at 9:30 am.

Members of the public are welcome to attend. Anyone wishing to speak in the public participation section of the meeting should notify the clerk at clerk@lhpc.org.uk or 01962 886507 by 5:30 pm on Tuesday, 26th August 2025.

Signed: *Lisa Fielding* – 22nd August 2025

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Minutes of the meeting held on 5th Mar 2025.**
 - a. To approve and sign the minutes.
 - b. To review open actions.
4. **Public Participation.**
5. **Employees**
 - a. To note changes to the Clerk's salary as specified by the Local Government Services Pay Agreement 2025-26.
 - b. To review the confidential payroll control account (Pension, HMRC, wage payments).
6. **Legal Matters / Health and Safety**
 - a. To consider feedback from the Electrical Installation and the Fire Safety Checks on Parish Council Buildings.
 - b. To note that Parish Council Buildings will be revalued for insurance purposes (27th August 2025, 1 pm)
 - c. To note that the trustees of the Recreation Ground Charity have put the charity closure on hold to investigate new information.
7. **Bank Reconciliation** – To receive recent Bank reconciliation reports.
8. **Current Financial State including Reserves**
 - a. To review payments and receipts in comparison to the Council's annual budget.
 - b. To review the reserves position.
 - c. To note the annual Community Infrastructure Levy (CIL) return.
9. **Items for noting only, or inclusion on the next meeting's agenda.**
10. **Date of next meeting** – 19th November 2024.