

# Accounting statements 2023-24

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-23	31-Mar-24			Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
1. Balances brought forward	221,165.00	196,114.00			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	120,265.00	126,681.00	6416	5%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	No explanation required
3. (+) Total other receipts	52,540.00	48,558.00	-3982	-8%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	No explanation required
4. (-) Staff costs	24,389.00	23,910.00	-479	-2%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	No explanation required
5. (-) Loan interest/capital repayments	-		0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	173,467.00	141,493.00	-31974	-18%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	Please explain within the relevant tab
7. (=) Balances carried forward	196,114.00	205,950.00			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	Please explain in the Reserves tab
	Bal c/f checker	Bal c/f checker				
8. Total value of cash and short term investments	196,113.00	205,949.00			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>	
9. Total fixed assets plus long term investments and assets	796,651.00	805,274.00	8623	1%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	-		0	0%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

## All other payments

2022/23	173467	2023/24	141493
	Difference	-31974	
	% Change	-18%	yes explain

Use the table below to breakdown your explanation

(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)

Please ensure you complete the value for both years, please do not provide the movement only.

2022/23	£	2023/24	£	Difference	Explanation (Ensure each explanation is quantified)	Is this purchase an asset and reflected in Box 9
161.73		188.74		27.01	Administration (costs such as data protection registration fee)	
279.76		206.73		-73.03	Office Equipment and Supplies (e.g. paper, ink)	
2,698.13		2921.35		223.22	Utilities (Electricity, Broadbank, Telephone Bills) & Council Tax	
795		1,215.00		420	Audit (Internal and External). New internal auditor with additional audits throughout the year. Paid after each audit.	
4,118.22		2,749.96		-1368.26	Insurance ( Changed insurer in 2023-24 with very good introductory price)	
3121.67		3944.37		822.7	Water & rubbish collection charges	
1253.8		1,075.40		-178.4	Climate Change Work (e.g. Purchase of wildflower seeds, and equipment for climate change events)	Yes to the equipment
840		1,430.00		590	Costs associated with the Speed Indicator Device	
		2,069.00				
1627.25				441.75	Costs to support responses to Strategic Planning applications (e.g planning consultant fees)	
0		333.70		333.7	Printing costs for Littleton Village Design Statement	
1354.24		845		-509.24	Grants covered by LGA 1972 section 137	
1350.00		1350.00		0	Other Donations	
777.16		796.10		18.94	HALC and NALC subscriptions	
828.78		658.48		-170.3	Other subscriptions (ParishOnline, SLCC, etc)	
1470.82		34425		32954.18	Repairs and drainage works in the Car Park	
1140		1560		420	Dog Bin emptying	
21349.89		25234.2		3884.31	Grounds Maintenance (Hedge and grass cutting, leaf clearance etc). Include temporary fencing equipment	Yes to the equipment
1,000.00		3006		2006	Lease of Open Space in Harestock. This year it includes the legal costs for a 4 year lease renewal.	
0		50.16		50.16	Installation of new signs/noticeboards	Yes
280		375		95	Parish Flower and Shrub Planting	
34577.32		12529.71		-22047.61	Maintenance of Parish Council Property. Includes a project this year to redecorate the Sports Pavilion ground floor. Includes some new office equipment.	Yes to the equipment
828		1008		180	Pond Maintenance	
2670		1,310.00		-1360	Tree work including arboricultural inspections	
9122.29		1,049.56		-8072.73	Unplanned work (includes sandbags and sand to support residents to deal with groundwater flooding)	
46965.92		7489.91		-39476.01	Installation of New Playground Equipment	Yes
4071.86		7241.06		3169.2	Play Equipment Maintenance	
2046.60		3101.4		1054.8	Play Equipment Inspections	
20.25		108.55		88.3	Clerk's Parking and Petrol Expenses	
394		128		-266	Councillor and Staff Training	
284.83		416.95		132.12	Councillor Expenses, include specific Chair expenses.	
3694.37		3640		-54.37	Website maintenance and production of monthly eNewsletter	
435.6		0		-435.6	Printing costs for Paper newsletters	
23909.69		19035.99		-4873.7	Above costs are net, this is the total VAT expended.	
<b>Total</b>	<b>173467.18</b>	<b>141493.32</b>		<b>-31973.86</b>		

## Reserves

Box 7      205,950      Precept      126,681

	£	£	£
<b>Earmarked reserves:</b>			
Car park & Engineering works	29,451.09		
Community Infrastructure Levy (CIL)	9,052.79		
Projects			
Flooding resilience	45,000.00		
Football Pitch Improvements	253.28		
Office Equipment	552.00		
Parish Development (includes LVDS)	20,198.47		
Pavilion & Property Repair	17,444.40		
Playground Repair	19,000.00		
Strategic Planning Response Fund	25,097.50		
		166,049.53	
<b>General reserve</b>	39,899.30		
		39,899.30	
<b>Total reserves (must agree to Box 7)</b>			<b>205,948.83</b>