

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 11th December 2023** in the Littleton Memorial Hall at 7 pm.

Members of the public are welcome to attend. Anyone who wishes to speak in the public participation section of the meeting should give notice to the clerk at clerk@lhpc.org.uk or 01962 886507 by 12:30 pm Monday 11th December 2023.

Signed: *Lisa Fielding* – 5th December 2023.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Co-option of a new Parish Councillor.**
 - a. To receive information from the candidate.
 - b. To co-opt the candidate onto the Parish Council.
3. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
4. **Public Participation.**
5. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 13th November 2023.
 - b. To review open actions.
6. **County and District Councillor Reports.**

To receive reports as follows: -

 - a. County Council Report: Cllr Warwick.
 - b. District Council Report for Wonston and Micheldever Ward.
 - c. District Council Report for St Barnabas Ward.
7. **To appoint a new Trustee to the Winchester Villages Trust.**
8. **External Reports.**

To receive reports as follows: -

 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. Kings Barton Forum.
 - d. Littleton & Harestock Sports Club.
9. **Planning.**
 - a. New Applications – to review decisions made under delegated responsibility.
 - b. New Applications – to agree the Parish Council's response.
 - c. Existing Application – to review decisions.
 - d. Enforcements – to review enforcement matters.

10. Estates Matters

- a. To receive an update on Playgrounds work.
- b. To receive updates on Estates work in progress.

11. Parish Action on the Climate Emergency (PACE) Working Group

- a. To approve the proposed LHPC Bio-diversity Policy.
- b. To receive a report from the PACE Working Group.

12. Finance.

- a. To endorse the latest payments list.
- b. To approve payments of new invoices.
- c. To note the minutes of the recent Finance and General Purposes Committee meeting.
- d. To consider the Old Recreation Ground Charity.
- e. To note the interim report from the Council's internal auditor.
- f. To revise the current budget and reserve position based on expected payments until the end of the year.
- g. To approve voucher gifts to Council volunteers (using the Chairman's allowance).
- h. To approve donations on behalf of Council volunteers to Charities (using LGA 1972, s137)

13. Precept and Annual Budgeting

- a. To review and approve a budget for the 2024/25 financial year.
- b. To review and approve a precept figure for the 2024/25 financial year.

14. Parish Council Reports.

To receive reports from members as follows: -

- a. Flood Alleviation.
- b. Littleton Memorial Hall.
- c. Transport and Traffic.

15. CONFIDENTIAL Agenda Item: Flowerdown Redevelopment:

- a. To approve the exclusion of the public for the council to act on professional advice regarding the Flowerdown redevelopment. This is in accordance with the council's standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-sections 2 and 3.
- b. To receive a report regarding the Council's response to the Flowerdown Redevelopment.

16. Items for noting only, or inclusion on the next meeting's agenda.**17. Date of next meeting**

- a. Parish Council meeting: 8th January 2024, 7 pm, Henry Beaufort School, Media Suite.