

RECORD OF THE LITTLETON & HARESTOCK PARISH COUNCIL MEETING

held on Monday 10th July 2023 at 7:00 pm
at Littleton Millennium Memorial Hall

Present: Cllr D Tozer (Acting Chair), Cllr P Cunningham, Cllr T Jackson, Cllr L Winn and Cllr J Musselwhite.

In attendance: Mrs L Fielding (Clerk & RFO), Cllr K Learney and Cllr C Horrill.

Members of the public: Four.

23-064: Apologies for Absence.

Apologies were received from Cllr J Biddlecombe, County Cllr J Warwick, City Cllr J Morris and City Cllr J Batho.

23-065: Disclosure of Interest.

Cllr D Tozer and Cllr J Musselwhite declared a **personal interest** in the wildflower area at the corner of Buriton Rd and Rockbourne Rd.

23-066: Public Participation.

One member of the public expressed an interest in the council's feedback on the sale of the land behind the Running Horse public house.

23-067: Minutes of previous meetings

The minutes of the meeting of 12th June 2023 were presented, and it was **proposed by Cllr L Winn, seconded by Cllr T Jackson, and RESOLVED that the minutes of the meeting held on 12th June 2023 be approved.**

23-068: To consider the Council's next steps for responding to the sale of the Running Horse wooded area

It was resolved that the agenda item to discuss the sale of the small wood behind the Running Horse would be brought forward.

It was noted that discussion with the Estate Agents selling the wood had been unsuccessful. There had been 30 responses from the public about their use of the area, and that could be input to an application for the wood to be an asset of community value (ACV) which allows for 6 months for residents to purchase the property. However, officers at Winchester Council had reported that it would take up to 8 weeks from the day it is received and by that time the property could have been sold. It would be possible to apply for a right of way through the wood which is a long process which could take several years and would require more detailed evidence of use from residents. The Clerk had made an expression of interest to the Community Asset Fund which had been accepted, and the Parish Council could raise a full grant application if required.

After much discussion, **it was proposed by Cllr T Jackson, seconded by Cllr P Cunningham and RESOLVED that the right of way application should be pursued.**

Action: The Clerk to pursue a right-of-way application for the Running Horse wooded area.

23-069: Review of Open Actions.

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

It was noted that there had been a significant number of actions, and the Clerk was thanked for her work on them.

23-070: County Councillor's Report – County Cllr J Warwick.

County Cllr J Warwick was not able to attend but provided a report (see Appendix A pre-circulated to the Parish Councillors).

Cllr L Winn suggested that some of the information in County Cllr J Warwick's report could be publicised through the PACE Climate Change Group.

Action: Cllr D Tozer to contact Cllr Warwick regarding the new Local Nature Recovery Strategy for the region.

23-071: City Councillors' Report – City Cllr C Horrill.

City Cllr C Horrill reported that there will be a meeting to discuss the next steps for the Station Approach Project, and there is a planned consultation for the public to comment on Waste collection and processing including food waste. A project to produce a new code of conduct for Winchester district councillors is planned for the Autumn, and once it is approved Winchester City Council hope that Parish Council will also adopt the same document.. A revised SHELAA list is to be discussed by the cabinet and will include two new development proposals in Littleton. City Cllr C Horrill also noted that locally there is a large amount of fly-tipping and that residents could use an app on their phones to report it, and it was agreed that the Parish Council would add this information to the enewsletter.

24-072: City Councillors' Report – City Cllr K Learney

City Cllr K Learney reported that the city council had been investigating the capacity for increased renewable energy, views had been sought from residents with both a drop information sharing session, and a survey which is available on the city council's website.

23-073: Military Report: Sir John Moore Barracks.

The ATR representative RSM WO1 Bould was unable to attend and no matters were raised.

23-074: Police Report.

PCSO Leung was unable to attend and no matters were raised.

23-075: Littleton and Harestock Show.

The Clerk reported that plans for the show are progressing well and that a leaflet will be delivered through residents' doors by Royal Mail at the end of the month.

23-076: Littleton and Harestock Sports Club.

The football club representative, supported by the Sports Club Chair, presented a case for the return to pre-Covid usage of the football fields. Following much discussion about car parking, and queries to the football club representative about continued care of the football pitches, it was **proposed by J Musslewhite, seconded by Cllr L Winn, and RESOLVED to lift the restrictions for the next season (2023/24) with regular reviews of progress, the first one being in January 2024.**

It was also noted that the car parking pressures need to be monitored, especially when other events are being held at the hall.

Action: The Clerk to provide the Football Club with the car parking study report produced by former councillor E Maun.

24-077: King's Barton Forum.

It was noted that the next meeting would be on Zoom on 11th July, and it was agreed that Cllr D Tozer would represent the Parish Council at the meeting and in the future.

23-078: Planning.

The Planning Schedules for July 2023 were circulated and discussed.

a. New Applications.

The Clerk reported that according to the temporary delegation schedule, and after consultation with councillors, she had not raised any objections for 23/01110/HOU (74 Main Road, Littleton).

After some discussion, the Parish Council resolved to object to 23/01287/HOU (13 Chawton Close, Harestock). Two other applications had recently been received and it was agreed that they would be dealt with under the Clerk's delegated responsibility.

b. Existing Applications.

It was noted that five applications previously reviewed by the Parish Council have now been approved by Winchester City Council including one that the Parish Council had objected to.

c. Enforcement Matters.

The council noted that there was only one open enforcement case currently being pursued by Winchester City Council, and another had been closed.

23-079: Local Environment.

a. Noise nuisance near Harestock Rd.

The council reviewed the response from the Winchester City Council public protection team which stated that it was unlikely that the noise arising from the use of the fields could be considered as a statutory nuisance, and that should there be more than 14 occurrences of motorbike use on the fields, this should be reported to the planning enforcement team. This was not the response the council hoped for, however, it was agreed that the Clerk should contact the residents concerned and ask how they would like to proceed if there were 14 occurrences of motorbike use on the fields.

Action: The Clerk to inform residents of the response from the WCC public protection team, and ask how they wish to proceed regarding notification to the enforcement team should 14 occurrences of noise occur.

b. To review progress on the revised Littleton Village Design Statement (LVDS)

The LVDS has been updated according to the responses from the public consultation, apart from two responses which are waiting for input from the ecology specialist. Cllr J Biddlecombe has provided the required public comment response and actions documentation to the planning officer and has proposed that should we not hear back from the ecology specialist then the most recent LVDS should be adopted as a supplementary planning policy.

23-080: Estates Matters

a. To receive an update on Playground improvements

Cllr L Winn reported that quotes had been received for the various maintenance works to deal with issues raised in the annual inspection reports.

At Bradley Road playground, two quotes of £3,860 and £4,065.05 had been received for maintenance of the tyre see-saw, the snail see-saw, the multi-spin, and surfacing at the flat swings. Unfortunately, the quotes were not quite like-for-like, and therefore Cllr L Winn proposed that the Clerk be delegated to follow up with the contractors and choose the supplier up to a cost of £4,000.

An expensive quote of £4,640 for repainting various pieces of equipment at Bradley Rd had been received, and Cllr L Winn proposed that the Clerk be delegated to instruct other painters at not more than £3,000.

At Littleton playground, work to inspect the Aerial runway and double rower had been quoted at £750 and £1,352.50 however the more expensive quote included a repair which may not be required if the double rower was considered to be at end-of-life. Cllr L Winn proposed that the Clerk be delegated to contact the cheaper supplier to understand the cost of a repair, to select a supplier up to the cost of £1,352.50, and to arrange for the disposal of the double rower if it was at end-of-life.

Quotes received to restore surfacing in Littleton playground were significantly different at £3,850.00 and £6,506.68 with the more expensive supplier quoting for wet pour rather than tiger mulch. Cllr L Winn proposed that the Clerk contact the supplier to revise the quote so that it specified tiger mulch and to be delegated to select the supplier.

After some discussion, it was **proposed by Cllr D Tozer, seconded by Cllr T Jackson and RESOLVED to endorse the proposals from Cllr L Winn and for the Clerk to be delegated to act in consultation with Cllr L Winn according to the proposals specified above.**

Cllr L Winn noted that quotes for the Flat Swing surfacing, and additional repair and paint work at Littleton playground would be presented at the September Parish Council meeting.

It was also noted that a resident had raised a concern about the Rocking Rabbit in Bradley Rd where the rabbit ears were quite close to the face of a two year old child and they were worried the child may get a nasty knock. Advice was sought from the Winchester City Council play inspectors, who reported that play areas are designed for a varied age range and that not all equipment is suitable for all. The Rabbit springy is designed for older children able to safely use it on their own, as it has no side supports. After some discussion, the council agreed not to take any action to modify the Rocking Rabbit.

Action: The Clerk to inform the resident of the Council's decision regarding the Rocking Rabbit concern.

- b. To receive updates on Estates' work in progress.

The Clerk reported that the proposed new green path in the Littleton Conservation Field had not been implemented as it would cause too great an impact on the wildflowers. The Chafer grub spot treatment had been completed and was currently fenced off.

The six-monthly fire alarm testing, the annual PAT testing and emergency light testing had been completed, and plumbing repairs had been made to leaks in the gents toilet in the Pavilion, the wooden storage shed and in the Pavilion eaves. Additionally, the hand dryer in the ladies toilet in the Pavilion was broken and has been replaced. It was hoped that progress could soon be made on other Pavilion repair and maintenance tasks that have previously been identified.

The soakaways in the main car park have been emptied following recent very heavy rain which flooded under the hedge and caused problems in some properties in the Hall Way.

A meeting has been arranged with English Heritage to discuss various issues in the Tumulus field with the Tumulus field volunteer wardens, and work on the Harestock flower beds is planned for next month.

23-081: Parish Action on the Climate Emergency (PACE) Working Group

- a. To receive a report from the PACE chair.

Cllr L Winn summarised the report from the PACE meeting held on 9th July, see Appendix B.

She also noted that the wildflower meadow sign had been put up since the meeting, that the plans for the Eco Fair on 30th September were going well, and it was hoped to source a gazebo for the event. The PACE working group would also like to use some of the Climate Change budget to produce an information leaflet on local recycling, and to book the Millennium Hall for a potential Repair Café event, and this was agreed in principle. Cllr L Winn also proposed that the use of a Dropbox and an online booking system for the thermal imaging camera bookings during the Winter period may reduce the workload for the Clerk.

Action: The Clerk to ask the Show Committee if the council could borrow a gazebo.

Action: The Clerk to check if the insurance company will cover the use of a borrowed gazebo.

Action: Cllr L Winn and the Clerk to investigate options for streamlining booking and picking up the Thermal Imaging Camera for Winter 2023.

- b. To approve the revised and renamed terms of reference for PACE.

Cllr D Tozer presented the revised and renamed terms of reference and following some discussion it **was proposed by Cllr D Tozer, seconded by Cllr T Jackson and RESOLVED to approve the LHPC PACE Working Group Terms of Reference, version 2.1.**

23-082: Parish Council Finance.

- a. Payments for endorsement.

The payment list for June (see Appendix C) containing payments already made was presented for consideration.

After some discussion, **it was proposed by Cllr L Winn, seconded by Cllr J Musselwhite and RESOLVED that payments on the payments schedule should be endorsed.**

- b. To approve payments of new invoices
None.

- c. To consider a request from the Running Horse manager for the Parish Council to install and maintain a defibrillator at the Running Horse which would be paid for (in-part) by a donation of £1000.

The Clerk presented the costs for purchasing and continued maintenance of a defibrillator at the Running Horse, with the initial costs being approximately twice the donation proposed by the Running Horse manager. She also noted the implications of being a registered owner, including the requirement to regularly check the defibrillator pads and batteries.

After some discussion where the council thought it was not appropriate for them to be registered as the owner of the proposed defibrillator, **it was proposed by Cllr D Tozer, seconded by Cllr P Cunningham**

and RESOLVED to accept the donation, and provide the necessary additional funds to purchase the defibrillator and the defibrillator box, and then gift the equipment back to the Running Horse.

It was expected that the Running Horse management would arrange for the installation and subsequent maintenance of the defibrillator, however, they would be able to apply for funding for future defibrillator pads and batteries if required.

Action: The Clerk to inform the Running Horse manager regarding the decision on the purchase of a defibrillator.

Action: The Clerk to contact the March Hare in Harestock to offer the same defibrillator purchase scheme as the Running Horse.

- d. To consider if the council should purchase an antique AA sign as suggested by a member of the public.

Cllr D Tozer presented a proposal from a member of the public offering the council, for £600, an antique AA sign which was once sited in Littleton. After some discussion it was **proposed by Cllr D Tozer, seconded by Cllr L Winn and RESOLVED, not to purchase the sign.**

It was noted that the local history group might be interested in purchasing the sign.

Action: The Clerk to inform the member of the public that the antique AA sign is not required and that he could contact the local history group.

23-083: Parish Council Reports.

- a. Flood Alleviation.

Cllr P Cunningham reported that all the license agreements for the Littleton works were now in place, but it was not in time for the Hampshire County Council Autumn 2023 flood alleviation project, and that the Littleton works were expected to be implemented in Winter 2024.

- b. The Millennium Memorial Hall.

Cllr T Jackson reported that there was good progress on the improvements to the electrical setup at the Hall with a three-phase smart meter to be installed in August. The trustees have also applied for a grant for a 13.5kw battery and a decision is expected imminently.

- c. Transport and Traffic

As part of the work for the scoping project to improve pedestrian safety near the Running Horse, a traffic and pedestrian/cyclist survey has been completed, however, the results have not been received yet.

23-084: Confidential item: Flowerdown Redevelopment

It was proposed by Cllr D Tozer, seconded by Cllr L Winn and RESOLVED to exclude the public for the council to consider and act on professional advice regarding the Flowerdown redevelopment. This is in accordance with the council's standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-section 2 and 3.

Cllr D Tozer summarised the progress on actions taken based on the advice from the Council's planning consultant.

23-085: Items for noting, AOB, or for inclusion on next month's agenda.

Attention was drawn to the local news that InstaVolt was proposing a 50 bay EV Charging Service Station at Three Maids Hill.

23-086: Date of Next Meetings:

- a. Parish Council meeting: 11 September 2023, 7:00 pm, Henry Beaufort School Library, Harestock.
b. Finance and General Purposes meeting: 6th September 2023, 9:30 am, Littleton Sports Pavilion.

23-087: Summary of Actions

Table 1: Open Action Points.

ID	Owner	Action Points (Open)	Status
Jul.1	Clerk	The Clerk to pursue a right-of-way application for the Running Horse wooded area.	NEW
Jul.2	Cllr DT	Cllr D Tozer to contact Cllr Warwick regarding the new Local Nature Recovery Strategy for the region.	NEW
Jul.3	Clerk	The Clerk to provide the Football Club with the car parking study report produced by former councillor E Maun.	NEW
Jul.4	Clerk	The Clerk to inform residents of the response from the WCC public protection team, and ask how they wish to proceed regarding notification to the enforcement team should 14 occurrences of noise occur.	NEW
Jul.5	Clerk	The Clerk to inform the resident of the Council's decision regarding the Rocking Rabbit concern.	NEW
Jul.6	Clerk	The Clerk to ask the Show Committee if the council could borrow a gazebo.	NEW
Jul.7	Clerk	The Clerk to check if the insurance company will cover the use of a borrowed gazebo.	NEW
Jul.8	Cllr LW & Clerk	Cllr L Winn and the Clerk to investigate options for streamlining booking and picking up the Thermal Imaging Camera for Winter 2023	NEW
Jul.9	Clerk	The Clerk to inform the Running Horse manager regarding the decision on the purchase of a defibrillator.	NEW
Jul.10	Clerk	The Clerk to contact the March Hare in Harestock to offer the same defibrillator purchase scheme as the Running Horse.	NEW
Jul.11	Clerk	The Clerk to inform the member of the public that the antique AA sign is not required and that he could contact the local history group.	NEW
May.6	Clerk	The Clerk to arrange for the change in bank signatories. 12 June 23: Bank mandate forms have been received. 10 July 23: In progress, Lloyds bank – two signatories removed, however more information is needed to complete the form for additional signatures. The other two bank forms need further signatures.	Open
Oct.6	Clerk	The Clerk to further investigate the requirement for a separate Cyber insurance policy 12 Dec 22: Low priority at the moment.	Hold
Oct.9	Cllr EM	Cllr E Maun to investigate costs to extend the existing car park speed bumps. 14 Nov 22: On hold until separate car parking spaces are defined.	Hold

Table 2: Closed Action Points

ID	Owner	Action Points (Closed)	Status
June.1	Clerk	Cllr J Biddlecombe to contact Upham Brewery to discuss options for the wooded area behind the Running Horse including a potential lease to the Parish Council. 10 July 23: Done. Discussions were not successful.	Closed
June.2	Clerk	The Clerk to investigate if the community value asset list included the wooded area behind the Running Horse and if not the possibility to register it after the area had already been put up for sale. 10 July 23: Done. It is possible but the nomination for an ACV listing can take up to 8 weeks from the day it is received, and WCC officers said that as it was part of the initial ACV listing of the pub and was deemed to not be of community value then additional evidence would be needed to support the case.	Closed
June.3	Clerk	The Clerk to contact County Cllr J Warwick to ask for advice regarding the wooded area behind the Running Horse. 10 July 23: Done. Cllr Warwick has passed the query to the senior countryside officer.	Closed
June.4	Clerk	The Clerk to investigate a possible grant from the Community Asset Fund to purchase the wood behind the Running Horse. 10 July 23: Done. The Clerk has completed an expression of interest application which has	Closed

Signed: _____ Date: _____

ID	Owner	Action Points (Closed)	Status
		been accepted and the council could move forward to a full grant request if required.	
June.5	Clerk	The Clerk to arrange to get information from residents on their use of the path through the Running Horse Wood. 10 July 23: Done. 30 residents have replied.	Closed
June.6	Clerk	The Clerk to investigate if the wooded area behind the Running Horse is protected. 10 July 23: The clerk contacted a resident who had some information but nothing conclusive has been found. The tree felling license was received from another resident which shows that any felled trees must be re-instated.	Closed
June.7	Clerk	The Clerk to investigate registering the path in the Running Horse wood as a right of way. 10 July 23: Done. See minute item 23-068.	Closed
June.8	Clerk	The Clerk to send a thank you note to the RSM for the care and attention that Cllr J Musselwhite and his wife received at the Sounding the Retreat Event at the SJMB. 10 July 23: Done.	Closed
June.9	Clerk	The Clerk to ask the PCSO if there had been any further issues concerning an Arson report in Harestock. 10 July 23: Done. 4 vehicles were damaged, and there was a further incident of arson on a fence, but there was no evidence to say it was linked. Investigations are ongoing.	Closed
June.10	Clerk	The Clerk to check with the football team when the next FA evaluation for the football pitches will occur and ask for professional advice on the usage of the pitches. 10 July 23: Done. FA report has been received..	Closed
June.11	Cllr JB	Cllr J Biddlecombe to contact WCC to follow up on the proposed changes to the LVDS. 10 July 23: Done. Still waiting for two comments regarding bio-diversity information..	Closed
May.1	Clerk	The Clerk to send formal thank you letters to the recent council members who have stood down. 12 Jun 23: In progress. 10 July 23: Done and signed by Cllr J Biddlecombe.	Closed
May.4	Clerk	The Clerk to collate information about anti-social behaviour near Harestock Rd, and forward a letter to WCC. 12 June 23: Information from residents and the police received, a draft letter has been produced and is currently being reviewed. 10 July 23: Done and response has been received from the Environment Protection team who believe this is not a statutory nuisance and that if more than 14 cases occur the enforcement team should be contacted.	Closed
May.5	Clerk	The Clerk to inform the Show Society and the Sports Club that a council representative will no longer attend their meetings, but instead invite them to attend and report at future Full Council meetings. 12 June 23: Show Society informed, and some members of Sports Club, but an official letter has not been sent yet. 10 July 23: Done.	Closed
May.8	Clerk	The Clerk to submit the required AGAR documentation to the external auditor. 12 June 23: Documents are on the website, Public rights period starts 12 th June 2023. Documents will be sent to the external auditor now that the May meeting minutes are approved. 10 July 23: Done.	Closed
Jan.2	Clerk	The Clerk is to contact Hampshire Records Office to arrange to view old Parish Council minutes. 13 Feb 23: Reviewed records over 2 days, need further investigation. 13 Mar 23: No update. 11 Apr 23: The Clerk will follow up after the end of the financial year work is completed. 15 May 23/12Jun23: No change. 10 July 23: Appointment arranged for 11 th July.	Closed

Appendix A. County Councillor Report – Cllr J Warwick Winchester Downlands July 2023

Improving Recycling and Reuse at the Household Waste Recycling Centres

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are fantastic re-sale sections at all sites where reusable items can be left. It's a great place to hand in things you no longer need, or to pick up a bargain.

Most HWRCs in Hampshire will be able to recycle the following materials:

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles

Check the County Council's website to find out what is accepted at your local [Household Waste Recycling Centre](#). Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website.

Government appoints Hampshire County Council to take the lead role in local nature recovery

Hampshire County Council has been appointed by our government to prepare a 'Local Nature Recovery Strategy' for Hampshire, including the areas of Portsmouth and Southampton. £388,000 will be provided to coordinate the development of the new strategy in collaboration with key partners.

The Strategy will bring together organisations and residents to restore precious habitats, protect wildlife and combat climate change.

Hampshire County Council is one of 48 individual local authorities across England designated as leads for the delivery of Local Nature Recovery Strategies and will work with Southampton and Portsmouth unitary authorities, the region's two national parks and all eleven district and borough councils across Hampshire.

Pan-Hampshire County Deal

Hampshire County Council has today welcomed the statement of intention from our government to progress a single County Deal for the area, designed to bring significant investment into Hampshire's economy and devolve other funding and powers currently held in Whitehall Departments. The deal recognises the importance of the whole region to potentially securing an additional £1.14bn of investment for our combined population of 2 million residents.

The Leaders of Hampshire County Council, Portsmouth, Southampton City Councils and the Isle of Wight Council will be invited to participate in negotiations with the Government to move a potential Pan-Hampshire Deal forward.

The Pan-Hampshire area covers Hampshire County Council, Southampton and Portsmouth City Councils, the 11 district and borough councils within the County Council administrative area and the Isle of Wight Council.

Health and Wellbeing Board

In June the board received the Director of Public Health's Hampshire Mental Wellbeing Strategy and Suicide Prevention Plan.

The Board were grateful for a moving presentation from Angela Forster, a member of the Voices collection of People with Living Experience of Suicide, who runs the charity Sasha's Project. Angela spoke about her daughter, Sasha, who had died by suicide and about the inspirational work undertaken by Sasha's Project in supporting young people and those affected by suicide.

Members discussed the importance of talking, holding difficult conversations and the significance of asking the question, 'Are you ok?' Members were supportive of extending guidance for staff and employees which

Signed: _____ Date: _____

could be used by all organisations to enable a collective approach to supporting staff on the topic of suicide. For further information:

<https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=193&MId=10676>

Appendix B. Report of the Littleton & Harestock PACE Group

The Littleton & Harestock PACE group is due to meet on Sunday, 9th July and any additional information will be included in an oral report to the LHPC meeting on 10th July.

Table 3: PACE Working Group Activity List

Activity	Detail	Impact for Parish
Buriton Road Mini Wildflower meadow	Winchester City Council have agreed that an area of land at the corner of Buriton Rd and Rockbourne Road could be set aside to encourage the growth of native plants. This means that local people (under the auspices of the Parish Council) will take on responsibility for maintaining the site and it will no longer be mowed by council contractors. Signage has been designed and is being created from recycled materials by a volunteer (see appendix).	Submission of a plan for the site Risk assessment ✓ Submission of insurance cover to WCC ✓ Decision: There may be a need for more official signage in the future.
Information on recycling opportunities	Local people have asked at a number of events for better information on how and where to recycle. Other websites and organisations have collated this so we plan to create links to useful information on our Climate Change page on the LHPC website. We would also like to produce a leaflet with summary information and links. This is being drafted by a volunteer.	Decision: Funding of a leaflet
Repair Café	We have contacted the Winchester Repair Café to see if we could host one of their Café sessions in the parish. Initial responses are positive and further discussions are planned.	Decision: Possible funding of the Hall as a venue for a Repair Café.
Eco Fair	We are planning a mini-Eco Fair on Saturday, 30 th September 2023 outside the March Hare pub to coincide with Winchester Green Week. This would involve a number of stalls including energy-saving, recycling, wildflower meadow, waste prevention.	Decision: Funding of banners
Thermal Imaging Camera	The eco fair would publicise the Thermal Imaging Camera loan scheme and it was likely that demand would rise soon afterwards. The administration of the scheme – which was effectively piloted in the late Spring needs to be reviewed and options are being considered. This might include the use of volunteers or local shops, an online booking system, a drop box.	Decision: possible funding of a second camera via a grant scheme. Establishment of an online booking system with possible need for additional infrastructure eg drop box.

Appendix C. Payments for endorsement (Confidential information not shown).

Table 4: Payments in June 2023

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
01.06.23	39	British Gas	Office Electricity for 18/04/23 - 18/05/23	31.26	1.49	29.77
01.06.23	40	KT Cleaning	Pavilion Cleaning for May	200.00	0.00	200.00
05.06.23	41	True Potential	Pension Payment for April	135.55	0.00	135.55
05.06.23	42	True Potential	Pension Payment for May	135.55	0.00	135.55
05.06.23	43	WCC	Council tax on Parish Office	66.00	0.00	66.00
09.06.23	44	Green Smile Ltd	June Grounds Maintenance	<redacted>	<redacted>	<redacted>
09.06.23	45	Brooks Electricals	PAT testing & Emergency Light Testing	432.00	72.00	360.00
09.06.23	46	Haywoods	Office Under desk pedestal	328.44	54.74	273.70
09.06.23	47	Mainstream Digital	May telephone usage & Quarterly Rental	50.70	8.45	42.25
13.06.23	48	Steveleesplanning	Planning advice for Sir John Moore Barracks Development	875.00	0.00	875.00
13.06.23	49	C&D Trees	Removal of dead stems/trees and hanging branches at Littleton Cricket field	264.00	44.00	220.00
13.06.23	50	Fire & Security Hampshire	Pavilion Fire Alarm Service	70.00	0.00	70.00
20.06.23	51	Screwfix	Barrier Fencing and pins for chafer grub treatment protection	194.95	32.50	162.45
20.06.23	52	JRH Plumbing	Supply and fit 2 x pairs of taps in Gents w/c in the Sports Pavilion	115.00	0.00	115.00
20.06.23	53	Complete Weed Control	Treatment of Broad Leaf Weeds in the Cricket Outfield	349.20	58.20	291.00
20.06.23	54	Jetstream Drain Cleaning Ltd	Clean out and remove waste from soakaways in Recreation Ground Car Park	685.00	0.00	685.00
20.06.23	55	St Catherine's Church	Churchyard Donation	1350.00	0.00	1350.00
25.06.23	56	Adobe	Adobe monthly subscription for June	35.39	5.90	29.49
25.06.23	57	Go Live	June Website Updates & E-newsletter	300.00	0.00	300.00
25.06.23	58	Clerk	Clerk's salary June	1,403.00	0.00	1,403.00
27.06.23	59	PHS Group	Pavilion sanitary service for 12 months	283.42	47.24	236.18
27.06.23	60	HMRC	Tax & NI on June salaries	336.02	0.00	336.02
28.06.23	61	Cartridge People	Ink for IP8750 Printer	37.98	6.34	31.64
30.05.23	62	British Gas	Sports Pavilion Electricity for 11/05/23 - 11/06/23	77.64	3.70	73.94
30.06.23	63	KT Cleaning	Pavilion Cleaning for June	160.00	0.00	160.00