

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
Tel: 01962 886507
Email: clerk@lhpc.org.uk

Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 11th September 2023** in Henry Beaufort School, Function Suite at 7pm.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 11th September 2023.

Signed: *Lisa Fielding* – 6th September 2023.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 10th July 2023.
 - b. To review open actions and deal with any matters arising not on the agenda.
5. **County and District Councillor Reports.**

To receive reports as follows: -

 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Reports.
6. **External Reports.**

To receive reports as follows: -

 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. Kings Barton Forum.
 - d. Littleton & Harestock Show.
 - e. Littleton & Harestock Sports Club.
7. **Littleton Millennium Memorial Hall.**
 - a. To consider the Parish Council vacancy on the Millennium Memorial Hall Trustees Board.
 - b. To consider a proposal for changing the name of the Millennium Memorial Hall to Littleton Memorial Hall.
 - c. To receive a report on other Millennium Memorial Hall matters.
8. **Planning.**
 - a. New Applications – to review decisions made under delegated responsibility.
 - b. New Applications – to agree the Parish Council's response.
 - c. Existing Application – to review decisions.
 - d. Enforcements – to review enforcement matters.

- e. To receive feedback on the adoption of the Littleton Village Design Statement (LVDS)
- f. To agree the response to the “Out Of Area” application for change of use to the Three Maids Motocross site.

9. Local Environment.

- a. To consider re-applying for the Parish’s existing “Assets of Community Value”.
- b. To receive an update regarding the application for a Right of Way in Littleton.

10. Estates Matters

- a. To receive an update on Playground improvements.
- b. To receive an update regarding a proposal to improve the drainage and surfacing in the Overflow Car Park.
- c. To receive an update on the Littleton Sports Pavilion maintenance works.

11. Parish Action on the Climate Emergency (PACE) Working Group

- a. To receive a report from the PACE chair.

12. Finance.

- a. To endorse the latest payments lists for July and August.
- b. To approve payments of new invoices.
- c. To receive the minutes of the Finance and General Purposes Committee.
- d. To note the annual Community Infrastructure Levy (CIL) return.
- e. To review the reserves position, and the correction for the CIL reserve.
- f. To receive and discuss the proposed insurance policy renewal.
- g. To approve and sign the proposed lease for the Harestock Rd Football Field.

13. Traffic and Transport

- a. To receive a progress update regarding the Traffic Calming Investigation near the Running Horse, Littleton.
- b. To respond to a request from the King’s Barton Residents Association to support a letter which they plan to send to the Secretary of State.

14. CONFIDENTIAL Agenda Item: Flowerdown Redevelopment:

- a. To approve the exclusion of the public for the council to act on professional advice regarding the Flowerdown redevelopment. This is in accordance with the council’s standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-section 2 and 3.
- b. To receive a report regarding the Council’s response to the Flowerdown Redevelopment.

15. Items for noting only, or inclusion on the next meeting’s agenda.

16. Date of next meeting

- a. Parish Council meeting: 9th October 2023, 7pm, Littleton Millennium Memorial Hall.
- b. Finance and General Purposes Committee Meeting: 22nd November 2023, Sports Pavilion at 9:30 am