

RECORD OF THE LITTLETON & HARESTOCK PARISH COUNCIL MEETING

**held on Monday 13th February 2023 at 7:00 pm
at Littleton Millennium Memorial Hall.**

Present: Cllr J Biddlecombe (Acting Chair), Cllr D Tozer, Cllr J Whitburn, Cllr R Warren, Cllr P Cunningham, Cllr L Winn, Cllr J Musselwhite, Cllr T Jackson.

In attendance: Mrs L Fielding (Clerk & RFO), City Cllr C Horrill and City Cllr K Learney.

Members of the public: Two.

22-169: Apologies for Absence.

Apologies were received from Cllr G Sallis, Cllr E Maun, County Cllr J Warwick, City Cllr J Batho and City Cllr M Craske.

22-170: Disclosure of Interest.

Cllr R Warren declared a personal interest in decisions related to the Littleton and Harestock Show Society as he is a member of the committee (see item 22-186).

22-171: Public Participation.

One member of the public noted that he was attending to support the discussion regarding the water leak at the bowling green.

22-172: Minutes of the full council meeting held on 9th January 2023.

The minutes of the meeting of 9th January 2023 were presented, and it was **proposed by Cllr T Jackson, seconded by Cllr J Whitburn, and RESOLVED that the minutes of the meeting held on 9th January 2023 be approved.**

22-173: Review of Open Actions.

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

22-174: County Councillor's Report – County Cllr J Warwick.

County Cllr J Warwick was not able to attend but provided a report (see Appendix A pre-circulated to the Parish Councillors).

22-175: City Councillors' Report – City Cllr K Learney

City Cllr K Learney reported that Winchester City Council is enthusiastic about the Parish Council's proposals for a wildflower area in Harestock, they need to further investigate any legal concerns and also the means to ensure that the area is removed from the grass-cutting program. The councillor reported that the county council are going to make a decision on Andover Rd in March and it is hoped that the local Parish Councils will be able to have an early review of the information that will be presented. The City Council budget is due to be agreed upon soon; the government has provided more money than expected and it is hoped to use this reducing carbon emissions, and improved waste and recycling collections.

The Kings Barton residents association are pressing for a governance review which may affect local Parish boundaries.

22-176: City Councillors' Report – City Cllr C Horrill.

City Cllr C Horrill reported that there have been approx. 3,500 contributions received following the consultation on the City Council's draft Local Plan, and the next advisory group meeting is on 8th March.

The City Council are expecting to set a 3% increase in council tax bills and a 7% increase in rents for council house tenants. The CIL grant is due to close on 31st March, and City Cllr J Horrill agreed to email the Clerk a list of other available grants

Winchester City Council is reaching a decision point for several major projects including– the Depot which is next door to the new Sport & Leisure Park and Station Approach.

22-177: City Councillors' Report – City Cllr P Cunningham.

City Cllr P Cunningham noted that the Upper Brook St Car Park will be closing in preparation for a new St Clements surgery. He also noted that Environmena had switched on the Solar Farm near Three Maids Hill and that it was capable of powering 9,000 homes.

Signed: _____ Date: _____

Cllr T Jackson asked if it would be possible for Parish Council members to visit the site to understand the bio-diversity improvements.

22-178: To approve a request from the Bowls Club to pay for plumbing works.

The council resolved to move forward agenda item 11b for discussion.

Following feedback from the Bowls Club Facilities manager, further input from the Clerk and a review of the three quotes for plumbing works at the Bowling Green, it was proposed by Cllr P Cunningham, seconded by Cllr R Warren and RESOLVED that the council would pay 80% of the costs for the plumbing work, and expect a 20% donation from the Bowling Club.

Action: The Clerk to instruct JRH Plumbing to implement the plumbing works at the bowling green.

22-179: Military Report: Sir John Moore Barracks.

The ATR representative RSM WO1 Bould was unable to attend, however, Cllr J Biddlecombe reported that he believes the army will be leaving the site in 2027.

Cllr J Biddlecombe noted that the Parish Council were in the process of re-negotiating the lease on the Harestock Rd football field. He referred to the current Winchester City Council Open Spaces document which includes the Harestock Rd football field and asked Winchester City Councillors why it was the responsibility of the Parish Council to lease and maintain this area. City Cllr Learney reported that there were a number of open spaces in the area that are maintained by other parties and Winchester City Council did not have the funds to maintain all of the open spaces identified in the Open Spaces document.

Action: Cllr J Biddlecombe to raise concerns with the DIO about the Harestock Rd football field rent increase.

22-180: Police Report.

PCSO Leung was unable to attend; however, he provided a written report (see Appendix B pre-circulated to the Parish Councillors).

22-181: King's Barton Forum.

The next forum meeting is planned for 14th March 2023.

22-182: Planning.

a. New Applications.

The Clerk reported that according to the council's delegation schedule, and after consultation with councillors she had raised objections for 22/02735/HOU (34 Andover Road North, Harestock), and 22/02759/HOU (6 Bercote Close, Littleton).

Additionally, the Parish Council resolved to object to the amended planning application 22/02703/HOU (14 Upton Grey Close), Harestock). They also resolved not to raise any objections for 22/02890/HOU (Applemead, South Drive, Littleton).

b. Existing Applications.

It was noted that seven applications previously reviewed by the Parish Council have now been approved by Winchester City Council.

It was also noted that the planning appeal (APP/L1765/W/22/3290547) for the land to the rear of Larch Cottage Main Road has been dismissed by the Planning Inspectorate.

c. Enforcement Matters.

There is one open enforcement case in the Parish; a case in Priors Dean Road was closed as Winchester City Council enforcement officers decided that there was no breach of planning controls.

22-183: Parish Council Finance.

a. Payments for endorsement.

The payment list for January (see Appendix C) containing payments already made was presented for consideration. The Clerk noted that due to a problem with the bank standing orders, the previous Cleaner had been paid a salary for January and that it had already been refunded.

After some discussion, it was **proposed by Cllr T Jackson, seconded by Cllr L Winn and RESOLVED that payments on the payments schedule should be endorsed.**

b. To approve planned work and quotes for completion of the Office refurbishment.

The Clerk presented the work that had been completed in 2022 for the office refurbishment which included rewiring, cavity wall insulation and various building works. £12,868.14 (net) had been spent from the original £22,000 budget. The next phase was to resolve the problems with the office soffits and fascias, replace the carpet and improve the office furniture including a meeting table for councillors to use. The total quote for the work was: £5,985.23 plus VAT.

After some discussion, it was **proposed by Cllr J. Musslewhite, seconded by Cllr D Tozer and RESOLVED to authorise the next phase of the Office refurbishment at a quoted cost of £5,985.23 plus VAT.**

c. To approve payments of new invoices

Table 1: Payments for Approval

Payee	Details of payment	Total	VAT	Net
MANT	50% deposit for Parkour burnt surface repair	6,857.15	1,142.86	5,714.29
MANT	Final payment for Parkour burnt surface repair	6,857.15	1,142.86	5,714.29
Ava Recreation	Bradley Rd multi-use games area - replace surfacing & reset goal ends	12,569.65	2,094.94	10,474.71
Sovereign	Littleton Playground - Labyrinth play equipment installation	11,933.54	1,988.92	9,944.62
Sovereign	Littleton Playground - Labyrinth surfacing and removal of monkey bars	20,908.18	3,484.70	17,423.48
CMS Downs	Office Flooring - Deposit	791.18	131.86	659.32
CMS Downs	Office Flooring - Final Payment	778.82	129.80	649.02
Haywoods	Office furniture including meeting table - 50% Deposit	1,861.14	310.19	1,550.95
Haywoods	Office furniture including meeting table - 50% Final payment	1,861.14	310.19	1,550.95
Totals		64,417.95	10,736.32	53,681.63

The Clerk presented the list of payments for approval (see **Error! Reference source not found.**) and it was **proposed by Cllr L Winn, seconded by Cllr P Cunningham, and RESOLVED that payments totalling £64,417.95 should be paid.**

22-184: Climate Change.

Cllr D Tozer summarised a written report (see Appendix D) pre-circulated to the Parish Councillors).

22-185: Estate Matters.

a. To approve the signing of the Grounds Maintenance contract

Cllr J Biddlecombe presented the Grounds Maintenance contract with Green Smile following a successful tender process approved in January 2023. It **was therefore proposed by Cllr J Biddlecombe, seconded by Cllr J Musselwhite and RESOLVED that the contract could be approved and signed by two councillors and witnessed by the Clerk.**

b. To approve a request from the Tennis Club to replace the existing floodlights with LED lighting

A request from the Tennis Club to replace the floodlights was reviewed and following some discussion, it **was resolved to approve the work, and for the tennis club to proceed to investigate grant opportunities.**

Action: The Clerk to inform the Tennis Club Chair that the council have approved the proposed flood light replacement.

c. To receive an update on Playground improvements

Cllr L Winn reported that the all-weather resurfacing of the Bradley Road multi-use games area has been completed. AVA recreation also re-fixed the MUGA equipment to reduce rattling. Due to the levelling of the area, coupled with the wet ground, there is quite an extensive area of bare earth, however,

following a playground visit several parents had said that they were happy with the situation and would prefer it to be in use rather than fenced off.

The work to install the new “Labyrinth” playground equipment in the Littleton Playground took a couple of weeks and is now completed, however, the Heras fencing and waste created are still to be removed. A post-installation inspection should take place this week.

The Parkour surface that was damaged by fire has also now been repaired.

Cllr L Winn reported that there have been a few issues with the delivery of materials in that the contractors have not always adhered to the request to phone ahead with notice. However, all in all, jobs have gone ahead as we’d planned them and the result has been some long-term benefits to our younger parishioners.

- d. To consider a quote for bin emptying in the Recreation Ground

The Clerk reported that she had been unsuccessful in finding a new cleaner and that she had been emptying the bins in the recreation ground as a short-term measure. The Clerk had obtained a quote for £35 for 5 bins to be emptied weekly, and for litter picking in the Littleton Recreation Ground playground and at the adult gym area. After some discussion, **it was resolved to accept the quote as a temporary measure whilst the Clerk continues to look for other solutions.**

- e. Estates Working Group report.

Cllr E Maun was unable to attend the meeting however he had sent the Clerk a list of proposed additions to be made to the Sports Club agreement. Cllr J Musselwhite had also produced a report of work to the Pavilion which were mostly cosmetic fixes which would be considered in the next financial year.

22-186: Littleton and Harestock Show

- a. To approve the request from the Show Society to run a show in September 2023

The council reviewed a request from the Show Society to run a show in September 2023 at the Recreation Ground, and after some discussion, **it was resolved to approve the request for a Show at the Recreation Ground, with the proviso that the public liability insurance should be increased to £10,000,000.**

- b. To consider charges to /donations from the Show Society for 2023 and onwards

The Council’s charging policy for the Show Society was discussed and **it was proposed by Cllr J. Musselwhite, seconded by Cllr J Biddlecombe and RESOLVED to waive the requirement for the Show Society to donate money to the council every three years and to reduce the annual fee from £250 to £50, but require a deposit of an additional £200 which will be returned if there is no damage that the council has to resolve as a result of the Show Society's use of the recreation ground.**

- c. To receive a report from the councillor representative for the Show Society.

Cllr R Warren reported that following a recent show committee meeting, the planning for the show is now in progress and a number of volunteers have been found which should ease the burden for the existing committee.

Action: The Clerk to inform the Show Society Chair that a show in September is approved, to request an increase in the public liability insurance to £10,000,000, and to inform him of the Council’s new charging policy.

22-187: Parish Council Reports.

- a. Flood Alleviation

Cllr P Cunningham reported that there was agreement in principle for the private pipe however there were a few legal matters than needed to be resolved. The water table figures were reviewed however given the recent dry weather flooding was not currently anticipated.

- b. The Millennium Memorial Hall.

Cllr J Whitburn reported that the hall was due to be refurbished in August, and that would include the floor being re-sanded and sealed. Cllr T Jackson noted that the recent energy audit had made four recommendations, and that the installation of a battery and replacing the lighting with led lights were

being pursued. Grant applications were currently being prepared however to make progress the hall trustees needed formal consent from the Parish Council.

After some discussion, it **was resolved to approve consent for the work to install a battery and modify the lighting at the Millennium Memorial Hall.**

Action: The Clerk to provide a letter of consent to the Millennium Memorial Hall Trustees to allow implementation of the battery installation and lighting replacement.

c. Transport and Traffic

Cllr J Biddlecombe reported that the officers from Hampshire County Council currently tasked with preparing a scoping report to improve pedestrian safety near the Running Horse are proposing to investigate traffic usage on Main Rd before progressing the scoping report.

The council felt that the risk of accidents near the Running Horse was not related to traffic numbers but the proximity of pedestrians and vehicles, however, the officers needed to go through a certain process to obtain approval for the report.

Action: The Clerk to send HCC the data from the Parish's Council Speed Indicator Device.

22-188: Items for noting, AOB, or for inclusion on next month's agenda.

The Parish Council were sorry to hear of the passing of Peter Walsh, who had previously been a much respected Littleton and Harestock Parish Councillor. The Parish Council would like to extend their sincere condolences to his family and friends.

Cllr J Biddlecombe reported that a meeting will be held with the DIO where they would present a proposed engagement program including a public consultation currently targeted for the Autumn.

22-189: Date of Next Meetings:

- Finance and General Purposes Committee Meeting: 7th March 2023, Sports Pavilion at 9:30 am
- Parish Council meeting: 13th March 2023, Henry Beaufort School, Function Suite at 7 pm.

22-190: Summary of Actions

Table 2: Open Action Points.

ID	Owner	Action Points (Open)	Status
Feb.1	Cllr JB	Cllr J Biddlecombe to raise concerns with the DIO about the Harestock Rd football field rent increase.	New
Feb.2	Clerk	The Clerk to instruct JRH Plumbing to implement the plumbing works at the bowling green.	New
Feb.3	Clerk	The Clerk to inform the Tennis Club Chair that the council have approved the proposed flood light replacement.	New
Feb.4	Clerk	The Clerk to inform the Show Society Chair that a show in September is approved, to request an increase in the public liability insurance to £10,000,000, and to inform him of the Council's new charging policy.	New
Feb.5	Clerk	The Clerk to provide a letter of consent to the Millennium Memorial Hall Trustees to allow implementation of the battery installation and lighting replacement.	New
Jan.2	Clerk	The Clerk to contact Hampshire Records Office to arrange to view old Parish Council minutes. 13Feb23: Reviewed records over 2 days, need further investigation	Open
Jan.3	Clerk	The Clerk to contract White&Bowker (now Blake Morgan) to obtain copies of old deeds and leases. 13 Feb 23: Contacted Blake Morgan and they are retrieving the records.	Open
Oct.6	Clerk	The Clerk to further investigate the requirement for a separate Cyber insurance policy 12Dec22: Low priority at the moment.	Hold
Oct.9	Cllr EM	Cllr E Maun to investigate costs to extend the existing car park speed bumps. 14Nov22: On hold until separate car parking spaces are defined.	Hold

ID	Owner	Action Points (Open)	Status
Apr.5	Estates WG	<p>The Estates Working Group to review the Sports Club Management agreement.</p> <p>9May22: To be discussed at their next meeting.</p> <p>13June22: No change.</p> <p>11Jul22: Discussed at recent Estates Meeting.</p> <p>10Oct22: No change.</p> <p>14Nov22/12Dec22: In progress.</p> <p>9Jan23: Delayed due to Ground maintenance contract decision, and information on Recreation Ground Charity.</p> <p>13 Feb 23: In progress.</p>	Open

Table 3: Closed Action Points

ID	Owner	Action Points (Closed)	Status
Jan.1	Clerk	<p>The Clerk to purchase a pair of five-a-side goals</p> <p>13 Feb 23: Done. Goals ordered.</p>	Closed
Dec.3	Clerk	<p>The Clerk to follow up with the PCSO to check if the arson attack on the Littleton Parkour may have been committed by the same individuals who committed damaged a playground in Kingsworthy.</p> <p>9Jan23: The PCSO does not cover the Kingsworthy area but he will follow this up with a colleague.</p> <p>13Feb23: The PCSO reports there are no further lines of enquiries available to identify the suspect</p>	Closed
Nov.2	Clerk	<p>The Clerk to contact the DIO to extend the lease on the Harestock Road Recreation Area.</p> <p>12Dec22: Done, this is currently under discussion at the DIO</p> <p>9Jan23: No update yet, but the Clerk has sent a reminder email.</p> <p>13 Feb 23: Done. The proposal from DIO to be discussed at the February Parish Council meeting</p>	Closed

Appendix A. County Councillor Report – Cllr J Warwick Winchester Downlands February 2023

1. £2.6bn spending programme for 2023/24

Hampshire County Council's spending plans for 2023/24 are to be considered this month by the cabinet and then by full council. The plans total £2.6bn and cover the hundreds of services delivered by the council to its 1.4 million residents, including supporting its most vulnerable children and adults. The capital budget proposals will also be considered, with building and infrastructure projects totalling £645.3m over the next three years to be approved. The proposed three-year programme includes:

- £175m investment in new and extended school buildings to provide school places for children in Hampshire, delivering a further 4,393 school places and giving a total of 18,874 new school places by September 2025.
- £142m for structural maintenance and improvement of roads and bridges.
- £103m of Integrated Transport Plan schemes including £58m of schemes focused around walking and/or cycling improvements
- £100m to address condition-based enhancements to schools.
- An additional £0.3m funding towards the County Council's Flood Risk and Coastal Defence Programme as part of HCC's response to the challenge of climate change.

A final decision on the County Council's budget for 2023/24 will be made by the full County Council on 23 February 2023.

2. County Deal update

The government has welcomed the proposals put forward by HCC and others for a Pan-Hampshire County Deal, including a directly elected mayor and extensive devolution from central government down to the local area. The next stage is for government officials to meet with upper-tier and unitary authorities across Hampshire and the Isle of Wight this month, including to explore how the proposals might be taken forward as part of their next wave of negotiations.

The proposals put forward can be seen at <https://democracy.hants.gov.uk/documents/s100275/Pan-Hampshire%20Deal%20Prospectus%202022.pdf>

3. 20 mph review

The review of the criteria for 20 mph speed limits within Hampshire has progressed to the next stage following last year's consultation and the work of a County Council Task and Finish Group. A report has been produced recommending a series of changes which will make it easier for communities who want reduced speed limits to promote speed reduction schemes and seek the introduction of lower limits. The proposals will now be considered further before progressing to full Cabinet for approval in June.

4. Roads

The bad weather we have all experienced this month has provided many challenges to Hampshire Highways, especially from blocked drains, flooding and potholes. Even though the weather has improved recently with the water tables falling, the overnight freezing temperatures have exacerbated the pothole situation with many more now appearing, and particularly in the rural areas.

Service demand across the highways service remains extremely high with demand far exceeds capacity at the present time and consequently all work is having to be prioritised so that the highest risk issues are repaired first. This includes the use of temporary 'infill' repairs to remove major potholes, these can then be addressed on a longer lasting basis later.

The outlook for this month is also unfavorable, with the Met Office suggesting that the weather is likely to be unsettled, with the potential for more periods of stormy conditions - potentially similar to those we experienced in February 2022 - and some further colder/wintry spells. One of the priorities now is therefore ditch and grip clearance to help alleviate surface water flooding and ice problems in at risk areas.

Please do continue to report highways issues online. A reminder that the number to call in emergency is 0300 555 1388 (0830-1700) Monday to Friday, or outside office hours, 101.

5. Drain cover thefts

Road users across Hampshire are being urged to be vigilant after a recent spate of drain cover thefts - leaving deep openings in the road surface which could cause a potential hazard to drivers, pedestrians and cyclists, and also result in significant expense to council taxpayers. To report a missing cover, please call the number given above or report it to the police online at

<https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

6. Increased police numbers announced

The Police and Crime Commissioner for Hampshire and Isle of Wight, Donna Jones, has presented her budget plan for the years 2023-24. She had previously pledged to increase police numbers by 600 and is on track to recruit these by the end of March this year. Her new budget has added an additional 50 officers to these numbers, to be funded through the police precept of council tax.

Appendix B. WINCHESTER NPT Crime Report (10/01/23 – 10/02/23) - PCSO 18348 Gary Leung

Antisocial Behaviour

03/02/2023 - Informant reporting a number of vehicles, including a quad bike, driving around in the field. Lots of noise and shouting.

04/02/2023 - Informant reporting someone driving a vehicle in the field and upsetting the horses.

Assaults

24/01/2023 - Informant reporting a student has been assaulted by another student by biting her leg causing bruising, breaking the skin.

02/02/2023 - Informant reporting on behalf of her son who has been assaulted at school.

Burglary - No reports of Burglary in Littleton & Harestock.

Criminal Damage - No reports of Criminal Damage in Littleton & Harestock.

Harassment

03/02/2023 - Informant reporting their neighbour shouting at him. This is the latest incident of a series going back to 2022.

Public Order

13/01/2023 - Informant reporting a neighbour is being obstructive by parking in spaces that is blocking their drive.

Road Related Incident

18/01/2023 - Informant reporting a lorry driving too fast when she was on her horse.

08/02/2023 - Informant complaining about the lack of pavement on a road in Littleton that causes a danger to pedestrians who need to walk along it.

Suspicious

01/02/2023 - Informant reporting a number of items including a bag of money, backpack of paying-in bags, and bank statements found in some fly tipping.

Theft

02/02/2023 - Informant reporting that her sister's bus pass has been stolen whilst in school.

Appendix C. Payments for endorsement (Confidential information not shown).

Table 4: Payments in January 2023

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
05.01.23	190	WCC	Council tax on Parish Office	71.00	0.00	71.00
06.01.23	191	True Potential	Pension Payment for November	188.67	0.00	188.67
06.01.23	192	Green Smile Ltd	Leaf clearance and Bark spreading in Recreation Ground	841.20	140.20	701.00
06.01.23	193	British Gas	Office Electricity (20 Nov22 to 20 Dec 22)	59.90	2.85	57.05
06.01.23	194	Green Smile Ltd	January Grounds Maintenance	redacted	redacted	redacted
11.01.23	195	Matrix Traffic and Transport Data Ltd	Eight-week traffic survey at Littleton Recreation Ground	1,380.00	230.00	1,150.00

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
16.01.23	196	Cleaner	Incorrect additional salary payment paid to Cleaner - refund in Feb	208.00	0.00	208.00
16.01.23	197	Go Live	January & part February Website Updates & E-newsletter	550.00	0.00	550.00
17.01.23	198	Mainstream Digital	Dec telephone usage	2.54	0.42	2.12
18.01.23	199	Mid Hants Fire Protection	Annual inspection of fire fighting equipment	198.96	33.16	165.80
18.01.23	200	WCC	Dog bin emptying - Quarter 3	390.00	0.00	390.00
18.01.23	201	Littleton Landscapes	Pond maintenance 2Aug22 - 20Dec22	489.60	81.60	408.00
18.01.23	202	Energy Alton CIC	Thermal Imaging Training Course	100.00	0.00	100.00
23.01.23	203	The Millennium Memorial Hall	Hire of Hall meeting room on 17th Jan for meeting with DIO	22.00	0.00	22.00
23.01.23	204	Winchester Citizens Advice	Donation of £200 to Citizens Advice Winchester District	200.00	0.00	200.00
23.01.23	205	Clerk	Clerk's salary January	1,372.04	0.00	1,372.04
23.01.23	206	HMRC	Tax & NI on January salaries	313.60	0.00	313.60
25.01.23	207	Adobe	Adobe monthly subscription for January	35.39	5.90	29.49
26.01.23	208	True Potential	Pension Payment for December	131.65	0.00	131.65
26.01.23	209	BT	1 Jan 23 - 31 Mar 2023: Broadband	132.41	22.07	110.34
27.01.23	210	McCafee	Virus Protection for 2 years	58.49	9.75	48.74
30.01.23	211	Microsoft	Office 365 Annual Fee	59.99	10.00	49.99
30.01.23	212	Zoom	Zoom Pro Annual Charge 28/01/23-27/01/24	143.88	23.98	119.90
30.01.23	213	British Gas	Sports Pavilion Electricity (11 Dec 22 - 11 Jan 23)	116.05	5.53	110.52
31.01.23	214	Brooks Electricals	Pavilion external lights and PIR sensors repairs	494.94	82.49	412.45

Appendix D. Climate Change Working Group –

A Climate Café Next Steps meeting was held on 5th February 2023 with 5 volunteers. A number of topics were discussed as follows:

1. THERMAL IMAGING CAMERA

The meeting was pleased to hear about the launch of the heat loss thermal imaging camera loan scheme announced via the Parish Council e-newsletter and the subsequent level of initial take-up interest. Thanks to the Clerk for handling the initial interest and loans.

The current scheme is a pilot and will be rolled out later in the year. Consideration is being given to purchasing a second camera and TJ has now undertaken some training to ensure that the camera is used to best effect. In due course it would be possible to offer training to some volunteers to help those people who may be less tech-aware or who do not have a smart phone/tablet.

It was agreed that an evening event would be organised in March/April to demonstrate the camera and to offer advice about some of the actions that might be needed to combat energy leakage, especially quick wins. The group was asked to suggest contributors. Users of the camera would be invited along with any other interested parties / public.

**** Initial planning is proceeding for it being an evening meeting at the Millennium Hall (date tbc) involving a panel of 4 or 5 speakers (tbc) with a focus on practical energy saving actions that people could undertake themselves or with the help of a DIY handyman.**

2. CREATING WILDFLOWER AREAS

Following an encouraging pre-Christmas meeting with Cllr Kelsie Learney re the open space (400m²) at the junction of Rockbourne Road and Buriton Road (Harestock), disappointment was expressed that we had received no further feedback. The local volunteer was keen to make a start to ensure that this year's opportunity was not lost. There could also be an opportunity to utilise green hay later in the year from the Tumulus field.

**** The Littleton Gardening Club has arranged a 'Wildlife on Verges' talk on 18th April at 7.30pm which would be open for a fee to non-members. She would provide further details so that it could be publicised via the PC newsletter.**

3. TRANSPORT

The Parish Council website blog about the No7 bus and its high level of reliability and had received some positive feedback and the blog had been read by over 70 people.

It was acknowledged that a separate meeting was really needed to consider transport and travel ideas.

**** It was also suggested that e-car charge points in the Recreation Ground Car Park should be further investigated and raised with full council.**

4. RECYCLING & WASTE

Information was shared about recycling options that were not well-known, for example refuse collectors are able to collect small electrical items - you just need to wrap them in a plastic bag and include them on top of, or alongside, your waste bin. You can also recycle your batteries by securing them in a plastic bag on top of your bin. More info at: <https://www.winchester.gov.uk/waste-recycling/recycling-small-waste-electrical-items-and-batteries>. There was also an opportunity to recycle soft plastics in both Waitrose and Aldi.

**** One volunteer agreed to start creating a local directory of recycling opportunities which could be publicised regularly in the PC newsletter / website. She would also talk to her contacts at Winchester University responsible for environment and sustainability to see what other support could be offered to this group.**

5. FOOD

It was noted that **Food Waste Action Week is taking place 6-12th of March**. The week is a national campaign aimed at raising awareness of the issue of food waste and encouraging individuals, communities, and businesses to take action to reduce it. Winchester Food Partnership is offering to discuss any support or resources that may be needed. **One volunteer would get in touch to see whether there would be opportunities locally.**

6. GETTING MORE INVOLVEMENT

Ideas for this included ensuring that as many people as possible were signed up to the PC e-newsletter, creating opportunities for people to meet to talk about Climate Change initiatives, running surveys, involving children, stall at L&H Show and to publicise the things that are taking place as a result of our efforts.

It was also agreed that a name for this group should be decided upon and everyone was asked to think about this.

7. OTHER IDEAS

It was agreed that it would be helpful to hear more from the Sustainable Overton team and this would be investigated.

Samantha Watts, from Winchester Food Partnership, has said she was happy to come and talk about information on food and climate change if that were of future interest.

8. NEXT MEETING

The group agreed to have meetings at different times of the day/week.

The next meeting of the group will be Sun 2nd April 2023 (tbc). [N.B. First Sunday of the month had been identified as a non-morning service church day for Littleton.]

9. OTHER INFORMATION

- i. Councillors Tozer & Winn attended a HCC meeting on Climate Action. One of the initiatives presented was the Greening Campaign whereby every household received a card to select 5 of 8 challenges on the back (e.g. turning down thermostats, switching off items on stand-by etc). This was a way of encouraging awareness but also finding out if people were keen to pursue other initiatives.
- ii. Councillor Tozer attended WCC's online [Carbon Neutrality Open Forum: A Carbon Neutrality Roadmap for Winchester](#) in it's target for the District to be Carbon Neutral by 2030, where major focuses are on energy and transport in terms of the potential for making significant impacts.

David Tozer (Chair of CCWG)
09/02/2023