

RECORD OF THE LITTLETON & HARESTOCK PARISH COUNCIL MEETING

held on Monday 10th October 2022 at 7:00 pm
at Littleton Millennium Memorial Hall.

Present: Cllr J Biddlecombe (Acting Chair), Cllr D Tozer, Cllr J Whitburn, Cllr T Jackson, Cllr R Warren, Cllr E Maun.

In attendance: Mrs L Fielding (Clerk & RFO), City Cllr K Learney, and City Cllr C Horrill.

Members of the public: Two.

22-082: Apologies for Absence.

Cllr G Sallis, Cllr P Cunningham, Cllr L Winn, County Cllr J Warwick, City Cllr J Batho and City Cllr M Craske.

22-083: Disclosure of Interest.

Cllr E Maun declared a **pecuniary interest** concerning discussions on the proposed Anaerobic Digester (see item 22-092d), and Cllr T Jackson declared a personal interest for the same topic as he is supporting Winchester Action on Climate Change (WinACC) to comment on the planning application.

22-084: Public Participation.

A member of the public provided information in support of the “Keep Andover Rd open” petition from the King’s Barton residents’ association.

22-085: County Councillor’s Report – County Cllr J Warwick.

County Cllr J Warwick was unable to attend but provided a written report which was reviewed by the council (see Appendix A pre-circulated to the Parish Councillors).

Action: The Clerk to add the HCC Driver Awareness Program as a news item on the website.

22-086: City Councillors’ Report – City Cllr K Learney.

City Cllr K Learney reported that the draft Winchester District Local Plan (regulation 18) is expected to be approved for an 8-week consultation on 18th October. The plan for the Kings Barton neighbourhood centre is available on the CALA website and concerns had been raised about the poor links between Kings Barton and Harestock for school access. Changes to the M3 junction 9 have been published including the removal of the proposed depot at Three Maids Hill, and major concerns have been raised due to the planned diversion routes with Harestock Rd being a particular local problem

22-087: Traffic and Transport

a. Traffic Calming in Littleton.

Cllr J Biddlecombe reported on a meeting held with Cllr P Cunningham and County Cllr J Warwick which discussed the pedestrian safety measures at the stretch of road between the Running Horse and Littleton “old village”. This has been discussed by the council in the past, and the measures available in the Community Funded Initiative program for village gates and other facilities had not been thought by the council to be sufficient. The proposal put forward at this second meeting would involve a feasibility study to investigate “build-outs” or other measures to slow the traffic and improve the safety for residents, and would require an application fee of £200-£400. This would be followed by a feasibility study and scoping report which could cost up to £10,000. The council would then need to raise money for the implementation phase.

After some discussion, it was **proposed by Cllr J Biddlecombe, seconded by Cllr E Maun, and RESOLVED that the council apply to Hampshire County Council to investigate safety measures near the Running Horse, and approve payment for the initial application fee and the later scoping report under the “Parish Development” budget with up to £10,000 to be taken from the relevant earmarked reserves.**

Action: Cllr J Biddlecombe to inform Cllr J Warwick that the council wish to proceed with the scoping report for safety measures near the Running Horse.

b. The Volume of Traffic on Harestock Rd.

Cllr D Tozer summarised a written discussion report (see Appendix B pre-circulated to the Parish Councillors).

Cllr D Tozer noted that there were now many organisations in North Winchester with plans that would impact the traffic volumes in North Winchester and the lack of a strategic approach for traffic and

transport in North Winchester was highlighted. City Cllr K Learney reported that City Cllr Martin Tod, the leader of Winchester City Council, has written a letter to Cllr Edward Heron, the Executive Lead Member for Transport and Environment Strategy at Hampshire County Council emphasising the need for a coherent transport plan for North Winchester.

Cllr D Tozer also noted it was not clear how diversion routes for road works, such as the M3 junction 9 plans, are decided.

Cllr D Tozer was asked to further investigate traffic on Harestock Rd in conjunction with Cllr L Winn.

Action: Cllr D Tozer to contact Highways England and Hampshire County Council for information on decision-making for diversion routes.

Action: The Clerk to provide the latest traffic numbers on Harestock Rd from the council's Speed Indicator Device.

- c. To consider a request to support a petition to keep Andover Rd open.

After some discussion, the council **voted, with one abstention, to write a letter to Cllr Edward Heron, the executive lead member for Transport and Environment Strategy at Hampshire County Council, in support of the King's Barton Residents Association petition to keep Andover Rd open.**

22-088: Minutes of the full council meeting held on 11th July 2022.

The minutes of the meeting of 11th July 2022 were presented, and it was **proposed by Cllr D Tozer, seconded by Cllr R Warren, and RESOLVED that the minutes of the meeting held on 11th July 2022 be approved.**

22-089: Matters Arising.

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

22-090: Military Report: Sir John Moore Barracks/Worthy Down.

The ATR representative RSM WO1 Bould was unable to attend but provided a written report, see Appendix C. It was noted that the Council had not been invited to the Remembrance Sunday service and the Clerk was asked to follow up with RSM WO1 Bould.

Action: The Clerk to ask RSM WO1 Bould for a formal invitation to the Remembrance Sunday service at ATR (W).

22-091: King's Barton Forum.

The next meeting will be in the week of 10th October 2022. It was noted that there are 450 dwellings now built with 390 occupied, and that all purchase incentives have been removed due to increased sales.

22-092: Planning.

- a. New Applications.

The Clerk reported that according to the council's delegation schedule, and after consultation with councillors she had submitted responses to the planning applications listed below.

Table 1: New Planning Applications

Reference	Address	Proposal	Comments
22/01379/HOU	19 Fyfield Way Littleton Hampshire SO22 6PB	single-storey rear extension	No objection submitted. (Delegated Decision)
22/01559/HOU	1 Hilltop Littleton Hampshire SO22 6QE	Side and rear extension	No objection submitted. (Delegated Decision)
22/01708/TPO	111 Harestock Road Winchester Hampshire SO22 6NY	T4 - Wellingtonia. It is proposed to cut short six branches that are close to the property. The tree is around 5m from the property but several branches are within touching distance as shown in the attached photos. We would need to cut around 3-4m to allow for growth in the next few years	No objection submitted. (Delegated Decision)

Reference	Address	Proposal	Comments
22/01539/HOU	Tamarind New Road Littleton Hampshire SO22 6Q	Two-storey rear extension and alterations to existing dwelling	No objection submitted. (Delegated Decision)
22/01568/HOU	41 Abbotts Ann Road Winchester Hampshire SO22 6NB	Demolition of existing porch and erection of single-storey front extension	No objection submitted. (Delegated Decision)
22/01806/HOU	Broad View Deane Down Drove Littleton Hampshire SO22 6PP	Proposed 2-storey extension and internal alterations to existing dwelling	No objection submitted. (Delegated Decision)

It was noted that there was not enough information in 22/01361/HOU (Nee Soon, Hildon Way, Littleton) and the council decided not to submit any comments.

b. Existing Applications.

It was noted that 10 applications previously reviewed by the Parish Council have now been approved by WCC and that there had been no decisions on 21/02889/FUL (Tree House, 4 Larg Drive, Harestock)

c. Enforcement Matters.

The existing open enforcement cases were reviewed and no concerns were raised.

d. Out-of-area application 22/02037/FUL for an anaerobic digester near Three Maids Hill.

According to the council's code of conduct, Cllr E Maun raised a **pecuniary interest** and was allowed to remain in the room but not to make any comments or vote on proposals related to the anaerobic digester. Cllr T Jackson raised a **personal interest** but was allowed to comment and vote.

Cllr J Biddlecombe reported that he and Cllr T Jackson had met with Acorn Bioenergy to discuss their proposed plans for an Anaerobic Digester at Three Maids Hill. The discussion focused on the impact of traffic movements through Littleton and Harestock due to the anticipated 150 vehicle movements, including tractors and trailers, per day at peak times. Acorn Bioenergy committed that all Anaerobic digester traffic would use other roads, and not go through Littleton and Harestock Parish, they also noted that there would only be smells coming from the digester if something was wrong with the equipment.

This was discussed by the Parish Council, and **it was resolved that the council should submit a neutral comment on the planning portal on the condition that a written undertaking is made that traffic would not go through the Parish with evidence to be provided during the digester's operation, and that this should be included in the traffic movement document.**

e. Draft Local Plan.

Cllr J Biddlecombe reported he and Cllr G Sallis had met with Winchester City Council planners to learn more about the draft local plan and specifically the Sir John Moore Barracks section. During the meeting, Cllr J Biddlecombe and Cllr G Sallis emphasised the council's current position concerning the development of the barracks which includes:-

- No public vehicular access into Kennel Lane, only pedestrian and cycle routes.
- Development only on the brownfield parts of the site.
- North Fields training area should be left as open grassland, shrub and wooded areas to be accessible to the general public for recreational use, and biodiversity matters
- The southern side of the development site bounded by the existing SINC area to become accessible to the general public, together with the wooded area and the current recreational area bordering Harestock Road.

22-093: City Councillors' Report – City Cllr C Horrill.

City Cllr C Horrill reported that there is a new suite of WCC policies, including one for Climate Change initiatives. The consultation on Station Approach is ongoing and concludes on 23rd October 2022. City Cllr C Horrill also reiterated the concerns about the traffic diversions for the M3 Junction 9 work.

22-094: Parish Council Finance.

- a. Payments for endorsement.

The payments list for July, August and September 2022 (see Appendix D) containing payments already made were presented for consideration and, after discussion, it was **proposed by Cllr T Jackson, seconded by Cllr D Tozer and RESOLVED that payments on the three payments schedules should be endorsed.**

- b. To approve the renewal of the council's insurance policy and to consider if a separate Cyber policy is required.

The council discussed the proposed insurance policy pre-circulated to Parish Councillors, **and it was proposed by Cllr E Maun, seconded by Cllr D Tozer and RESOLVED that the council's insurance would be renewed with Hiscox Insurance at £4,118.22 as the second year of a three year long term agreement.**

The introduction of a separate Cyber policy was discussed and as it was not clear what the specific benefits would be, the Clerk was asked to provide more information.

Action: The Clerk to further investigate the requirement for a separate Cyber insurance policy.

- c. To approve payments of new invoices

Table 2: Payments for Approval

Payee	Details of payment	Total	VAT	Net
X2 Connect Limited	Red telephone Box Door (plus shipping)	1,275.60	212.60	1,063.00
Gallagher /Hiscox	Parish Council annual insurance	4,118.22	0.00	4,118.22
Vitaplay	Remedial work at Littleton and Harestock playgrounds	2,913.82	485.63	2,428.19
Totals		8,307.64	698.23	7,609.41

The Clerk presented the list of payments for approval (see **Error! Reference source not found.**) and it **was proposed by Cllr T Jackson, seconded by Cllr D Tozer, and RESOLVED that payments totalling £8,307.64 should be paid.**

- d. To receive the external audit report for 2021-2022.

The Parish Council formally received the audit report from the external auditors and thanked the Clerk for another clean audit.

- e. To consider if the council would like to opt out of the Smaller Authorities' Audit Appointments (SAAA) sector-led auditor 5-year appointment scheme and appoint their own external auditor.

The council reviewed the implications of opting out of the SAAA appointment scheme, and following advice from the Clerk resolved **to remain within the SAAA scheme.**

- f. Environmena donation to acknowledge the difficulties faced by residents due to the road works.

The Clerk reported that a number of suggestions for support had been made to Environmena including road works to improve pedestrian safety near the Running Horse, a Heritage trail at the Recreation Ground, a battery in the Millennium Memorial Hall for use with the solar panels, electric car charging points in the Recreation Ground car park and a donation towards play equipment.

Environmena had chosen to make a donation towards the play equipment as that had worked well in another location where they had installed a solar farm.

22-095: Climate Change.

Cllr D Tozer summarised a written report (see Appendix E pre-circulated to the Parish Councillors).

22-096: Estate Matters.

- a. To review the decision made under delegated responsibility for playground maintenance work.

The Clerk reported that as agreed in the July Parish Council, and after consultation with councillors she had authorised remedial work at Bradley Rd playground costing £710 plus VAT, and at Littleton playground costing £1,718.19 plus VAT.

b. Playground improvements at Bradley Road and Littleton playground.

The Clerk reported that she and Cllr L Winn had been in contact with four separate playground providers to investigate proposals for replacing equipment at Bradley Rd and Littleton playground which could not be economically repaired or were unsafe.

Cllr L Winn was unable to be present therefore the Clerk presented four proposals from playground providers to replace the surfacing of the mini-MUGA (Multi-use Games Area) at Bradley Rd playground. This included work to level and regulate the ground to ensure there were no trip hazards in the area around the new surfacing.

After discussion, it was **proposed by Cllr T Jackson, seconded by Cllr E Maun and RESOLVED to select provider 4, which was Ava Recreation, at £10,474.71.**

The Clerk presented twelve proposals from four playground providers who have been approached directly to replace both the Crow's Nest and the Monkey Bars at Littleton playground. It was noted that:-

- the equipment would be partly funded by the Environmenta Grant of £12,000.
- for the proposals above £25,000, the council were aware of Section C of the NALC procurement topic note (revised in May 2020) and the Contracts Regulation 2015, section 110 does not require the contract to be advertised on the "Contracts Finder" website if it has not been advertised elsewhere.

After discussion, **it was proposed by Cllr J Biddlecombe, seconded by Cllr D Tozer and RESOLVED to select provider 2, which was Sovereign at £36,492.45, and to increase the playground budget by £16,967.16 (based on £12,000 expected income from Environmenta and £4,967.16 to be taken from the playground reserves budget).**

Action: The Clerk to publish the award of the contract to Sovereign on the "Contracts Finder" website.

c. Grounds Maintenance tender for 2023-2026.

Cllr J Biddlecombe reported that the documents for the tender process were now almost complete with the expectation that they would be sent out next week and allow six weeks for contractors to submit bids.

Given that Section C of the NALC procurement topic note (revised in May 2020) and the Contracts Regulation 2015, section 110 does not require the contract to be advertised on the "Contracts Finder" website if it has not been advertised elsewhere, this allows the council to approach local contractors directly.

Based on advice from other local Parish Councils, and the satisfactory work of ground's maintenance contractors that have worked for the council in the past, Cllr J Biddlecombe **proposed that the council approach Green Smile Ltd, Hambrooks, Grass and Grounds and Larkstel and this was agreed unanimously by the Parish Council.**

d. To consider proposals for enhanced security at Littleton Recreation Ground.

Cllr E Maun summarised the vandalism incidents that had occurred in the Littleton Recreation Ground in recent months, and more recently the arson attack at the Parkour. He had received advice from the local PCSO to consider CCTV cameras, and he also noted that the council may like to consider burglar alarms in the Parish Office and the Sports Pavilion.

After some discussion, it was agreed that the council should investigate the costs of putting in CCTV cameras.

Action: Cllr E Maun to approach a CCTV camera supplier for an initial quote.

e. Estates Working Group report.

Cllr E Maun reported on Estates matters as follows:-

i. Tree work in the Recreation Ground

The tree surgeons will be attending on 31st October to deal with the two trees that have Ash dieback in the playground, and to remove the decaying branches of the Monterey Cypress tree at the car park entrance.

Cllr T Jackson is investigating planting some replacement trees.

ii. Football Club

Cllr E Maun met with the football club and has received the first draft of the 2022/23 pitch usage schedule. In general, training takes place on Saturdays, and matches on Sundays. They barely use the Harestock football field as it is not at a very good standard. The work to improve the pitches as a result of the grant will start with verti-draining and fertilising in October, and the club have confirmed that there will be no restriction to public access as a result of the work. Membership is split such that 25% of members live in the parish, and 75% out of the parish. The restrictions currently in place that limit them to only using two pitches at any one time are costing them £500 per school term, and it means they cannot use the online booking tool.

iii. Recreation Ground Car Park.

Cllr E Maun reported that he had been successful in finding a company that can provide a system to monitor the level of traffic in the Recreation Ground Car Park, and suggested that the council install this for eight weeks to cover the days when the football usage restrictions are relaxed. Additionally, to improve safety he suggested that the existing speed bumps could be extended.

After some discussion, It was proposed by **Cllr E Maun, seconded by Cllr D Tozer and RESOLVED to authorise Matrix to setup up some pneumatic strips for 8 weeks at the car park entrance at £1,150 plus VAT.**

Action: Cllr E Maun to investigate costs to extend the existing car park speed bumps.

22-097: Parish Council Reports.

a. Littleton Village Design Statement (LVDS).

Cllr J Biddlecombe reported that WCC planning officers had accepted the latest draft of the LVDS and would start the process to get permission for it to go out to public consultation in 2023.

Action: The Clerk to arrange for the draft LVDS to be added to the council's website.

b. Littleton and Harestock Show

Cllr R Warren was pleased to report that the show had been very successful and had raised in the order of £5,000. Unfortunately, the Show Society Chair is going to stand down, and the society needs to investigate a way forward.

c. The Millennium Memorial Hall.

No report. The next meeting is in the week of 17th October.

d. Environment (Residents Issues).

It was noted that local postboxes have been repainted.

22-098: Confidential item: Review of a meeting held with a developer

It was proposed by Cllr J Biddlecombe, seconded by Cllr E Maun and RESOLVED to exclude the public for the council to consider sensitive commercially confidential material. This is in accordance with the council's standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-section 2 and 3.

Cllr J Biddlecombe summarised the information provided by a developer in a meeting held with himself and Cllr P Cunningham.

22-099: Items for noting, AOB, or for inclusion on next month's agenda.

None

22-100: Date of Next Meetings:

The next meetings are as follows:

- a. Parish Council meeting: 14th November 2022, 7 pm, **Henry Beaufort School, Function Suite.**
- b. Finance and General Purposes Committee meeting: 16th November 2022, 9:30 am, **Littleton Sports Pavilion.**

22-101: Summary of Actions

Table 3: Open Action Points.

ID	Owner	Action Points (Open)	Status
Oct.1	Clerk	The Clerk to add the HCC Driver Awareness Program as a news item on the website	New
Oct.2	Cllr JB	Cllr J Biddlecombe to inform Cllr J Warwick that the council wish to proceed with the scoping report for safety measures near the Running Horse	New
Oct.3	Cllr DT	Cllr D Tozer to contact Highways England and Hampshire County Council for information on decision-making for diversion routes.	New
Oct.4	Clerk	The Clerk to provide the latest traffic numbers on Harestock Rd from the council's Speed Indicator Device.	New
Oct.5	Clerk	The Clerk to ask RSM WO1 Bould for a formal invitation to the Remembrance Sunday service at ATR (W).	New
Oct.6	Clerk	The Clerk to further investigate the requirement for a separate Cyber insurance policy.	New
Oct.7	Clerk	The Clerk to publish the award of the contract to Sovereign on the "Contracts Finder" website.	New
Oct.8	Cllr EM	Cllr E Maun to approach a CCTV camera supplier for an initial quote.	New
Oct.9	Cllr EM	Cllr E Maun to investigate costs to extend the existing car park speed bumps.	New
Oct.10	Clerk	The Clerk to arrange for the draft LVDS to be added to the council's website.	New
Apr.5	Estates WG	The Estates Working Group to review the Sports Club Management agreement. 9May22: To be discussed at their next meeting. 13June22: No change. 11Jul22: Discussed at recent Estates Meeting. 10Oct22: No progress.	Open

Table 4: Closed Action Points

ID	Owner	Action Points (Closed)	Status
July.1	Clerk	The Clerk to find out the charge to the Littleton and Harestock Show Society for the use of the hall on show day. 10Oct22: £220 for show day, and £42 for two other sessions in the meeting room.	Closed
June.4	Clerk	The Clerk to inform Hampshire County Council of the Parish's Council's support for 20mph speed limits. 11Jul22: In progress. 10Oct22: Done	Closed

Appendix A. County Councillor Report – Cllr J Warwick Winchester Downlands July 2022

Queen Elizabeth II Hampshire joined the nation in remembering Her Late Majesty Queen Elizabeth II in a National Moment of Reflection on Sunday 18 September, ahead of the State Funeral on Monday 19 September.

HM Lord-Lieutenant of Hampshire, Nigel Atkinson Esq, said: “On numerous occasions, our County had the honour and privilege of welcoming Her Late Majesty Queen Elizabeth II. There have been visits of military and naval significance to Aldershot and Portsmouth; as well as to Highclere and Broadlands - including for the Royal honeymoon in 1947, at the start of Her Majesty’s incredible 73-year marriage; later then to Winchester for the 900th anniversary of Winchester Cathedral in 1979; and in more recent years, the naming ceremony for the Queen Elizabeth liner in Southampton in 2010 and the commissioning of HMS Queen Elizabeth in Portsmouth in 2018. We will hold dear the memory of these visits in our hearts.”

Families from Ukraine Hampshire County Council will be paying an extra £200 per month to Hampshire residents hosting Ukrainian guests as part of the Government’s Homes for Ukraine Scheme. Hampshire has welcomed more than 1,100 families as part of the national settlement scheme. The new payments will start in October and will be funded by a grant paid to upper-tier local authorities to support the implementation of the Homes for Ukraine scheme locally.

Getting ready for winter

It's not winter yet, but don't be surprised to see Hampshire County Council gritters out and about over the next few weeks. Gritting vehicles will be out on a trial run on priority one salt routes to ensure we are ready for the start of the winter season.

Should you see the gritters on your travels, although not salting, please give them plenty of space.

For more information on our salt routes please follow the below

link:<https://maps.hants.gov.uk/highwayssaltroutes/>

Driver Skills Scheme for older drivers.

With the colder season just around the corner and low sun, poor weather conditions and mechanical strain on vehicles, drivers are often advised by motoring organisations to get their vehicles checked. But, what about the driver? HCC’s Road Safety team’s experienced assessors are on hand to provide some useful tips for winter driving.

Mature drivers generally have fewer accidents than young drivers. However, as we grow older, gradual changes take place which means our ability to deal safely with some situations diminishes. The ‘Driver Skills Scheme’ is a confidential skills appraisal for drivers aged over 60.

Find out more here: <https://www.hants.gov.uk/transport/roadsafety/drivertraining/driverskills>

National Highways update

You can follow updates on M3 motorway barrier repairs and closures as well as the latest information around the Junction 9 upgrade on the National Highways website www.nationalhighways.co.uk Junction 9 plans have been updated following feedback received during the 2021 consultation and consider some key environmental and design changes. All consultation activity has ended, and the designs now represent what will be submitted for a Development Consent Order (DCO) by winter 2022. Work is expected to start in late 2024/early 2025 and be completed by 2027.

Local roadworks

Planned closures by the utility companies or Hampshire Highways can be viewed using the interactive website www.one.network

Appendix B. Harestock Rd Traffic Discussion Document/Report

In recent weeks resident concerns about the impact of increased traffic arising from Harestock Road being used as a diversion route have persisted.

Generally

- Harestock Road traffic has become a problem both night and day, though in particular when the route is being used as a diversion.
- Harestock Road residents are concerned about the effects – noise, pollution, vibration, and safety.

- The issue is primarily about the volume of traffic on Harestock Road, which is likely to worsen, but also the speed of vehicles and the state of the road surface and margins.

More specifically

Harestock Road has increasing amounts of traffic which has worsened over time. Those using and delivering to Waitrose and Aldi have led to more lorries using the road during the day and night

This is not going to ease in the future if all the nearby planned new housing, both adjacent and in our parish goes ahead (i.e. Flowerdown, King's Barton etc)

The road is currently a designated diversion route and is used when there are accidents as well as scheduled works on the A34 and the M3.

Works on the M3 J9 (estimated 2024-27) will lead to diversions over several years. Despite attempts to keep traffic on temporary routes through the works, there will be times when diversion is unavoidable and planned. There will also be unplanned diversions as people attempt to navigate their own routes to avoid the roadworks.

Harestock Road residents have established a group on social media to keep track of the impact and to attend various meetings where the road is discussed. Letters have been sent to the MP, councillors and planners. Residents are keeping evidence, including video, of traffic movements.

Additionally, the recent Town Forum meeting discussed the use of roads in diversion and the state of the roads that take high volumes of traffic. Perhaps partly in response to this, a recent letter from WCC Leader, Cllr Martin Tod, spoke of needing to take a more strategic approach to the road infrastructure in our area, although the fact that it did not refer to Harestock Road is a concern.

The state of the road is also an issue. Potholes and patches mean that houses along Harestock Road shake when lorries go past. Some potholes have been "ringed" but patching does not help the noise as repairs do not necessarily mean they are left level with the road surface generally.

The speed of the road remains a problem. The current 40mph is too fast for the amount of traffic for a residential road with very narrow pavements in parts. It is also a relatively narrow road (indeed it used to be designated a lane). When two lorries pass, people have witnessed kerb mounting. This deters walking and cycling. It would be preferable not to have to wait for a fatal accident to happen before this gets addressed.

A Parish Action Plan – Ideas to consider

- To seek transparency on the process of designing diversion routes in this area, including the circumstances, factors and criteria determining them, the designated routes themselves and any other relevant data and information.
- To be represented in meetings that consider/decide such measures. Are there stakeholder forums for such matters?
- To limit as far as possible Harestock Road's use as both an official and unofficial diversion route.
- To improve the safety of the road traffic – e.g. reducing the speed limit on Harestock Road.
- To improve the whole surface of the road to reduce noise and vibration.
- Consider traffic calming measures as part of looking at the parish and adjoining areas as a whole. This should include addressing the width of pavements and pedestrian safety.
- Guard against actions that simply displace issues onto other streets and communities
- To lobby the County Council for ways in which the use of diesel emissions can be discouraged e.g. introduction of ultra-low emission zones. (Parts of the Parish risk becoming increasingly polluted as a result of a continuation of what's happening now along Harestock Road).
- Ensure traffic management is a key part of a wider push to get a strategic approach/plan for North Winchester, rather than the piecemeal approach that currently exists.

Appendix C. ATR(W) Littleton and Harestock Parish Council Report 10 Oct 22.

Main events List:-

- Corporals Club Oktoberfest party Fri 14 Oct 1800-2300 – Event taking place on camp.
- Remembrance Sunday service. Sun 13 Nov 0945-1130 – Invitation to St Catherine's church issued.
- Sergeant's Mess Christmas party – Sat 26 Nov 1800-2300 – Event on camp.
- Officers Mess Christmas party – Sat 3 Dec 1800-2300 – Event on camp.

Signed: _____ Date: _____

ATR(W) are now supporting local clubs and groups from across the local community. Of note, Littleton Juniors FC is utilising in-camp facilities on a Sat morning. The regiment is also supporting the Penguins swimming club, Winchester Ladies FC, Winchester RFC, Winchester canoeing club and the Winchester Triathlon club.

Appendix D. Payments for endorsement (Confidential information not shown).

Table 5: Payments in July 2022

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
05.07.22	69	British Gas	Office Electricity (18 May 22 - 20 Jun 22)	18.12	0.86	17.26
05.07.22	70	WCC	Council tax on Parish Office	71.00	0.00	71.00
05.07.22	71	True Potential	Pension Payment for June	123.50	0.00	123.50
05.07.22	72	Biffa	Compliance Charge for Wheelie bin replacement	1.32	0.22	1.10
05.07.22	73	HALC	Councillor Knowledge and Core Skills Training Course x 2	235.20	39.20	196.00
05.07.22	74	PHS Group	Pavilion sanitary service for 12 months	255.10	42.52	212.58
05.07.22	75	Signomatic	Jubilee Tree Signs x 3	81.95	13.66	68.29
14.07.22	76	Green Smile Ltd	July Grounds Maintenance	Redacted	Redacted	Redacted
20.07.22	77	Mainstream Digital	June telephone usage	4.68	0.78	3.90
27.07.22	78	BT	1 Jul 22 - 30 Sept 2022: Broadband	132.41	22.07	110.34
25.07.22	79	HMRC	Tax & NI on July salaries	312.96	0.00	312.96
25.07.22	80/ 81	Staff	Staff Salaries	1,584.10	0.00	1,584.10
25.07.22	82	WCC	Extra Queen's Canopy Plaque	54.00	0.00	54.00
25.07.22	83	Go Live	July Website Updates & E-newsletter	300.00	0.00	300.00

Table 6: Payments in August 22

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
01.08.22	85	Penny Thomson	Harestock Flower Beds upkeep	280.00	0.00	280.00
01.08.22	86	British Gas	Sports Pavilion Electricity (11 June 22 - 11 July 22)	86.76	4.13	82.63
02.08.22	87	Colden Common Parish Council	Contribution to Lengthsman Scheme	200.00	0.00	200.00
02.08.22	88	C&D Trees	Crown lift 3x Silver Birch, lift low branches in Littleton playground entrance	120.00	20.00	100.00
05.08.22	89	WCC	Council tax on Parish Office	71.00	0.00	71.00
10.08.22	90	JRH Plumbing	Fix to urinals and leaking taps in Pavilion Men's toilet	111.50	0.00	111.50
08.08.22	91	British Gas	Office Electricity (20 Jun 22 - 20 July 22)	15.87	0.76	15.11
11.08.22	92	Green Smile Ltd	August Grounds Maintenance	Redacted	Redacted	Redacted
11.08.22	93	Mainstream Digital	July telephone usage	1.52	0.25	1.27
11.08.22	94	Littleton Landscapes	Pond maintenance 18 Jan 22 - 19 July 22	504.00	84.00	420.00
15.08.22	95	True Potential	Pension Payment for July	123.50	0.00	123.50
15.08.22	96	Littleton and Harestock Show Society	Grant for Littleton and Harestock Show 2022	500.00	0.00	500.00

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
19.08.22	97	WCC	Grant for Harestock night bus (Sept 21 - Sept 22)	500.00	0.00	500.00
22.08.22	98	Aim Tools Ltd	Digital Distance Measuring Wheel	36.99	6.17	30.82
22.08.22	99	BigDug Ltd	Heavy Duty Shelving for LHPC use in Sports Storage Shed	215.99	36.00	179.99
23.08.22	100	Clerk	Clerk's expenses from April to July 2022	55.93	0.00	55.93
25.08.22	101/ 102	Staff	Staff Salaries	1,584.10	0.00	1,584.10
25.08.22	103	HMRC	Tax & NI on August salaries	312.76	0.00	312.76
25.08.22	104	Go Live	August Website Updates & E-newsletter	300.00	0.00	300.00
25.08.22	105	Adobe	Adobe monthly subscription for July	35.39	5.90	29.49
30.08.22	106	British Gas	Sports Pavilion Electricity (11 July 22 - 11 Aug 22)	91.72	4.37	87.35
31.08.22	107	Wel Medical	Disposable Battery for Hall Defibrillator	192.00	32.00	160.00
31.08.22	108	Wel Medical	Disposable Battery for Pavilion Defibrillator	192.00	32.00	160.00

Table 7: Payments in September 2022

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
05.09.22	109	WCC	Council tax on Parish Office	71.00	0.00	71.00
06.09.22	110	British Gas	Office Electricity (20 Jul to 20 Aug 22)	15.36	0.73	14.63
07..09.22	111	PKF Littlejohn LLP	External Audit Fee	480.00	80.00	400.00
07.09.22	112	Biffa	Waste & Recycling collection 24/09/22 - 31/03/22	1219.21	101.60	1117.61
08.09.22	113	John King Ltd	Printing for Climate Change Café flyer	135.26	0.00	135.26
12.09.22	114	Green Smile Ltd	September Grounds Maintenance	Redacted	Redacted	Redacted
12.09.22	115	JRH Plumbing	Dig out and replace the stopcock at Croquet laws	643.00	0.00	643.00
16.09.22	116	Mainstream Digital	Aug telephone usage & Quarterly Rental	45.77	7.63	38.14
16.09.22	117	The Millennium Memorial Hall	Hire of Hall on 2nd Oct for Climate Change Café	49.50	0.00	49.50
20.09.22	118	True Potential	Pension Payment for August	123.50	0.00	123.50
21.09.22	119	Environmental Hygiene Services	To clean three bus shelters in Harestock	75.00	0.00	75.00
21.09.22	120	Offerwide Ltd	Chafer Bug Treatment 100sqm x 3	78.00	12.99	65.01
25.09.22	121/ 122	Staff	Staff Salaries	1,584.10	0.00	1,584.10
25.08.22	123	Go Live	September Website Updates & E-newsletter	300.00	0.00	300.00
26.09.22	124	Clerk	Climate Change Café Stationary Supplies	28.48	0.00	28.48
26.09.22	125	Cllr E Maun	Operation London Bridge Expenses	39.28	0.00	39.28
26.09.22	126	WCC	Dog bin emptying - Quarter 1	360.00	0.00	360.00
26.09.22	127	Adobe	Adobe monthly subscription for September	35.39	5.90	29.49
29.09.22	128	HMRC	Tax & NI on September salaries	312.96	0.00	312.96
30.09.22	129	British Gas	Sports Pavilion Electricity (11 Aug 22 - 11 Sep 22)	79.17	3.77	75.40

Appendix E. Climate Change Working Group – Report on Climate Café

Council will be aware from previous communications of the Working Group's initiative to hold Climate Café's during, and in support of Winchester Green Week.

Aims

The aim was to engage with local residents and learn what their concerns and interests are, especially after the climate events of the summer. More particularly, we wanted to use the occasions to:

1. pass on useful information (for example on saving energy)
2. hear what parishioners think about what could be done in Littleton & Harestock to tackle climate change and loss of biodiversity
3. raise the profile of Littleton & Harestock Parish Council, including asking people to sign up to the Parish newsletter as well as to any climate change specific news
4. potentially help people form local interest groups to tackle specific aspects of climate change and biodiversity loss.

By harnessing their enthusiasm, the latter is seen as a practical way of getting things done – it is going to need a team of interested local people to take forward projects and we've been in touch with other parishes (e.g. South Wonston) to see what can be achieved.

Climate Cafés held

Two cafes were held at Henry Beaufort Function Suite on Wed 28th September (evening) and the Millennium Hall, Littleton on Sun 2th October (morning). Besides offering free refreshments, the Cafes had discussion tables around some of the themes that might generate ideas about what people can do locally – be it in their own homes, but also as a community. We provided some 'starter ideas' to help the conversation but the main point was to hear the ideas of parishioners in an informal setting over a cuppa and a snack. The themes we explored were:

- Circular Economy (how to reduce waste)
- Energy (home and community)
- Food
- Biodiversity
- Travel

We publicised the events in the newsletter, on parish noticeboards and leafletted the whole parish. Besides Cllrs Winn and Jackson and myself, we were helped on the day by Stuart Mills (Winchester Climate Action Network (WeCAN) Climate Officer, Steve Hallett (Winchester Food Partnership) and Rachel Platt (Tumulus Field Volunteer), and thanks go to each of them for giving up their time.

Attendance

4 people attended the Harestock café

16 registered details at Littleton café, but attendance was actually greater (e.g. several couples).

Although it would have been good to have seen more people, there was an element of quality perhaps being better than quantity.

Next Steps

The CCWG has now reviewed the responses and comments from the attendees. In order to maintain their interest and enthusiasm, we will be emailing them to inform them of our next steps.

A number of ideas seem to have potential for progressing, with each having their own character whether that being an improvement in promotion and information provision, holding specific events, lobbying and monitoring or developing a definable project that might require resourcing in terms of labour, time and finance. We will probably need to find champions and/or co-ordinators or sub-groups to help bring these ideas to fruition. Such areas include:

- Improving the promotion of recycling schemes, especially for items not collected in the weekly waste collection schemes
- Thermal imaging and green homes open day event
- Monitoring and campaigning for improved public transport
- Establish a Practical Environmental Volunteer Group(s) that could develop wildlife verges and pocket parks, or promotion of Wildlife Gardening

1. **The Working Group is now minded to hold a follow-up Next Steps Café on Sunday 6th November (morning) to further explore these (and other) ideas with the hope of being able to turn expressed interest into practical action.**
2. **The Working Group also recommends that the Parish Council commits to ensuring that the impact of climate change is considered in all aspects of its work, together with relevant consultations e.g. planning (which is already undertaken), estate, recycling, public transport, cycling and walking infrastructure etc.**
3. **The Working Group will also be producing content for the monthly Parish newsletter.**

Recommendation

The CCWG hopes that Full Council welcomes the steps that have been undertaken to engage with the community, supports the Next Steps above, and hopes that further progress will be achieved, leading to tangible benefits and outcomes.