

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
Tel: 01962 886507
Email: clerk@lhpc.org.uk

Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 12th December 2022** in **Littleton Millennium Memorial Hall**.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 12th December.

Signed: *Lisa Fielding* – 7th December 2022.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 14th November 2022.
 - b. To review open actions and deal with any matters arising not on the agenda.
5. **County and District Councillor Reports.**

To receive reports as follows: -

 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Reports.
6. **External Reports.**

To receive reports as follows: -

 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. King's Barton Forum.
7. **Planning.**
 - a. New Application – to review decisions made under delegated responsibility.
 - b. New Applications – to agree the Parish Council's response.
 - c. Existing Application – to review decisions.
 - d. Enforcements – to review enforcement matters.
8. **WCC Local Plan** – To approve the Parish Council response to the Winchester District Local Plan.
9. **Finance.**
 - a. To endorse the latest payments list.
 - b. To note the return of the insurance payment for the telephone box library repair.
 - c. To approve payments of new invoices.
 - d. To approve voucher gifts to Council volunteers (using Chairman's allowance).

- e. To approve a donation on behalf of a Council volunteer to the Winchester Basic Bank (using LGA 1972, s137)
- f. To consider a request for a donation from Winchester Citizens' Advice.

10. Precept and Annual Budgeting

- a. To review and approve a budget for the 2023/24 financial year.
- b. To review and approve a precept figure for the 2023/24 financial year.

11. Climate Change Working Group (CCWG)

- a. To receive a report from the CCWG lead.

12. Estates Matters

- a. To select the contractor for the Grounds Maintenance Tender 2023-26.
- b. To receive an update on Playground improvements.
- c. To receive a report from the Estates Working Group lead.

13. Parish Council Reports.

To receive reports from members as follows: -

- a. Flood Alleviation.
- b. Millennium Memorial Hall.
- c. Transport and Traffic

14. Items for noting only, or inclusion on next meeting's agenda.**15. Date of next meeting**

- a. Parish Council meeting: 9th January 2022, 7pm, Henry Beaufort School, Function Suite at 7pm.