

RECORD OF THE LITTLETON & HARESTOCK PARISH COUNCIL MEETING

**held on Monday 11th July 2022 at 7:00 pm
at Littleton Millennium Memorial Hall.**

Present: Cllr G Sallis (Chair), Cllr P Cunningham, Cllr D Tozer, Cllr J Whitburn, Cllr L Winn, Cllr R Warren, Cllr E Maun.

In attendance: Mrs L Fielding (Clerk & RFO), County Cllr J Warwick, City Cllr J Batho, City Cllr K Learney, and City Cllr M Craske.

Members of the public: None.

22-061: Apologies for Absence.

Cllr J Biddlecombe, Cllr T Jackson and City Cllr C Horrill.

22-062: Disclosure of Interest.

Cllr E Maun declared a **personal interest** in matters related to the Littleton Stud, and Cllr R Warren declared a **personal interest** concerning the Littleton and Harestock Show Society's application for a grant.

22-063: Public Participation.

None.

22-064: City Councillors' Report – City Cllr K Learney.

City Cllr K Learney summarised the Winchester City Council announcement related to the consultation on Station Approach. She also noted that Winchester City Council had been consulting with Southern Water to encourage them to deal with the sewage being released into the water supply. The head of Harestock School has resigned after 16 years and is moving to a bigger school in Basingstoke.

22-065: City Councillors' Report – City Cllr M Craske.

City Cllr M Craske reported that he had been elected as the chair of the Winchester Town Forum where five Winchester wards are represented. They are engaging with residents and following up on the Cycle Plan. There is £5,000 in the budget for fly-tipping and improvements to the street scene. The local plan is due to go out for a 6-week consultation in November.

Cllr R Warren asked if there were any changes in the local plan as a result of the census figures which show there is less population growth than expected. Cllr K Learney reported that they had used a government calculator to extract the population numbers.

22-066: County Councillor's Report – County Cllr J Warwick.

County Cllr J Warwick summarised a written report (see Appendix A pre-circulated to the Parish Councillors).

22-067: Minutes of the full council meeting held on 13th June 2022.

The minutes of the meeting of 13th June 2022 were presented, and it was **proposed by Cllr P Cunningham, seconded by Cllr D Tozer, and RESOLVED that the minutes of the meeting held on 13th June 2022 be approved.**

22-068: Matters Arising.

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

22-069: Military Report: Sir John Moore Barracks/Worthy Down.

The ATR representative RSM WO1 Bould was unable to attend, and no matters were raised.

22-070: King's Barton Forum.

No report. The next meeting will be held on 12th July 2022.

22-071: Police Report.

PCSO Leung provided a written report (see Appendix B pre-circulated to the Parish Councillors).

22-072: Planning.

a. New Applications.

The Planning Schedule for June 2022 was circulated and discussed.

The Clerk reported that according to the temporary delegation schedule, and after consultation with councillors, she had not raised any objections for 22/00784/HOU (The Observatory, 109 Harestock Road), 22/00803/HOU (16 Priors Dean Road, Harestock) and 22/00928/HOU (12 Rewlands Drive, Harestock).

Additionally, the Parish Council resolved not to raise any objections for 22/01048/HOU (50 Buriton Road, Harestock), 22/01163/HOU (8 Southwick Close, Harestock), 22/01122/HOU (4 Priors Dean Road, Harestock), 22/01260/HOU (18 Rozelle Close, Littleton), 22/01001/FUL (Land North Of Cannings Buchanans Place, Littleton) and 22/01155/HOU (8 Valley Road, Littleton).

b. Existing Applications.

It was noted that 4 applications previously reviewed by the Parish Council, have now been approved by WCC.

c. Enforcement Matters.

The existing open enforcement cases were reviewed and no concerns were raised.

22-073: Parish Council Finance.

a. June Payments for endorsement.

The payments list for June 2022 (see Appendix C) containing payments already made was presented for consideration and, after discussion, it was **RESOLVED that payments on the June payment schedule should be endorsed.**

b. To review payments and receipts in comparison to the Council's annual budget.

The clerk presented the payments and receipts for the year to date and compared them to the Council's annual budget. After some consideration, the documents were accepted.

c. To review the reserves' position.

The council reviewed the current reserves statement as prepared by the Clerk, and after some consideration, the document was accepted.

d. Grant application from Littleton and Harestock Show Society.

The council reviewed the grant application document from Littleton and Harestock Show Society, and after some discussion, it was proposed by Cllr L Winn, seconded by Cllr P Cunningham and **RESOLVED** to waive the £250 fee for use of the Recreation Ground and grant £500 to support the show.

22-074: Approval of LHPC Financial Documents

The proposed documents LHPC Investment Strategy and the LHPC Statement of Internal Control were reviewed and it was noted that there was a small typographical error in the Statement of Internal Control. After further discussion, **it was proposed by Cllr G Sallis, seconded by Cllr E Maun and RESOLVED that with one small correction, the LHPC Investment Strategy dated 26th April 2022, and the LHPC Statement of Internal Control, dated 26th April 2022 be adopted.**

22-075: Hampshire County Council passenger transport consultation.

The council reviewed the HCC passenger transport consultation, and after some discussion resolved not to provide a council response as the consultation seemed to be targeted at individuals rather than groups.

22-076: Climate Change.

Cllr D Tozer summarised a written report (see Appendix D pre-circulated to the Parish Councillors).

22-077: Estate Matters.

a. Report from the Playground lead.

Cllr L. Winn reported that she had received two quotes for remedial work in the playgrounds, £710 plus VAT at Bradley Rd and £3,673 plus VAT at Littleton playground; however it was noted that additional problems had been reported by the playground inspectors that also needed resolution. Cllr L Winn also noted that she was waiting for a quote from another contractor.

Given that there would not be an August Parish Council meeting and the remedial work was needed as soon as possible, it was **proposed by Cllr P Cunningham, seconded by Cllr R Warren and RESOLVED that the Clerk should have delegated responsibility, in consultation with Cllr L Winn and the Estates Working Group, to authorise remedial work on the playgrounds with a budget of up to £5,000 plus VAT.**

b. Estates Working Group report.

Cllr E Maun reported on Estates matters as follows:-

i. Sports Storage Shed.

The keys have now been handed over to the Sports Club, and Cllr E Maun will investigate improved security measures which might include asking the local PCSO to visit the recreation ground regularly.

ii. Tennis Club Path.

The railing has been put up at the tennis court path, however, the contractor is planning to finalise the work after his holiday. There are seven leftover sleepers, and the council resolved to keep them, rather than sell them to a third party.

iii. Football posts and nets.

The five-a-side football goal posts have been removed due to health and safety concerns and replacement goals will be investigated. The football nets in the Harestock cage need to be removed.

iv. Harestock Flower Beds

A local gardener will work on the flower beds at the Harestock shops, and it was noted that the Parish Council sign should be clearly visible.

v. Recreation Ground Car Park.

Cllr E Maun is looking into measures that can monitor the level of traffic that is using the Recreation Ground Car Park. He also proposed the council consider extending the speed bumps and putting in car park space markers.

The next Sports Club meeting is on 16th August, and the next Estates meeting is planned for 7th September. Prior to these meetings, Cllr E Maun is intending to meet with the Football Club to understand their issues related to the usage of the football pitches.

22-078: Parish Council Reports.

a. Littleton and Harestock Show

Not discussed.

b. The Millennium Memorial Hall.

Cllr E Maun is investigating an online booking system that may also be of use to the Sports Club.

Action: The Clerk to find out the charge to the Littleton and Harestock Show Society for the use of the hall on show day.

c. Transport, Traffic & Civil Engineering.

Cllr G Sallis reported that he and Cllr T Jackson had been in discussions with Environmena, the Solar Farm construction company, regarding a grant to the Parish as reparation for the road works through Main Rd Littleton that will last for a significant number of weeks and be very problematic for residents. It was noted that Environmena would donate money to support something that would be useful for the whole community and that it should be a long-term asset.

Several ideas were discussed including a battery for the Millennium Hall, a Recreation Ground Heritage trail, and play equipment. Previous suggestions included two electric car chargers, and improvements to the road near the Running Horse both of which had proved to be unsuitable.

d. Environment (Residents Issues).

No report.

22-079: Items for noting, AOB, or for inclusion on next month's agenda.

Cllr E Maun suggested that the council could promote itself more, and could consider a Logo at a future meeting. It was also noted that there was an exhibition covering a proposal for a local Anaerobic Digester that was taking place at the Millennium Hall on 14th July 2022.

22-080: Date of Next Meetings:

The next meeting is 7 pm, 12th September 2022 at Henry Beaufort Function Suite, Harestock.

22-081: Summary of Actions**Table 1: Open Action Points**

ID	Owner	Action Points (Open)	Status
July.1	Clerk	The Clerk to find out the charge to the Littleton and Harestock Show Society for the use of the hall on show day.	New
June.4	Clerk	The Clerk to inform Hampshire County Council of the Parish's Council's support for 20mph speed limits. 11Jul22: In progress.	Open
Apr.5	Estates WG	The Estates Working Group to review the Sports Club Management agreement. 9May22: To be discussed at their next meeting. 13June22: No change. 11Jul22: Discussed at recent Estates Meeting.	Open

Table 2: Closed Action Points

ID	Owner	Action Points (Closed)	Status
June.1	Clerk	The Clerk to report a concern regarding a shipping container on a property in the parish to the enforcement team. 11Jul22: Done.	Closed
June.2	Clerk	The Clerk, in consultation with Cllr T Jackson, to submit the council's response to HCC's New Local Transport Plan. 11Jul22: Done.	Closed
June.3	Clerk	The Clerk to ask Cllr J Biddlecombe for advice related to HCC's passenger transport consultation. 11Jul22: Done.	Closed
June.5	Cllr LW	Cllr L Winn to draft a newsletter article informing residents of the council's support for a 20mph speed limit, and the introduction of a survey for residents. 11Jul22: Done.	Closed

Appendix A. County Councillor Report – Cllr J Warwick Winchester Downlands July 2022

Classical Concerts at the Royal Victoria Country Park

Experience the sounds of high-quality chamber music with a new programme of concerts in the beautifully renovated chapel at [Royal Victoria Country Park](#), where [Wessex Sinfonietta](#) has just been appointed resident orchestra <https://www.hants.gov.uk/News/29062022Chapelconcert>

Childcare over the Summer holidays

Details of Ofsted registered childcare, activities and leisure services (and lots more information for families), can be found in the Hampshire Family and Information Services Hub directory: fish.hants.gov.uk

If your child has a special educational need or disability, then check out services with a Local Offer flag. For further details on how your child will be supported: <http://fish.hants.gov.uk/.../directory/localoffer.page...>

If you need help with paying for childcare go to www.childcarechoices.gov.uk/

Not able to find the childcare services you need? Use our Childcare Request Form:

<http://childrenshampshirecc.researchfeedback.net/s.asp...> or email childcare@hants.gov.uk for further assistance.

Supported Transport Consultation

If you use Dial-a-Ride, Call and Go or Taxishare services in your local community or hold a Concessionary Travel bus pass you will want to know about changes we are proposing to our financial support for these schemes. Our consultation is open until Sunday 24 July.

The proposals seek to continue to deliver effective services, within a reduced budget, through:

- Making operational changes to supported passenger transport services (including supported bus services, Dial-a-Ride, Call & Go, Taxishare and Minibus Group Hire services)
- Removing some discretionary enhancements to the Concessionary Travel Scheme currently funded by the County Council, including, for example, no longer providing taxi vouchers as an alternative to a Disabled Person's Bus Pass
- Increasing the contributions users pay for some services, eg. introducing a £1 fare for all Taxishare services and increasing the charge for replacing lost and damaged bus passes. There is no charge for replacing a stolen pass. The consultation is available here: <https://www.hants.gov.uk/.../consulta.../passenger-transport>

Defibrillators at our Household Waste Recycling Centres

Hampshire County Council has announced that life-saving defibrillators will be available soon at all 24 HWRCs. The sites are run by the private contractor Veolia, on behalf of the county council and are visited by over 1.5m residents every year. Having this equipment available to use in an emergency could help to save lives.

Appendix B. WINCHESTER NPT Crime Report (09/06/2022 - 07/07/2022)- PCSO 18348 G Leung

Antisocial Behaviour –

No reports of Antisocial Behaviour in Littleton & Harestock.

Burglary –

No reports of Burglary in Littleton & Harestock.

Criminal Damage -

28/06/2022 - Group of three teens were seen vandalising the pre-school garden. (Littleton Pre-School)

Public Order -

No reports of Public Order in Littleton & Harestock.

Suspicious -

21/06/2022 - INFT reporting suspicious males who he believes may be drink driving. (Southwick Close)

03/07/2022 - INFT reporting a male going into the back garden after looking to hide in the driveway. (Buriton Road)

18/06/2022 - INFT reporting possible drink driving. (Southwick Close)

Theft -

No reports of Theft in Littleton & Harestock.

Appendix C. Payments for endorsement (Confidential information not shown).**Table 4:** Payments in June 2022

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
1.06.22	44	British Gas	Office Electricity (20 Apr 22 - 18 May 22)	25.04	1.19	23.85
06.06.22	45	WCC	Council tax on Parish Office	71.00	0.00	71.00
06.06.22	46	True Potential	Pension Payment for May	123.50	0.00	123.50
14.06.22	47	Factotum Vintage	Labour and additional materials for Tennis Cabin Path/Sleeper Wall	3,099.52	0.00	3,099.52
14.06.22	48	Test Valley Paving	For supplying and installing pipework and soak away to the new storage building	1410.00	235.00	1175.00
14.06.22	49	Green Smile Ltd	June Grounds Maintenance	<i>Redacted</i>	<i>Redacted</i>	<i>Redacted</i>
14.06.22	50	Complete Weed Control	Supply and Apply Weed Control Spray for Cricket Outfield (1.5Ha)	307.80	51.30	256.50
14.06.22	51	Mainstream Digital	May telephone usage & Quarterly Rental	43.15	7.19	35.96
14.06.22	52	Information Commissioner	Data Protection Registration fee	40.00	0.00	40.00
15.06.22	53	St Catherine's Church	Churchyard Donation	1,350.00	0.00	1,350.00
20.06.22	54	Brooks Electricals	Replacement hand dryer in Pavilion, PAT testing	537.94	89.66	448.28
20.06.22	55	HALC	HALC Affiliation Fees 22/23	777.16	0.00	777.16
20.06.22	56	County Supplies	200 Large Refuse Sacks, Paper Hand Towels, Laminating Paper, Key fobs	66.34	11.06	55.28
27.06.22	57	Smart Water Testing Ltd	Legionella Test Kit for Pavilion	52.50	8.75	43.75
27.06.22	58	HMRC	Tax & NI on June salaries	312.76	0.00	312.76
27.06.22	59/60	Staff	Staff Salaries	1,584.10	0.00	1,584.10
27.06.22	61	Arbor Call Ltd	Supply of wood chips for Tennis Cabin Path	300.00	50.00	250.00
27.06.22	62	Green Smile Ltd	Removing metal tree cage from Harestock shops tree and various additional grounds maintenance works	234.00	39.00	195.00
27.06.22	63	Green Smile Ltd	Football goals removal and backfill, fill holes at table tennis table	282.00	47.00	235.00
26.05.22	42	Adobe	Dog bin emptying - Quarter 1	390.00	0.00	390.00
27.06.22	64	WCC	June Website Updates & E-newsletter	300.00	0.00	300.00
27.06.22	65	Go Live	Adobe monthly subscription for June	35.39	5.90	29.49
27.06.22	66	Adobe	Galvanised Posts for rails at Tennis Cabin Path	872.28	145.38	726.90
28.06.22	67	The Metal Store	Sports Pavilion Electricity (11 May 22 - 11 June 22)	72.85	3.47	69.38
30.05.22	68	British Gas	Office Electricity (20 Apr 22 - 18 May 22)	25.04	1.19	23.85

Appendix D. Climate Change Working Group – Report from meeting held on 4th July 2022

The meeting was pleased to be joined by Stuart Mills of Winchester Climate Action Network (WeCAN) Climate Officer and Superhomes Project Officer for a discussion of ways of encouraging and eliciting community support and activity for addressing the climate emergency.

It was noted that other surrounding parishes and communities were making good strides in this (e.g. Overton, South Wonston) and there is a need to try and develop a similar kind of engagement. The L& H show was seen as an ideal opportunity to reach out to local residents, but unfortunately, none of the working group members are available that day. Further thought will be given to arranging an event(s) to achieve the same ends.

South Wonston PC is holding a 'Climate Café' on Mon July 25th, and it is intended to attend this as an observer for further ideas etc.

Before the session with Stuart Mills, the meeting considered other ongoing issues.

The next meeting of the CCWG is to be re-arranged.

David Tozer

(Chair of CCWG)