

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 14th November 2022** in **Henry Beaufort School, Function Suite at 7pm**.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 14th November.

Signed: *Lisa Fielding* – 9th December 2022.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **To co-opt a new councillor onto the Parish Council**
5. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 10th October 2022.
 - b. To review open actions and deal with any matters arising not on the agenda.
6. **County and District Councillor Reports.**

To receive reports as follows: -

 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Reports.
7. **Traffic and Transport**
 - a. To receive a report regarding the traffic concerns on Harestock Rd.
 - b. To receive an update on the application for a Hampshire County Council survey into Traffic Calming Measures near the Running Horse, Littleton.
 - c. To receive a report following completion of the road works in Littleton.
8. **External Reports.**

To receive reports as follows: -

 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. King's Barton Forum.
9. **Planning.**
 - a. New Application – to review decisions made under delegated responsibility.
 - b. New Applications – to agree the Parish Council's response.
 - c. Existing Application – to review decisions.
 - d. Enforcements – to review enforcement matters.

10. WCC Local Plan – To discuss the Parish Council response to the Winchester District Local Plan.

11. Finance.

- a. To endorse the latest payments list.
- b. To approve payments of new invoices.
- c. To review recent and planned payments covered under the Local Government Act 1972, section 137.
- d. To consider requesting an extension of the DIO lease of the Harestock Road Recreation Area.

12. Climate Change Working Group (CCWG)

- a. To receive a report from the CCWG lead.

13. Estates Matters

- a. To review the process for reviewing and approving the Grounds Maintenance Tender.
- b. To receive an update on Playground improvements.
- c. To receive a report from the Estates Working Group lead.

14. Staff Matters

- a. To note that the Parish Cleaner has handed in his notice.
- b. To note changes to Clerk's salary and holiday allowance as specified by the Local Government Services Pay Agreement 2022-23.

15. Parish Council Reports.

To receive reports from members as follows: -

- a. Littleton Village Design Statement (LVDS).
- b. Flood Alleviation.
- c. Littleton & Harestock Show.
- d. Millennium Memorial Hall.
- e. Environment (Resident's Issues).

16. To review the planned content for the next eNewsletter.

17. To review meeting dates for 2023.

18. Items for noting only, or inclusion on next meeting's agenda.

19. Date of next meeting

- a. Finance and General Purposes Committee meeting: 16th November 2022, 9:30am, **Littleton Sports Pavilion.**
- b. Parish Council meeting: 12th December 2022, 7pm, Littleton Millennium Memorial Hall.