

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 10th October 2022** in **Littleton Millennium Memorial Hall at 7pm.**

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 10th October.

Signed: *Lisa Fielding* – 5th October 2022.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**

To receive reports as follows: -

- a. County Councillor's Report: Cllr Warwick.
- b. District Councillors' Reports.

5. **Traffic and Transport**

- a. To consider required actions following a report of the meeting held with Hampshire County Council on Traffic Calming Measures in Littleton
- b. To receive a report regarding concerns raised about the volume of traffic on Harestock Rd.
- c. To consider a request from the King's Barton Forum vice-chairman to write to Cllr Heron at Hampshire County Council supporting their petition to keep Andover Rd open.

6. **Minutes of previous Parish Council meetings.**

- a. To approve and sign the minutes of the meeting held on 11th July 2022.
- b. To review open actions and deal with any matters arising not on the agenda.

7. **External Reports.**

To receive reports as follows: -

- a. Army/military report: Sir John Moore Barracks/Worthy Down.
- b. Police report.
- c. King's Barton Forum.

8. **Planning.**

- a. New Application – to review decisions made under delegated responsibility.
- b. New Applications – to agree the Parish Council's response.
- c. Existing Application – to review decisions.
- d. Enforcements – to review enforcement matters.

- e. To consider a response to the “out of area” planning application 22/02037/FUL for an anaerobic digestion facility near Three Maids Hill.
- f. To receive a report from a meeting held with Winchester City Council regarding the draft local plan.

9. Finance.

- a. To endorse the latest payments lists for July, August and September 2022.
- b. To approve renewal of the council’s insurance policy and to consider if a separate Cyber policy is required.
- c. To approve payments of new invoices.
- d. To receive the external audit report for 2021-2022.
- e. To consider if the council would like to opt out of the Smaller Authorities’ Audit Appointments (SAAA) sector led auditor 5 year appointment scheme and appoint their own external auditor.
- f. To receive a report regarding an Environmena donation to acknowledge the difficulties faced by residents due to the road works.

10. Climate Change Working Group (CCWG)

- a. To receive a report from the CCWG lead.

11. Estates Matters

- a. To review the decision made under delegated responsibility for playground maintenance work.
- b. To receive reports for playground improvements at Bradley Road and Littleton playground.
- c. To discuss the progress on the grounds maintenance tender for 2023-2026.
- d. To consider proposals for enhanced security at Littleton Recreation Ground.
- e. To receive a report from the Estates Working Group lead.

12. Parish Council Reports.

To receive reports from members as follows: -

- a. Littleton Village Design Statement (LVDS).
- b. Flood Alleviation.
- c. Littleton & Harestock Show.
- d. Millennium Memorial Hall.
- e. Environment (Resident’s Issues).

13. Confidential item: Review of meeting held with a developer.

- a. To exclude members of the public in order for the council to consider sensitive commercially confidential material.
- b. To consider confidential material from a developer.

14. Items for noting only, or inclusion on next meeting’s agenda.

15. Date of next meeting

- a. Parish Council meeting: 14th November 2022, 7pm, **Henry Beaufort School, Function Suite.**
- b. Finance and General Purposes Committee meeting: 16th November 2022, 9:30am, **Littleton Sports Pavilion.**