

**RECORD OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING**
held on Monday, February 14th at 2 pm
at the Sports Pavilion, Littleton Recreation Ground

Present: Cllr G Sallis (Chair), Cllr J Biddlecombe, Cllr R Warren, Cllr D Tozer, Cllr J Whitburn.

In attendance: City Cllr C Horrill, City Cllr A Weir and Mrs L Fielding (Clerk & RFO).

Members of the public: Four.

21-138: Apologies for Absence.

Cllr C Cunningham, Cllr E Maun and City Cllr K Learney.

Following discussion of the absence reasons, it was resolved to approve the absences of Cllr C Cunningham and Cllr E Maun.

21-139: Disclosure of Interest.

Cllr J Whitburn declared a **personal interest** in the Jubilee Grant application as she is a member of the Jubilee community group (see minute item 21-153). Cllr G Sallis declared a **personal interest** in parking matters in the Hall Way as he lives nearby (see minute 21-155a).

21-140: Public Participation.

One member of the public expressed an interest in matters to be discussed related to the Sports Clubs, and another member of the public summarised some concerns related to storage raised by the Littleton bowling club.

21-141: LHPC Co-option Policy

The proposed LHPC Co-option policy was presented, **and it was proposed by Cllr G Sallis, seconded by Cllr J Biddlecombe and RESOLVED that the LHPC Co-option policy dated 26th January 2022 be adopted.**

21-142: Co-option of new Councillors.

The Parish Council discussed applications from Mr T Jackson, and Ms L Winn to join the Parish Council. It was then **proposed by Cllr G Sallis, seconded by Cllr J Biddlecombe, and RESOLVED to co-opt Mr T Jackson and Ms L Winn to the Parish Council.**

The Declaration of Acceptance of Office forms were then signed and countersigned by the Clerk.

Cllr G Sallis then reported that Cllr S Burgess had resigned from the council, and formally thanked Cllr S Burgess for his significant impact on the council during his three years of office, and his tireless work as Chair for 18 months during the Covid pandemic.

The council discussed the vacancies in roles and committees as a result of Cllr S Burgess leaving, and it was resolved that Cllr D Tozer would join the Finance and General Purposes Committee, Cllr P Cunningham would take on the Flood Alleviation liaison role, and Cllr E Maun would lead the Estates Working Group. It was also resolved that Cllr T Jackson would join the Climate Change, Communications and Estates Working Group, and that Cllr L Winn would join the Climate Change Working Group.

21-143 County Councillor's Report – County Cllr J Warwick.

County Cllr J Warwick provided a written report (see Appendix A- pre-circulated to the Parish Councillors).

21-144: City Councillor's Report – City Cllr C Horrill.

City Councillor C Horrill reported that there have been significant changes to the plans for the Junction 9, M3 works following the recent walking and cycling consultation, and the smart motorways decision from the government. The expectation is that the construction will start in 2024 and take 2-3 years.

There is a local plan committee meeting on March 9th 2022 where the plan for consulting with Parish Councils will be discussed.

City Councillor P Cunningham joined Micheldever residents (including many children) at a greening campaign event, and it was suggested that Littleton and Harestock could contact the Micheldever clerk for a copy of their very useful leaflet.

The city council budget is due to be agreed upon; a council tax rise of approximately 3% is anticipated, together with changes to parking costs.

Cllr R Warren asked when the Guildhall would be returned to public use, and City Cllr C Horrill reported that this is expected imminently as the Nightingale court in the Guildhall will be closing and the council do not expect a large refurbishment requirement.

21-145: City Councillor's Report – City Cllr A Weir.

City Cllr A Weir reported that the council tax rise was proposed to be 2.7%, which was below inflation levels. The council will benefit from a new homes bonus and will be running projects for town centre cleaning, improving and repairing monuments and street furniture. A food waste trial is also planned which might entail some changes to the collection arrangements.

St Barnabas councillors are supporting the Winchester area Super Homes team, who have organised an evening on 11th March 2022 at Weeke community centre to work with residents to reduce the carbon footprint of their homes.

21-146: Minutes of the full council meeting held on 11th October 2021.

The minutes of the meeting of 11th October 2021 were presented, and it was **proposed by Cllr J Biddlecombe, seconded by Cllr D Tozer, and RESOLVED that the minutes of the meeting held on 11th October 2021 be approved.**

21-147: King's Barton Forum.

It was noted that a Governance Review is planned for Headbourne Worthy Parish taking into account the increase in housing at the King's Barton development. This is unlikely to happen until 2023/2024.

Cllr J Biddlecombe raised the concern that the forum minutes also referred to Littleton and Harestock Parish Council, and City Cllr C Horrill agreed to investigate if there is any intent to run a Governance review for Littleton and Harestock.

21-148: Footpath improvements near the Tennis cabin at Littleton Recreation Ground.

The council reviewed a report which proposed to resolve a health and safety issue due to the erosion of the footpath between the Tennis Cabin and courts 5 and 6. A number of solutions had been provided previously, and the final proposal was discussed. It was **proposed by Cllr G Sallis, seconded by Cllr T Jackson, and RESOLVED to accept the final quote for £7,956.17 for the path repair, and £1,139.08 for fencing, and to authorise the work to start.**

21-149: Bowls club storage and space requirements

The council reviewed a report (pre-circulated to councillors) which outlined issues facing the bowls club concerning storage, and longer-term requirements for improving the bowling experience for members and visiting clubs which included a proposed expansion of the bowling area. The council discussed the general storage requirement for all the Sports Clubs and potential solution options, including short term storage for at-risk mowing equipment. It was resolved that Cllr E Maun would further investigate as part of the Estates Working Group.

The council agreed that the request to expand the bowling club area should be referred back to the Sports Club so that a firm proposal can be provided.

21-150: Planning.

a. New Applications.

The Clerk reported that according to the temporary delegation schedule, she had submitted responses to the planning applications listed in Appendix B.

b. Existing Applications.

It was noted that 7 applications previously reviewed by the Parish Council, have now been approved by WCC, and 2 have been refused. Cllr R Warren noted that the application at 1 Rewlands Drive was refused by WCC due to the impact on the character and appearance of the area and the existing house in that it will create a terracing effect. This appeared to be contrary to another application that the Parish Council had objected to at 86 Priors Dean Rd for the same reason, which had been approved by WCC.

The council also discussed the number of applications that they had previously objected to which had been approved by WCC planning officers, and it was agreed that further insight was needed.

Action: The Clerk to contact Winchester City Council planning department to ask for further details on the planning application that the council had objected to, which had then been approved by officers.

c. Enforcement Matters.

The existing open enforcement cases were reviewed and the Clerk reported that the information from the enforcement team was much improved and the enforcement officers had been very helpful when responding to queries.

d. Planning Appeal for Inert Waste Recycling Facility at Three Maids Hill

It was noted that the Inert Waste Recycling Facility at Three Maids Hill had now progressed to the appeal stage, and it was resolved that Cllr G Sallis and the Clerk would produce an article for the forthcoming newsletter to inform residents and highlight the process for making a representation to the Planning Inspectorate.

21-151: Parish Council Finance

a. December and January Payments Lists.

The latest payments lists for December 2021 and January 2022 (see Appendix C) were presented for consideration and, after some discussion, were accepted. **It was therefore proposed by Cllr G Sallis, seconded by Cllr D Tozer and RESOLVED that payments on the December 2021 and January 2022 payment schedules should be endorsed.**

b. The clerk requested that the council consider an annual subscription to the Society of Local Council Clerks (SLCC) and after some discussion, the council resolved to approve the annual subscription and make a payment of £185 plus a £12 joining fee for the first year.

c. The Clerk reported that according to the temporary delegation schedule, she had made payments to Brooks Electricals (£3,940.27) as part payment for the office rewiring, and to Premier Grounds & Garden (£546) for the Speed Indicator Device to be moved every two weeks. See **Table 2** reference 186, and 200 respectively.

21-152: Littleton and Harestock Show

After some discussion, it was **proposed by Cllr G Sallis, seconded by Cllr R Warren and RESOLVED to approve the written application from the Littleton and Harestock Show Society to run a show in the recreation ground on 3rd September 2022.**

21-153: Jubilee Grant Application

The council reviewed a grant application from the Littleton and Harestock Jubilee Community Group, and it was **proposed by Cllr J Biddlecombe, seconded by Cllr G Sallis and RESOLVED to donate £500 towards the planned Jubilee events in Littleton and Harestock.**

21-154: Climate Change Working Group

Cllr D Tozer noted the Super Homes initiative as described by City Cllr A Weir, and agreed to provide an article for this month's eNewsletter. He also reported that he will be pursuing potential Climate Change volunteers.

21-155: Clerk Notices

a. Parking and Speeding in the Hall Way, Littleton.

The clerk reported on issues raised by residents related to speeding and car parking on the Hall Way. It had been suggested that residents' parking permits could be considered for the few parking spaces, however, this would require enforcement by Winchester City Council. It was noted that not all the garages behind the bungalows were used by local residents and City Cllr C Horrill agreed to query the lease arrangement and propose they are used for local residents only.

b. Community Funding Initiative

The clerk reported on a meeting she had with Cllr J Warwick and the HCC Traffic Management team which discussed potential safety improvements to Main Rd and the use of the Community Funded Initiatives Scheme to install village gateways and other traffic signs. After some discussion, the council

felt that this would not be very effective in slowing traffic, and felt that build-outs and modifications to the road would be more productive.

Cllr J Biddlecombe agreed to support the Clerk in investigating possible solutions for improved safety on Main Rd.

c. Lengthsman Scheme

Hampshire County Council (HCC) have confirmed that the funding for the lengthsman scheme will finish in March 2023 so the financial year 2022/2023 will be the last year that the parish can benefit from the shared lengthsman scheme where HCC fund £1000 of the costs for each Parish Council. Additionally increased hourly costs by the contractor mean that the overall price for the work in Littleton and Harestock will increase from £1,056 to £1,200.

The council resolved to continue with the scheme and pay the additional £200 rather than reduce the number of hours worked such that no additional fee would need to be paid.

21-156: Items for noting, AOB, or for inclusion on next month's agenda:

The council were sorry to hear of the passing of Robert Parker, who had previously been a Littleton and Harestock Parish Councillor. The council wish to extend their sincere condolences to his family.

21-157: Dates of Next Meetings:

- a. Finance and General Purposes Committee Meeting: 2nd March 2022 9:30 am (Pavilion)
- b. Parish Council meeting: 14th March 2022 7 pm (Littleton Millennium Memorial Hall)

21-158: Summary of Actions

Table 1: Open Action Points

ID	Owner	Action Points (Open)	Status
Feb.1	Clerk	The Clerk to contact Winchester City Council planning department to ask for further details on the planning application that the council had objected to, which had then been approved by officers.	New
Oct.2	EWG	The Estates Working Group to propose locations and species for the proposed tree planting. 14Feb21: In progress, Harestock's location is still to be defined.	Open
Sep.2	Clerk	The Clerk to contact English Heritage to request for grass cutting at the Tumulus field to be collected at the same time as the grass is cut. 11Oct21: In progress. Contractors have used a different mower for the large barrow. 14Feb21: Request made, and a reminder sent but no real response from English Heritage.	Open
Sep.4	Clerk	The Clerk to arrange for the Carbon Footprint Report to be added to the council's website and referenced in the next e-newsletter. 11Oct21: In progress, the Climate Change webpage may need an update. 14Feb21: This needs further discussion with the Climate Change working group.	Open
Sep.5	Clerk	The Clerk to arrange an Estates Working Group meeting. 11Oct21: Cllr S Burgess and Clerk reviewed the Estates action plan, and a meeting can now be arranged. 14Feb21: Delayed, working on Estates items however meeting still to be arranged.	Open

Table 2: Closed Action Points

ID	Owner	Action Points (Closed)	Status
Oct.1	Clerk	The Clerk to contact County Cllr J Warwick for advice on funding opportunities. 14Feb21: Done, unfortunately, no grants are available.	Closed

Appendix A. County Councillor Report - Cllr J Warwick Winchester Downlands February 2022

1. HWRCs update

The system of booking to visit Hampshire's household waste recycling centres (HWRCs) is to be made permanent following feedback from users who overwhelmingly supported the approach. It was introduced in June 2020 in response to the pandemic but also helped smooth visits and reduce queuing. The ability to book multiple trips will remain.

2. Support for Community Transport

With the COVID-19 pandemic still having an impact on levels of all public and community transport use across the county, Hampshire County Council has agreed to maintain contract payments for community transport operators at 100% from 1 April 2022 to 31 March 2023.

Community transport operators have reported that around 35% fewer passengers are travelling than before the pandemic. The move will assist those operators in the recovery and operation of their services, supporting them to maintain service levels whilst they experience lower than usual passenger numbers, and user confidence rebuilds during the coming financial year.

3. Roads, Transport and Environmental investment

Hampshire County Council is to be asked to approve on 17 February an increased 2021-22 capital programme of investment in countywide highways maintenance, road safety, transport improvements, flood alleviation, waste management, and bridge strengthening, as well as economic development and town centre improvements, amounting to £112.885 million. This includes £7 million additional financial support for highways maintenance.

Planning continues for the next generation of waste infrastructure to support the county's ability to recycle a wider range of materials. As part of the capital programme of work is the continued development of a plan for a new materials recovery facility in Eastleigh.

The proposed programme and appendices highlight an Integrated Transport Programme of over £100 million in value. Local schemes to enable people to walk and cycle more for local journeys represent a £11.3 million investment.

Separately, Hampshire County Council is the first council in England to trial plastic bollards made from sugar cane on its pavements; these are being installed as a lower-carbon alternative to the traditional concrete ones. The plant-based bollards are also lighter, easier to install and cheaper - costing £150 compared with £190 for concrete. They are also just as resilient in the event of a crash and do not splinter if they are hit by a vehicle. The proposal is part of the county's plans to meet its climate change targets to be Carbon Neutral by 2050 and resilient to a two-degree rise in temperature.

In recognition of the importance of building resilience, the council has declared 2022 the "Year of Climate Resilience". This presents an opportunity for it to increase awareness of the importance of resilience and to develop some showcase projects in partnership with key stakeholders. More information can be found on the Council's Climate Change website:

<https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>

4. Platinum Jubilee Celebrations 2nd -5th June

Hampshire County Council has set out exciting plans for the celebrations of the Queen's Platinum Jubilee. Festivities include activities at schools, public libraries, County Parks, Sir Harold Hillier Gardens, an 'Everest' rock climbing relay to the height of Mt Everest at Calshot Outdoor Centre and a special Jubilee concert recorded for the residents of Hampshire care homes. **The Queen's Green Canopy in Hampshire** is a £0.5million fund to plant thousands of new trees across the county in line with the County's climate action plan. A new woodland will be planted at River Hamble Country Park as well as support for schools, organisations, and communities to plant successfully (the right tree in the right place during the planting season October-March). Commemorative trees will also be planted at Queen Elizabeth Country Park and at Sir Harold Hillier Gardens. Two beacons will be lit in the north and the south of the county on Thursday 2nd June.

5. Licoricia in Winchester –

A life-size bronze statue of Licoricia, an influential medieval Jewish woman, will be unveiled outside The Winchester Arc formally marking the start of Hampshire's Platinum Jubilee programme. The County Council

is supporting the Licoricia of Winchester Appeal Trust to develop educational materials about Winchester's medieval Jewish community, its role in society and its royal connections, and to promote religious tolerance and understanding.

6. School Transport

Hampshire County Council is consulting on two proposed changes to the school transport service: increasing the use of pick-up and drop-off points; and transporting children from more than one school on a single journey. The eight-week online consultation will be open until 27 March 2022. An information pack and questionnaire will be available, from 31 January, on www.hants.gov.uk/consultations

Appendix B. Delegated Planning Decisions in December 2021 and January 2022.

Table 3: Delegated Planning Decisions

Reference	Address	Proposal	Comments
21/03130/HOU	High Beech 11 Harestock Road Winchester SO22 6N	Erection of garage	No objection submitted.
21/02696/FUL	The Running Horse 88 Main Road Littleton SO22 6QS	It is our clients intention to refurbish the Running Horses which includes providing a new pergola to the front elevation, extending the front terrace, new lean to tiled roof to side elevation with entrance canopy, new full-width bay window to side elevation and new external fire escape staircase from the first-floor accommodation. AMENDED PLANS	No objection submitted.
21/02735/HOU	25 Buriton Road Harestock SO22 6JE	On Ground Floor Level: Replacement of existing garage roof and entrance facade, single-storey extension to the rear of the house, enlargement of existing windows and replacement of window frames. - On First Floor Level: Enlargement and replacement of existing windows. - On Attic Level: Installation of 4 new roof lights into the existing roof structure.	No objection submitted.
21/03103/TPO	Harestock Cottage 47 Harestock Road Winchester SO22 6N	Lime (T1) - Reduce by approximately 20% equating to about 5m, to a suitable growth point. To lessen exposure and weight on old pollard points. Minor crown raise to approximately 4m.	No objection submitted.
21/02889/FUL	Tree House 4 Larg Drive Harestock Winchester Hampshire SO22 6N	Erection of 6no. dwellings with associated parking, turning space, landscaping and private amenity space, following demolition of existing dwelling.	Objection submitted.
21/02831/HOU	Airth House South Drive Littleton SO22 6PY	New extension between house and garage; new bifold doors to side elevation and garage conversion, replacement windows to house	No objection submitted.
21/03183/TPO	6 Hickory Drive Harestock SO22 6NJ	Beech (T1) - Reduce the two lower laterals over the summer house by approximately 2m Beech (T2) - Reduce laterals towards property by up to 3m to a suitable growth point, to a height of approximately 10m Beech (T3) - Reduce laterals towards property by up to 3m to a suitable growth point, to a height of approximately 10m Beech (T4) - Reduce laterals towards property by up to 1m to a suitable growth point, to a height of approximately 4m Beech (T5) - Reduce laterals towards property by up to 3m to a suitable growth point, to a height of approximately 10m all to lessen weight and encroachment on property. Beech (T6) - Reduce laterals towards property by up to 3m to a suitable growth point, to a height of approximately 10m	No objection submitted.
21/02821/HOU	Ockley House Hilden Way Littleton Winchester Hampshire SO22 6QH	Single-storey front extension	No objection submitted.
21/02782/HOU	1 Rewlands Drive Harestock SO22 6PA	Single Storey Side Extension	No objection submitted.

21/02856/FUL	Winchester Stables Kennel Lane Littleton SO22 6PT	Change of use of redundant loose boxes to form part of dwellinghouse (including the provision of 2 home offices) along with alterations to fenestration; and change of use of two rooms in the second stable building to B1 offices	No objection submitted.
21/02913/HOU	4 Bradley Road Harestock Winchester Hampshire SO22 6L	FRONT AND REAR EXTENSIONS TO BUNGALOW	No objection submitted.
21/02900/HOU	42 Burley Road Harestock Winchester Hampshire SO22 6LJ	SINGLE STOREY EXTENSION AND ASSOCIATED ALTERATIONS	No objection submitted.

Appendix C. Payments for endorsement (Confidential information not shown).

Table 1: LITTLETON & HARESTOCK PARISH COUNCIL – Payments in December 2021

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
06.12.21	157	WCC	Council tax on Parish Office	444.00	74.00	370.00
06.12.21	158	True Potential	Pension Payment for November	24.63	1.17	23.46
07.12.21	159	British Gas	Office Electricity for 18/10/21 - 20/11/21	274.34	0.00	274.34
08.12.21	160	HALC	Knowledge & Core Skills course - Cllr Julia Whitburn	24.00	4.00	20.00
08.12.21	161	HALC	Knowledge & Core Skills course - Cllr Ed Maun	10.93	0.52	10.41
10.12.21	162	<i>Green Smile Ltd</i>	December grounds maintenance	Redacted	Redacted	Redacted
10.12.21	163	Mainstream Digital	November telephone usage & Quarterly Rental	43.43	7.24	36.19
12.12.21	164	Waitrose & Partners	Vouchers for Volunteer Donations	200.00	0.00	200.00
15.12.21	165	Green Smile Ltd	Leaf Clearance in Recreation Ground	900.00	150.00	750.00
15.12.21	166	Green Smile Ltd	Bark spreading and hedge cutting in Recreation Ground	396.00	66.00	330.00
15.12.21	167	Factotum Village	Pavilion soffit vent replacement, and installation of new signs	46.12	0.00	46.12
18.12.21	168	Winchester Basics Bank	Donation of £50 to the Basics Bank	50.00	0.00	50.00
18.12.21	169	Clerk	Refund to Clerk for Council's Donation to Royal British Legion	35.00	0.00	35.00
18.12.21	170	HMRC	Tax & NI on December salaries	Redacted	Redacted	Redacted
21.12.21	171	C&D Trees	Removing Ivy from Cedar, and severing ivy on three other trees near Office.	390.00	65.00	325.00
24.12.21	172	Cleaner	Cleaner's salary December	199.00	0.00	199.00
24.12.21	173	Clerk	Clerk's salary December	1,644.92	0.00	1,644.92
24.12.21	174	Giant Olive	December Website Updates & E-newsletter	250.00	0.00	250.00
29.12.21	175	Adobe	Adobe monthly subscription for December	35.39	5.90	29.49
30.12.21	176	British Gas	Sports Pavilion Electricity 11Nov21 - 11Dec21	74.14	3.53	70.61
31.12.21	177	Clerk	Clerk's expenses December 2021	54.15	0.00	54.15

Table 2: LITTLETON & HARESTOCK PARISH COUNCIL – Payments in January 2022

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
05.01.22	178	WCC	Council tax on Parish Office	71.00	0.00	71.00
07.01.22	179	Green Smile Ltd	January Grounds Maintenance	<i>Redacted</i>	<i>Redacted</i>	<i>Redacted</i>
06.01.22	180	<i>British Gas</i>	Office Electricity for 20/11/21 - 20/12/21	27.92	1.33	26.59
07.01.22	181	WCC	Dog bin emptying - Quarter 2	420.00	0.00	420.00
07.01.22	182	Mainstream Digital	December telephone usage	1.97	0.33	1.64
10.01.22	183	True Potential	Pension Payment for December	170.13	0.00	170.13
13.01.22	184	WCC	Playground inspections for Nov-Dec 2021	356.16	59.36	296.80
13.01.22	185	HMRC	Tax & NI on January salaries	<i>Redacted</i>	<i>Redacted</i>	<i>Redacted</i>
18.01.22	186	Brooks Electricals	Office Rewiring - Part payment	3,940.27	656.71	3,283.56
18.01.22	187	M A Hinton Roofing Ltd	Repair Pavilion Roof - replace 40 broken tiles	348.00	58.00	290.00
19.01.22	188	Littleton Landscapes	Pond maintenance 5July21 - 11Jan22	576.00	96.00	480.00
19.01.22	189	Mid Hants Fire Protection	Annual inspection of fire fighting equipment	154.62	25.77	128.85
26.01.22	190	HCC	Speed Indicator Device - Ground sockets and posts	1,300.00	0.00	1,300.00
26.01.22	191	Green Smile Ltd	Additional Bark spreading in Recreation Ground	360.00	60.00	300.00
25.01.22	192	Cleaner	Cleaner's salary January	199.00	0.00	199.00
25.01.22	193	Clerk	Clerk's salary January	1,180.78	0.00	1,180.78
25.01.22	194	Giant Olive	January Website Updates & E-newsletter	250.00	0.00	250.00
26.01.22	195	Adobe	Adobe monthly subscription for January	35.39	5.90	29.49
27.01.22	196	BT	20 Oct 21- 31 Mar 2022: Broadband	83.62	13.94	69.68
28.01.22	197	Microsoft	Office 365 Annual Fee	59.99	10.00	49.99
31.01.22	198	Zoom	Zoom Pro Annual Charge 28/01/21- 27/01/23	143.88	23.98	119.90
31.01.22	199	British Gas	Sports Pavilion Electricity 11Dec21 - 11 Jan22	58.39	2.78	55.61
31.01.22	200	Premier Grounds & Gardens	Speed Indicator Devices moves x 13	546.00	91.00	455.00