

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 11th April 2022** in the **Littleton Millennium Memorial Hall at 7pm**.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 11th April.

Signed: *Lisa Fielding* – 6th April 2022.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**
To receive reports as follows: -
 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Reports.
5. **Minutes of previous Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 14th March 2022.
 - b. To approve and sign the minutes of the extra ordinary meeting held on 23rd March 2022.
 - c. To review open actions and deal with any matters arising not on the agenda.
6. **External Reports.**
To receive reports as follows: -
 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. King's Barton Forum.
7. **Planning.**
 - a. New Applications – to agree the Parish Council response.
 - b. Existing Application – to review decisions.
 - c. Enforcements – to review enforcement matters.
8. **Finance.**
 - a. To endorse the latest payments list.
 - b. To approve payments of new invoices.
 - c. To approve the asset register.
 - d. To review the draft accounts for 2022-2023.
 - e. To approve the finalised budget for 2022-2023.

9. Estates Matters

- a. To approve a request to hold a Jubilee family picnic in the Recreation Ground.
- b. To review progress and planning for the new Sports Equipment Storage Facility.
- c. To consider a proposal for the Football club to apply for a 10 year grant for pitch maintenance from the Football association.
- d. To receive a report from the Estates Working Group lead.

10. To receive a report from the Climate Change Working Group lead.**11. To propose articles for the April eNewsletter.****12. Parish Council Reports.**

To receive reports from members as follows: -

- a. Littleton & Harestock Show.
- b. Queen's Jubilee Event.
- c. Millennium Memorial Hall.
- d. Transport, Traffic and Civil Engineering.
- e. Environment (Resident's Issues).

13. Preparation for the Annual Parish Council Meeting and the Annual Parish Meeting.

- a. To review councillors' roles and responsibilities.
- b. To note additional documents for review, prior to approval in the Annual Parish Council meeting.
- c. To review organisation of the Annual Parish Meeting (Annual Assembly)

14. Confidential item: Review of meeting held with a developer.

- a. To exclude members of the public in order for the council to consider sensitive commercially confidential material.
- b. To consider confidential material from a developer.

15. Items for noting only, AOB or inclusion on next meeting's agenda.**16. Date of next meeting**

- a. Finance and General Purposes Committee Meeting: 4th May 2022 (Pavilion) 9:30am.
- b. Annual Parish Assembly 9th May 2022, 7pm, Littleton Millennium Memorial Hall.
- c. Annual Parish Council meeting: 9th May 2022, 8pm, Littleton Millennium Memorial Hall.