

# LITTLETON AND HARESTOCK PARISH COUNCIL

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Parish Office  
The Hall Way, Littleton  
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 14<sup>th</sup> March 2022** in the **Littleton Millennium Memorial Hall at 7pm.**

Members of the public are welcome to attend and should give notice to the clerk on [clerk@lhpc.org.uk](mailto:clerk@lhpc.org.uk) or 01962 886507 by 12:30pm Monday 14<sup>th</sup> March.

Signed: *Lisa Fielding* – 9<sup>th</sup> March 2022

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**  
**To receive reports as follows: -**
  - a. County Councillor's Report: Cllr Warwick.
  - b. District Councillors' Reports.
5. **Parish Council meetings.**
  - a. To approve and sign the minutes of the extra ordinary meeting held on 6<sup>th</sup> December 2021.
  - b. To approve and sign the minutes of the meeting held on 14<sup>th</sup> February 2022
  - c. To review open actions and deal with any matters arising not on the agenda.
6. **External Reports.**  
**To receive reports as follows: -**
  1. Army/military report: Sir John Moore Barracks/Worthy Down.
  2. Police Report
  3. King's Barton Forum.
7. **Planning.**
  - a. New Applications – to review new applications and decisions made under delegated responsibility.
  - b. Existing Application – to review decisions made by Winchester City Council.
  - c. Enforcements – to review enforcement matters.
8. **Finance.**
  - a. To endorse the payments list for February 2022.
  - b. To approve new payments.
  - c. To approve the regular payments schedule for 2022-2023 (including increase to eNewsletter costs).
  - d. To receive the minutes of the Finance and General Purposes Committee held on 4<sup>th</sup> March 2022.
  - e. To approve the internal auditor appointment and internal audit date of 20<sup>th</sup> April 2022.

**9. Staffing Matters.**

- a. To note the new NJC salary point increase which affects the Clerk's pay (backdated to 1<sup>st</sup> April 2021).
- b. To approve the Clerk's working hours for the 2022/2023 financial year.
- c. To approve proposals from the Finance and General Purposes Committee for employees' salaries for the 2022/2023 financial year.

**10. Estates Matters.**

- a. To consider a proposal from the grounds maintenance contractor to increase the monthly payment for 2022-2023 due to a government requirement to use white diesel.
- b. To approve a playground management role for Cllr L Winn.
- c. To receive a report from the Estates Working Group lead.

**11. To receive a report from the Climate Change Working Group lead.****12. To propose articles for the March eNewsletter.****13. Parish Council Reports.****To receive reports from members as follows: -**

- a. Winchester City Council Local Plan.
- b. Littleton & Harestock Show.
- c. Queen's Jubilee
- d. Millennium Memorial Hall.
- e. Transport, Traffic and Civil Engineering.
- f. Environment (Resident's Issues).

**14. Items for noting only, AOB or inclusion on next meeting's agenda.****15. Date of next meeting:**

- a. Parish Council meeting: 11<sup>th</sup> April 2022 – Littleton Millennium Memorial Hall 7pm.
- b. Finance and General Purposes Committee Meeting: 4<sup>th</sup> May 2022 (Pavilion) 9:30am.