

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend an extra-ordinary meeting of the Parish Council which will be held on **Monday 6th December** in the Sports Pavilion, Littleton Recreation Ground at 10am.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 17:30pm Sunday 4th December 2021.

Signed: *Lisa Fielding* – 1st December 2021

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
 - a. To receive apologies.
 - b. To exclude members of the public to consider sensitive personal data in accordance with the Data Protection Act 1998.
 - c. To approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **Precept and Annual Budgeting**
 - a. To review the performance to budget for the 2021/22 financial year.
 - b. To approve a revised budget for the 2021/22 financial year
 - c. To review and approve a budget for the 2022/23 financial year.
 - d. To review and approve a precept figure for the 2022/23 financial year.
5. **Finance.**
 - a. To endorse the latest payments lists.
 - b. To approve the addition of Cllr E Maun as a new signatory on the Lloyds bank account.
 - c. To approve increase to Clerk's pay to pay scale 22 following her CilCA qualification on 19/08/2021.
 - d. To approve payment to Clerk for overtime of 45.83 hours during July to October 2021.
 - e. To approve payment of overtime monthly in arrears until end of April 2022.
 - f. To approve voucher gifts to Council volunteers (using Chairman's allowance).
 - g. To approve the following donations/grants under the Local Government Act 1972, s137 legislation
 - Donation of £35 to the Royal British Legion.
 - Donation of £50 to the Winchester Basics Bank.
 - Donation to Eve of Eve team for event insurance.
6. **Meeting Schedule and Delegations for 2022**
 - a. To consider a temporary arrangement for meetings Jan-Mar 2022.
 - b. To approve meeting schedule for 2022.
 - c. To approve the revised temporary delegation schedule.
 - d. To approve extension of the temporary delegation schedule to end of April 2022.
7. **Millennium Memorial Hall.**
 - a. To approve the installation of solar panels and the erection of suitable scaffolding.

8. To endorse Clerk's delegated decisions.

9. Items for noting only, AOB or inclusion on next meeting's agenda.

10. Date of next meeting:

a. Parish Council meeting: 10th January 2021 7pm. (tbf)

b. Finance and General Purposes Committee Meeting: – 9th March 2022 (Pavilion) 9:30am.