

**RECORD OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING**
held on Monday, October 11th at 7 pm
at the Millennium Memorial Hall, Littleton

Present: Cllr J Biddlecombe (Acting Chair), Cllr S Burgess, Cllr R Warren, Cllr D Tozer, Cllr E Maun, Cllr J Whitburn.

In attendance: City Cllr C Horrill, City Cllr K Learney, ATR/WO1 M Jarvis and Mrs L Fielding (Clerk & RFO).

Members of the public: Three.

21-116: Apologies for Absence.

Cllr G Sallis, Cllr P Cunningham and County Cllr J Warwick.

21-117: Disclosure of Interest.

Cllr S Burgess declared a **personal interest** in flooding alleviation matters (see minute item 21-118 and 21-133e) as a resident of North Drive.

21-118: Public Participation.

Three residents raised their concerns related to floodwater collection after the recent flash flooding and the impact on their properties. In particular, they wished to know if there are any improvement plans for the road network and if it would be possible for them to get a grant to support them to implement remedial work.

Cllr S Burgess reported on the historical flooding in the area and the existing drainage that had been put in place. It was also noted that the council have access to sandbags for residents to use. The Parish Council are currently working with Hampshire County Council to investigate improvements.

City Cllr C Horrill also suggested that Winchester City Council CIL funding may be an option.

Action: The Clerk to contact County Cllr J Warwick for advice on funding opportunities.

21-119: County Councillor's Report – County Cllr J Warwick.

County Cllr J Warwick provided a written report (see Appendix A- pre-circulated to the Parish Councillors).

21-120: City Councillor's Report – City Cllr C Horrill.

City Cllr C Horrill reported that Trinity's Bradbury View development for homeless people has now been formally opened. The Winchester Churches night shelter has recently had its AGM and is now known as "The Winchester Beacon". There is a briefing planned for new planning enforcement staff, and the city council hosted an archaeology day at the Central Winchester Archaeology site where some interesting finds were presented.

City Cllr C Horrill noted that the new Local Plan will now be valid until 2039 and that the consultation generated significant responses which the council are currently reviewing with completion planned for November. There are 391 proposed SHELAA sites with 57,000 homes currently being offered by developers.

21-121: City Councillor's Report – City Cllr K Learney.

Cllr J Biddlecombe noted that Cllr K Learney had recently left the Parish Council, and proposed a vote of thanks for her dedication and support during her time at the Parish Council, and this was approved by all.

City Cllr K Learney referred to the local plan and noted that there were more houses proposed by developers than the city council needs, specifically 57,000 houses would be larger than the existing district. There is a bus trial to allow free travel from the Broadway to the Leisure Centre, additionally, bus pass holders can travel for free on the Park&Ride buses.

Contracts have been exchanged for the St Clements surgery, and a drop-in information event is being held at the Walton Suite in the Guildhall. The contractors, Assura, plan to start work at the site in the spring, with a finish target date for the end of next year.

Cllr R Warren raised a concern that the National Express coach service has been withdrawn, which also impacts travel to Heathrow. Cllr Learney reported that this is due to the reduction in drivers and the introduction of longer busses which can't turn around in the Broadway; Winchester City Council has suggested a number of alternatives.

Signed: _____ Date: _____

Cllr J Biddlecombe was very appreciative of the new Leisure Centre and the hydrotherapy unit but raised concerns about some of the facilities. Cllr K Learney noted that there is a user event planned and asked Cllr J Biddlecombe to email his concerns to her.

21-122: Army Training Regiment (ATR) Report - WO1 M Jarvis

WO1 M Jarvis reported that the ATR had been hosting several meetings with the DIO regarding the redevelopment. Unfortunately, the ATR has not been given very much information; a military announcement is due on 17th November which she hopes will identify the plans for army training on the site.

WO1-M Jarvis noted that the ATR are available to support the local residents, and they have sandbags that can be used during flooding events. She also welcomed the new name for the Winchester night shelter and noted that it is one of the charities that the ATR support.

21-123: Minutes of the full council meeting held on 13th September 2021.

The minutes of the meeting of 13th September 2021 were presented, and it was noted that there were two minor errors. It was **proposed by Cllr D Tozer, seconded by Cllr S Burgess, and RESOLVED that, with two corrections, the minutes of the meeting held on 13th September be approved.**

21-124: Matters Arising.

The actions from the last meeting were reviewed. The status of the actions is shown at the end of these minutes.

21-125: Location for Future Meetings.

It was noted that the next meeting of the Parish Council is due to be held at the Henry Beaufort School however concerns were raised about the Covid-19 prevalence at schools. It was resolved to use the Littleton Memorial Millennium Hall for the next set of meetings but to review this decision regularly.

21-126: King's Barton Forum.

City Cllr K Learney reported that the development is progressing well with phase 2A just starting. Unfortunately, a number of the section 106 triggers have not been met due to the requirement to agree various aspects of the scheme with Hampshire Highways. Winchester City Council is hoping to help to progress these items.

21-127: Police Report

PCSO Leung provided a written report (see Appendix B pre-circulated to the Parish Councillors). The council were concerned about the extent of the burglaries and theft, and also noted that a spate of burglaries had been reported in the Hampshire Chronicle recently.

21-128: Planning.

a. New Applications.

The Parish Council resolved not to raise any objections to 21/02117/HOU (Foxdown, 73 Harestock Road, Harestock) and 21/02190/PNHOU (Warren Acres, 97 Harestock Road, Harestock), however, it was resolved to object to 21/02242/HOU (19 Abbots Ann Road, Harestock) and 21/02238/HOU (86 Priors Dean Road, Harestock).

b. Existing Applications.

It was noted that eight applications previously reviewed by the Parish Council have now been approved by WCC, and 21/01801/FUL has been refused. 21/01990/FUL at Halls Farm Close had not yet been decided, however a further letter of objection had been posted on the planning portal.

c. Enforcement Matters.

Not discussed.

21-129: Parish Council Finances

a. September Payments for endorsement.

The payments lists for September 2021 (see Appendix C) containing payments already made were presented for consideration and, after discussion, were accepted. **It was therefore proposed by Cllr E Maun, seconded by Cllr S Burgess and RESOLVED that payments on the September 2021 payment schedules should be endorsed.**

b. October payments for approval.

The Clerk presented one invoice for approval (£2,148 from Polymedia Ltd), and after discussion, it was **proposed by Cllr J Biddlecombe, seconded by Cllr S Burgess, and RESOLVED that the invoice of £2,148 should be paid.**

21-130: Communications Working Group

It was noted that the email service for littletonandharestockparishcouncil.org.uk was due to expire on 17th November and it was resolved not to renew the contract.

21-131: Climate Change Working Group

Cllr D Tozer reported that the work to develop the Butterfly glade in the Tumulus field has now been completed, and looks very good. Although the grass has been cut, the contractors have not picked up the cuttings and the Clerk is following up with English Heritage and the tumulus wardens to resolve matters.

21-132: Estates Change Working Group.

Cllr S Burgess reported on some tree planting requests that had been received by the council. It was resolved unanimously to approve a request for a Memorial tree in the Recreation Ground. A request for the introduction of Christmas trees in the Parish was considered but felt not to be appropriate. It was resolved to plant two Jubilee trees, one in Littleton and one in Harestock, and the council agreed to seek advice to help to select appropriate tree species.

Action: The Estates Working Group to propose locations and species for the proposed tree planting.

Cllr J Biddlecombe noted that the work to refurbish the Parish Office had been delayed due to contractor availability. It was agreed that the work would be split into individual pieces of work to help to make progress. The first individual work items would be the window replacements and cavity wall insulation.

21-133: Parish Council Reports.

- a. Littleton Village Design Statement (LVDS)
Cllr J Biddlecombe reported the LVDS depends on decisions related to the Sir John Moore Barracks redevelopment and the WCC Local Plan, he stated that progress will be made as soon as it is possible to do so.
- b. Littleton and Harestock Community Picnic
Not discussed.
- c. Queen's Jubilee
Cllr J Whitburn reported that she had recruited another volunteer, and they have discussed possible ideas for the event. She will write an article for the Enewsletter asking for volunteers for specific roles.
- d. The Millennium Memorial Hall.
The next meeting will be on 25th October 2021.
- e. Flooding and Ground Water Report
Cllr S Burgess reported on the recent flash flooding in North Drive and the effect on residents' houses. He raised concerns about the failure of the drains to deal with the extent of the water. Cllr S Burgess is currently pursuing solutions proposed by Hampshire County Council.
- f. Transport, Traffic & Civil Engineering.
Cllr J Biddlecombe noted that the latest figures from the Speed Indicator Device show a significant difference in the number of vehicles shown in the data between the two locations on Main Rd. He suggested that potentially many of the speeding vehicles may be owned by residents rather than vehicles passing through Littleton, however this need further investigation when the data for the third location on Main Rd is available.
- g. Environment (Residents Issues).
Not discussed.

21-134: Flowerdown Redevelopment.

It was proposed by Cllr J Biddlecombe, seconded by Cllr S Burgess and RESOLVED (with one abstention) to exclude the public for the council to receive professional advice regarding the Flowerdown redevelopment. This is in accordance with the council's standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-section 2 and 3.

The Chair summarised the information provided by the DIO during the workshop meetings the council are attending, and the council discussed the potential implications. The council also reviewed information provided by the consultants that have been engaged by the council.

21-135: Items for noting, AOB, or for inclusion on next month's agenda.

Cllr E Maun noted that building work on Running Horse public house was planned at the front of the building, and asked if the building was listed. It was noted that the Running Horse was not in the conservation area and not listed, however, any person could submit a listed building application if required.

21-136: Dates of Next Meetings:

- a. Parish Council meeting: 8th November 2021 7 pm (Littleton Millennium Memorial Hall)
- b. Finance and General Purposes Committee Meeting: 17th November 2021 (Pavilion) 9:30 am.

21-137: Summary of Actions

Table 1: Open Action Points

ID	Owner	Action Points (Open)	Status
Oct.1	Clerk	The Clerk to contact County Cllr J Warwick for advice on funding opportunities.	New
Oct.2	EWG	The Estates Working Group to propose locations and species for the proposed tree planting.	New
Sep.2	Clerk	The Clerk to contact English Heritage to request for grass cutting at the Tumulus field to be collected at the same time as the grass is cut. 11Oct21: In progress. Contractors have used a different mower for the large barrow.	Open
Sep.4	Clerk	The Clerk to arrange for the Carbon Footprint Report to be added to the council's website and referenced in the next e-newsletter. 11Oct21: In progress, the Climate Change webpage may need an update.	Open
Sep.5	Clerk	The Clerk to arrange an Estates Working Group meeting. 11Oct21: Cllr S Burgess and Clerk reviewed the Estates action plan, and a meeting can now be arranged.	Open

Table 2: Closed Action Points

ID	Owner	Action Points (Closed)	Status
Sep.1	Clerk	The Clerk to submit the council's response to the Andover Road (C829) Speed Limit Traffic Regulation Order. 11Oct21: Done.	Closed
Sep.3	Clerk	The Clerk to publish the WeCAN Parish Climate days on the council website. 11Oct21: 11Oct21: Done.	Closed
Sep.6	Cllr GS	Cllr G Sallis to provide a written explanation for the exclusion of the public from the Flowerdown development discussions (by 17 th September 2021). 11Oct21: Done.	Closed

Appendix A. County Councillor Report - Cllr J Warwick Winchester Downlands October 2021

1. Household Waste Recycling Centres

Hampshire County Council is lifting the one visit per week limit for residents taking waste to one of the county's 24 household waste recycling centres (HWRCs), although the requirement to book visits online will remain in place for the time being.

Residents are however asked to make the most of each visit and separate out items for reuse and recycling to help reduce the amount of waste that has to be disposed of. Greater efficiency in recycling will ensure that the service is more cost-effective.

The new arrangement will be effective from Monday 4 October. While there will be no limit on the number of bookings per week, the County Council requests any bookings made which later are not required, are cancelled so that they can be available to others.

Residents can visit the County Council's [waste and recycling webpages](#) for further information and to [book an appointment](#).

Separately, Hampshire County Council has agreed to commission Veolia UK to prepare and submit a planning application seeking permission to develop a new materials recovery facility in Eastleigh, at Chickenhall Lane. This will help enable the county's waste collection and disposal authorities to meet potential future legislative requirements and recycle materials that current facilities are unable to, including plastic pots, tubs and trays, glass and cartons.

2. Support for bus services

Hampshire County Council has committed to extend its additional, Covid related support for community transport services – committing to a further six months (1 October 2021 – 31 March 2022) while the country continues its economic recovery from the pandemic.

This means that the Authority will continue the policy of paying 100% contract and concessionary fares payments to Community Transport operators. The move will assist those operators in the recovery and operation of their services, covering them for any loss of service user income which they may continue to experience due to COVID-19 over the winter and into early spring.

The resulting proposals from all County Council departments be considered by the County Council's [Cabinet](#) and [full Council](#) at their respective meetings on 12 October and 4 November 2021.

3. Walktober

October is the International Walk to School month. As part of this, Hampshire County Council is encouraging parents to leave the car at home for all or part of the school run, and to walk the journey instead - to help build opportunities for exercise in their children's school day, and to improve air quality around schools. It is one of the County Council's all year round initiatives to promote active travel and good road safety awareness among all those who use the roads.

Another of these initiatives is the [Junior Road Safety Officer \(JRSO\) programme](#) which trains Year 5 and Year 6 children to be ambassadors for road safety at their schools. JRSOs lead by example and share their knowledge with their fellow pupils about the importance of safety when walking to and from school.

The number of children walking to school in Hampshire over the last 15 years has risen to over 50% of pupils.

Appendix B. Crime Report (01/09/2021 - 09/10/2021) – PCSO 18348 Leung**Antisocial Behaviour -**

04/09/2021 - Caller reporting a large rave ongoing off of Chestnut Avenue in the field with bright flashing lights and loud music - earlier there were fireworks.

Burglary -

04/09/2021 - Caller reporting that her car has been stolen, her handbag has also been taken which has been inside the address, her keys and mobile are missing and she believes they have been through the french windows at the back as the side gate was open. Rewlands Drive, Harestock.

12/09/2021 - On return to the property, the door has been forced in by smashing the lock, the lights have been turned on. Nothing has been stolen from inside and no damage has been caused. Priors Dean Road, Harestock.

15/09/2021 - Caller reporting a vehicle drove into a garage & drove off, caller believes this was an attempt to break into the garage. Grayshott Close, Harestock.

18/09/2021 - High-value dwelling burglary at Orient Drive, Harestock.

25/09/2021 - Caller reporting that he has noticed that his wife's jewellery has been stolen. This has all been valued at a total of over £12,000. At this time it has not been possible to reliably identify a suspect. Main Road, Littleton.

Criminal Damage -

No reports of criminal damage in the Littleton & Harestock area.

Drugs & Alcohol -

No reports of drugs & alcohol in the Littleton & Harestock area.

Theft -

04/09/2021 - Caller discovered in the morning that his car had been broken into overnight. The contents of the glove box were emptied onto the passenger seat. The only thing missing is his front door key. Lovett Walk.

04/09/2021 - Caller's husband noticed in the morning that the wing mirrors of the car were not in their locked position. On checking, he found the car unlocked and the contents of door pockets and central console storage were scattered in the interior. Nothing seems to be missing as they don't keep anything of value in the car. Rewlands Drive, Harestock.

10/09/2021 - Caller reporting that her ex-partner stole and gave her dog away to a third party without her knowledge or consent. She has the relevant documents required to prove that the dog is hers. Andover Road North.

10/09/2021 - Caller reporting that his mother-in-law's neighbour walked up to the front door and took a parcel that had been left there at 11:28 by a delivery operative who arrived in a white van. The Hall Way, Littleton.

Appendix C. Payments for endorsement (Confidential information not shown).**Table 4:** Payments in September 2021

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
06.09.21	99	British Gas	Office Electricity for 18/07/21 - 18/08/21	10.67	0.51	10.16
06.09.21	100	WCC	Council tax on Parish Office	71.00	0.00	71.00
06.09.21	101	True Potential	Pension Payment for August	100.94	0.00	100.94
07.09.21	102	Green Smile Ltd	September grounds maintenance	<i>Redacted</i>	<i>Redacted</i>	<i>Redacted</i>
07.09.21	103	Factotum Village	Maintenance in Playgrounds, and at the Recreation Ground	253.94	0.00	253.94
07.09.21	104	Factotum Village	Littleton Playground Monkey Bar Refurbishment	300.00	0.00	300.00
07.09.21	105	Biffa	Waste & Recycling collection 25/09/21 - 25/03/22	878.06	73.17	804.89
07.09.21	106	Business Stream	Water Services (18 May - 26 Aug 2021) - Estimated reading	314.59	0.00	314.59
14.09.21	107	PKF Littlejohn LLP	External Audit Fee	480.00	80.00	400.00
14.09.21	108	Mainstream Digital	August telephone usage & Quarterly Rental	47.17	7.86	39.31
14.09.21	109	<i>Volunteer</i>	Reimbursement of printing costs for Flowerdown history book	32.00	0.00	32.00
14.09.21	110	Playdale Playgrounds Ltd	50% Final payment for the multiplay unit at Littleton playground	8076.31	1346.05	6730.26
22.09.21	111	Came & Co Ltd	Annual insurance renewal	3,590.52	0.00	3,590.52
22.09.21	112	C&D Trees	Remedial work to 2 Silver Birch trees and hedging	492.00	82.00	410.00
22.09.21	113	HMRC	Tax & NI on September salaries	<i>Redacted</i>	<i>Redacted</i>	<i>Redacted</i>
27.09.21	114	<i>Cleaner</i>	Cleaner's salary September	299.00	0.00	299.00
27.09.21	115	<i>Clerk</i>	Clerk's salary September	1,100.13	0.00	1,100.13
27.09.21	116	Giant Olive	September Website Updates & E-newsletter / Domain Renewal	270.39	0.00	270.39
27.09.21	117	Rainbow Signs	Various playground and recreation ground printed signs	85.61	14.26	71.35
27.09.21	118	Flagmakers (Specialised Canvas Services Ltd)	Union Jack Flag	128.16	21.36	106.80
28.09.21	119	Green Smile Ltd	Hedge trimming behind the Tennis Cabin	24.00	4.00	20.00
30.09.21	120	<i>Clerk</i>	Clerk's expenses September	24.04	0.00	24.04
30.09.21	121	British Gas	Sports Pavilion Electricity 11Aug21-11Sep21	49.33	2.35	46.98