

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council which will be held on **Monday 8th November** in the Millennium Memorial Hall, Littleton at 7 pm.

Members of the public are welcome to attend and should give notice to the clerk on clerk@lhpc.org.uk or 01962 886507 by 12:30pm Monday 8th November 2021.

Signed: *Lisa Fielding* – 3rd November 2021

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**
To receive reports as follows: -
 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Reports.
5. **Parish Council meetings.**
 - a. To approve and sign the minutes of the meeting held on 11th October 2021.
 - b. To review open actions and deal with any matters arising not on the agenda.
6. **External Reports.**
To receive reports as follows: -
 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police Report
 - c. King's Barton Forum.
7. **Planning.**
 - a. New Applications – to agree the Parish Council response.
 - b. Existing Application – to review decisions.
 - c. Enforcements – to review enforcement matters.
 - d. Strategic Planning Applications – review of modifications to Down Farm aggregate application
8. **Finance.**
 - a. To endorse the latest payments list.
 - b. To consider proposals for new computer equipment.
 - c. To approve new signatories on the Lloyds bank account.
 - d. To consider proposals for additional annual subscriptions.
 - e. To approve the Royal British Legion Donation.
 - f. To review the process for the annual budget setting.
9. **Communications Working Group.**

- a. To receive the report from the Communications Working Group lead.

10. Climate Change Working Group.

- a. To receive the report from the Climate Change Working Group lead.

11. Estates Working Group.

- a. To receive the report from the Estates Working Group lead.
- b. To consider a request for gated access onto recreation ground through resident's fence.

12. Parish Council Reports.

To receive reports from members as follows: -

- a. Littleton Village Design Statement.
- b. Littleton & Harestock Show.
- c. Queen's Jubilee.
- d. Millennium Memorial Hall.
 - i. To approve the installation of solar panels and the erection of suitable scaffolding.
- e. Flooding and Ground water report
- f. Transport, Traffic and Civil Engineering.
- g. Environment (Resident's Issues).

13. CONFIDENTIAL Agenda Item: Flowerdown Redevelopment:

- a. To approve the exclusion of the public for the council to receive professional advice regarding the Flowerdown redevelopment. This is in accordance with the council's standing orders, section 3d and the Public Bodies (Admission to Meetings) Act 1960 section 1, sub-section 2 and 3.
- b. To receive a report from the Chair.

14. Items for noting only, AOB or inclusion on next meeting's agenda.

15. Date of next meeting:

- a. Parish Council meeting: 13th December 2021 7pm.
- b. Finance and General Purposes Committee Meeting: 17th November 2021 (Pavilion) 9:30am.