

LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council on **Monday 11th January** via virtual conference call at 7 pm.

Joining Instructions

<https://us02web.zoom.us/j/86188543061?pwd=cjJSdXltVGRud0EvQ09sVWpsNExKQT09>

Meeting ID: 861 8854 3061

Passcode: 177495

Members of the public are welcome to attend and should give notice to the clerk on littleton.harestockpc@btconnect.com or 01962 886507 by 12:30 pm on Monday 11th January 2021.

Signed: Lisa Fielding – 6th January

2021

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**
To receive reports as follows:-
 - a. County Councillor's Report: Cllr Warwick.
 - b. District Councillors' Report.
5. **Minutes of the meeting held on 14th December 2020.**
 - a. To approve and sign the minutes.
 - b. To review open actions and deal with any matters arising not on the agenda.
6. **External Reports.**
To receive reports as follows:-
 - a. Army/military report: Sir John Moore Barracks/Worthy Down.
 - b. Police report.
 - c. King's Barton Forum.
7. **Planning.**
 - a. New Applications – to agree the Parish Council response.
 - b. Existing Application – to review decisions.
 - c. Enforcements – to review enforcement matters.
8. **Finance.**
 - a. To endorse the latest payments list.
 - b. To approve payments of new invoices.
 - Vitaplay playground work - £2,573.03 + VAT = £3,087.63
 - Westcotec Speed Indicator Device and related equipment - £4,490 + VAT
9. **Communications Working Group.**
 - a. To receive the report from the Working Group lead.
 - b. To approve the Communications Working Group Terms of Reference.
10. **Estates Working Group.**
 - a. To receive the report from the Working Group lead.

- b. To receive a report on Play Equipment proposals.

11. Development Committee

- a. To receive the report from the Committee Chair.

12. Parish Council Reports.

To receive reports from members as follows:-

- a. Littleton Village Design Statement.
- b. Emergency Planning (Groundwater report).
- c. Millennium Memorial Hall.
- d. Transport, Traffic and Civil Engineering.
- e. Environment (Resident's Issues).

13. Clerk Notices.

- a. Water Meters in the Recreation Ground/Millennium Hall.
- b. Parish Council Volunteer vacancies.
- c. Redundant Office Equipment Disposal.

14. Items for noting only, AOB or inclusion on next meeting's agenda.

15. Date of next meeting – 8th February 2021.