

# LITTLETON AND HARESTOCK PARISH COUNCIL

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Parish Office  
The Hall Way, Littleton  
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council on **Monday 11<sup>th</sup> January** via virtual conference call at 7 pm.

## Joining Instructions

<https://us02web.zoom.us/j/86188543061?pwd=cjJSdXltVGRud0EvQ09sVWpsNExKQT09>

Meeting ID: 861 8854 3061

Passcode: 177495

Members of the public are welcome to attend and should give notice to the clerk on [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com) or 01962 886507 by 12:30 pm on Monday 11<sup>th</sup> January 2021.

Signed: *Lisa Fielding* – 6<sup>th</sup> January

2021

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **County and District Councillor Reports.**  
**To receive reports as follows:-**
  - a. County Councillor's Report: Cllr Warwick.
  - b. District Councillors' Report.
5. **Minutes of the meeting held on 14<sup>th</sup> December 2020.**
  - a. To approve and sign the minutes.
  - b. To review open actions and deal with any matters arising not on the agenda.
6. **External Reports.**  
**To receive reports as follows:-**
  - a. Army/military report: Sir John Moore Barracks/Worthy Down.
  - b. Police report.
  - c. King's Barton Forum.
7. **Planning.**
  - a. New Applications – to agree the Parish Council response.
  - b. Existing Application – to review decisions.
  - c. Enforcements – to review enforcement matters.
8. **Finance.**
  - a. To endorse the latest payments list.
  - b. To approve payments of new invoices.
    - Vitaplay playground work - £2,573.03 + VAT = £3,087.63
    - Westcotec Speed Indicator Device and related equipment - £4,490 + VAT
9. **Communications Working Group.**
  - a. To receive the report from the Working Group lead.
  - b. To approve the Communications Working Group Terms of Reference.
10. **Estates Working Group.**
  - a. To receive the report from the Working Group lead.

- b. To receive a report on Play Equipment proposals.

**11. Development Committee**

- a. To receive the report from the Committee Chair.

**12. Parish Council Reports.**

**To receive reports from members as follows:-**

- a. Littleton Village Design Statement.
- b. Emergency Planning (Groundwater report).
- c. Millennium Memorial Hall.
- d. Transport, Traffic and Civil Engineering.
- e. Environment (Resident's Issues).

**13. Clerk Notices.**

- a. Water Meters in the Recreation Ground/Millennium Hall.
- b. Parish Council Volunteer vacancies.
- c. Redundant Office Equipment Disposal.

**14. Items for noting only, AOB or inclusion on next meeting's agenda.**

**15. Date of next meeting – 8<sup>th</sup> February 2021.**