

# LITTLETON AND HARESTOCK PARISH COUNCIL

Lisa Fielding (Parish Clerk)  
Tel: 01962 886507  
Email: [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com)

Parish Office  
The Hall Way, Littleton  
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council on **Monday 14<sup>th</sup> December** via virtual conference call at 7 pm.

## Joining Instructions

<https://us02web.zoom.us/j/84480140222?pwd=YTNpNUxXdWVrZzQ5UFVKYXI0WFNrQT09>

Meeting ID: 844 8014 0222

Passcode: 703512

Members of the public are welcome to attend and should give notice to the clerk on [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com) or 01962 886507 by 12:30 pm on Monday 14<sup>th</sup> December 2020.

Signed: *Lisa Fielding* – 9<sup>th</sup> December

2020

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Public Participation.**
4. **Development Committee.**
  - a. To approve the Terms of Reference for the Development Committee.
  - b. To receive the report from the Committee Chair.
5. **County and District Councillor Reports.**

**To receive reports as follows:-**

  - a. County Councillor's Report: Cllr Warwick.
  - b. District Councillors' Report.
6. **Minutes of the meeting held on 9<sup>th</sup> November 2020.**
  - a. To approve and sign the minutes.
  - b. To review open actions and deal with any matters arising not on the agenda.
7. **External Reports.**

**To receive reports as follows:-**

  - a. Army/military report: Sir John Moore Barracks/Worthy Down.
  - b. Police report.
  - c. King's Barton Forum.
8. **Planning.**
  - a. New Applications – to agree the Parish Council response.
  - b. Existing Application – to review decisions.
  - c. Enforcements – to review enforcement matters.
9. **Finance.**
  - a. To endorse the latest payments list.
  - b. To approve payments of new invoices.
    - Vouchers for Parish Council volunteers - £350.
    - Deposit for Noticeboard - £2,345.
    - Fencing Direct – Fencing at Littleton - £3575.35.
    - Fencing Direct – Fencing at Harestock Football field - £1,194.72.

- c. To receive the Financial and General Purposes Committee Meeting Minutes.
- d. To approve the proposed 2021/2022 Budget (Payments and Receipts)
- e. To approve the proposal for the 2021/2022 Precept charge.
- f. To approve a revised budget for 2020/2021.

**10. Estates Working Group.**

- a. To receive the report from the Working Group lead.
- b. To approve a proposal for a memorial bench in the Recreation Ground.
- c. To authorise a budget for replacing the Pavilion Fire Escape Staircase.
- d. To authorise a budget for installing bollards in the Recreation Ground Car Park.
- e. To authorise a budget for further playground work.

**11. Environment Working Group.**

- a. To receive the report from the Working Group lead.

**12. Communications Working Group.**

- a. LHPC IT Developments Update: To receive a report from the LHPC Chair
- b. Communications Update: To receive the report from the Working Group lead.

**13. Parish Council Reports.**

**To receive reports from members as follows:-**

- a. Littleton Village Design Statement.
- b. Emergency Planning (Groundwater report).
- c. Millennium Memorial Hall.
- d. Transport, Traffic and Civil Engineering.
- e. Environment (Resident's Issues).

**14. Items for noting only, AOB or inclusion on next meeting's agenda.**

**15. Date of next meeting – 11<sup>th</sup> January 2021.**