

# LITTLETON AND HARESTOCK PARISH COUNCIL

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Parish Office  
The Hall Way, Littleton  
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Finance and General Purposes Committee on **Wednesday 18<sup>th</sup> November** via virtual conference call at 9:30am.

Joining Instructions

<https://us02web.zoom.us/j/84988250584?pwd=SkJXT1pzT0JvQ2swRGw2WU9pdEkrdz09>

Meeting ID: 849 8825 0584

Passcode: 888263

Members of the public are welcome to attend and should give notice to the clerk on [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com) or 07785 393531 by 17:30 pm on Tuesday 17th November 2020.

Signed: *Lisa Fielding* – 13<sup>th</sup> November

2020

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
3. **Minutes of the meeting held on 9<sup>th</sup> September 2020.**
  - a. To approve and sign the minutes.
  - b. To review open actions and deal with any matters arising not on the agenda.
4. **Public Participation.**
5. **Employees**
6. **Legal Matters / Health and Safety**
7. **Bank Reconciliation** – To receive recent Bank reconciliation reports.
8. **Current Financial State including Reserves**
  - a. To review payments and receipts in comparison to the Council's annual budget.
  - b. To review the reserves position.
  - c. To review LHPC Covid-19 losses in 2020/21 and consider potential losses in 2021/22.
9. **2021/2022 Financial Planning**
  - a. To review the proposed 2021/2022 Budget (Expenditure and Income)
  - b. To consider proposals for the 2020/21 Precept charge.
10. To review the progress of updates to Parish Council policies.
11. Items for noting only, AOB or inclusion on next meeting's agenda.
12. Date of next meeting – 3<sup>rd</sup> March 2020.