

**RECORD OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING
held on Monday 14th October 2019
at the Millennium Memorial Hall, Littleton**

Present: Mr J Biddlecombe (Acting Chair), Mr R Warren, Mrs H Saunders, Cllr K Learney, Mrs J Burgess, Mr S Burgess and Mrs L Fielding (Clerk)

Also: Cllr C Horrill (WCC), Cllr A Weir (WCC), Cllr J Warwick (HCC) and 10 members of the public

19-091 Apologies for Absence

Cllr P Cunningham

19-092 Declarations of Interest

Mrs H Saunders declared an interest in a planning application (trees) for 10 Harestock Close

19-093 Minutes of the meeting held 9th September 2019

The minutes of the meeting of 9th September 2019 were presented and it was proposed by Cllr K Learney and seconded by Mrs J Burgess that the minutes be accepted. RESOLVED: That the minutes of the meeting held 9th September 2019 be approved.

Note: These minutes (14th October 2019) are draft until approved and signed at the Parish Council meeting on the 11th November 2019.

19-094 Matters Arising: Nil

19-095 Public Participation:

A group of people (4 children and 3 adults) presented their concerns about crossing Priors Dean Rd near the Henry Beaufort School and the Harestock shops. There have been a number of near misses which have been frightening for all concerned. In particular they reported that cars are not keeping to the speed limit, it is hard to see around the busses at the bus stops, there are a lot of people crossing who need to manage buggies and children at the same time which makes it more difficult to cross safely as they need to cross quite slowly. The busiest times are during school pick up and drop off times around 8:15-9:15am and 2:30-3:30pm. They also raised the concern that the road could get busier when Andover Rd North closes. Possible ways forward were discussed by the Parish Council, however as Cllr Jan Warwick from Hampshire County Council was attending the meeting the group of parents and children joined her in a separate room to look at next steps.

19-096 Co-option of New Councillors

The Parish Council discussed two applications from Mrs Lesley Martin and Mr Peter Highfield to join the Parish Council. It was then proposed by Mr John Biddlecombe and seconded by Mr Stephen Burgess to co-opt Mrs Lesley Martin, and it was proposed by Mrs J Burgess and seconded by Mr Rod Warren to co-opt Mr Peter Highfield, and all were in favour of both co-options.

The Declarations of Acceptance of Office were then signed and countersigned by the clerk.

The current duties and responsibilities list was reviewed, and Mr S Burgess volunteered to join the Finances & Resources committee, Mrs L Martin volunteered to join Mr R Warren in reviewing planning application in Harestock, and also to focus on Traffic and Civil Engineering in Harestock, and Mr P Highfield volunteered to put his name forward as a Millennium Hall Trustee.

19-097 Police Report

PCSO Bidle was not present and no matters were raised on crime reports received.

19-098 Military Report: Sir John Moore Barracks/Worthy Down

WO1 (RSM) Scott was not present and no matters were raised concerning the military

19-099 Planning

The planning schedule for September was circulated and discussed. There were no objections raised for 19/01955/HOU (10 Southwick Close, Harestock), 19/01823/HOU (Tirion 25 Andover Rd North), 19/01763/TPO (10 Harestock Close), 19/02031/TPC (Littleton Lodge, Main Rd). However the clerk was asked to make a note on 19/02031/TPC to ask that the Conifer tree to be felled was replaced with a suitable newly planted tree. Applications 19/01809/HOU, 19/01590/HOU, 19/01638/HOU and 19/00818/HOU previously reviewed by the Parish Council have now been approved by WCC. The clerk reported that the planning team were still waiting for the office appeals start letter from the planning inspectorate for the enforcement case 17/00271/USE (Barclays, Littleton). Mr J Biddlecombe asked the clerk to remind the planning team that the property is still being used as rental accommodation.

Mr R Warren noted that the Parish Council had not received any feedback on their concerns of permitted development rights in relation to 19/01707/FUL (29 Priors Dean Rd), and Cllr K Learney was asked to further investigate, and it was agreed that the clerk should ask for the Parish Council to be represented at a Planning committee meeting.

LF

19-100 Barton Farm Development

The next meeting is 5th November. Unfortunately neither Mrs H Saunders, nor Mr R Warren can attend so Cllr K Learney agreed to represent the Parish Council at the meeting.

19-101 Littleton & Harestock Show

It was noted that the show committee are looking at ways to streamline their processes to reduce the workload for the existing team. This included reducing the programme size significantly and not delivering it to local houses but placing in shops and other central locations. Additionally ideas included not having an AGM and reducing the number of prizes on the raffle. The Parish Council were very interested in the ideas, and really appreciated the community spirit that was clearly shown at the show, however they had some concerns that the programme delivery might affect the number of people who attend, and Mr R Warren agreed to feedback their comments.

RW

19-102 County Councillor's Report:

Cllr J Warwick reported on the following items:-

Priors Dean Rd Crossing: Following the meeting with the residents Cllr J Warwick will propose a review at Priors Dean Rd looking at the number of vehicles and the number of pedestrians. Mr John Biddlecombe asked that this should be done at the right time of the day, and Mrs L Martin asked if a volunteer school crossing patrol officer could be considered.

Other Local Updates: Cllr Biddlecombe and Cllr J Warwick will be meeting Lisa Cook from the HCC transport team next week to discuss the bus service to Littleton.

Brexit preparedness on Hampshire's road network –Statement from the Hampshire and IoW Resilience Forum: This update outlines the Hampshire and Isle of Wight Local Resilience Forum (LRF) on the potential effects of a no-deal Brexit on 31 October; particularly on freight traffic movements around the Port of Portsmouth and the impact this might have on surrounding communities and transport infrastructure. Operation Transmission: There is a potential for traffic to back up on the road network caused by HGVs having to wait to access Portsmouth International Port, as a result of their documentation not being 'border ready' in the event of a no-deal Brexit. Operation Transmission, has been put in place to identify and prepare sites for HGVs to wait, in a safe and managed way. Holding sites: In Hampshire, a section of the A31 dual carriageway between Winchester and Alresford was identified as the best option for holding lorries remotely from the Port. This is a lightly trafficked road with the potential to hold around 250 HGVs on either carriageway and has excellent links with the strategic network that carries significant freight traffic - the M3, A34 and A3. Preparatory work: HCC has completed preparatory engineering work on the A31 for a full contra-flow on the eastbound carriageway so that the westbound side can be used to check-in and hold EU bound freight traffic until they can be received at the Port for their scheduled

ferry crossing. Crossovers -two new short sections of carriageway that have been constructed across the central grass verge to allow traffic to move safely from the westbound lane to the eastbound lane in the event that a full contraflow becomes necessary. Both new crossovers will be closed to traffic until they are required. We have worked hard to keep the local community briefed in what are exceptional circumstances.

Dates to note: From Monday 14 October, HCC will be preparing the A31 further by carrying out vegetation clearance and drainage work. During the week of 21 October, night-time closures between 7pm and 6am will be required, and diversions will be put in place. This will involve a closure westbound from Monday 21 – Wednesday 23 October, and a closure on the eastbound carriageway on Thursday 24 and Friday 25 October. We obviously regret any disruption that this plan may cause and indeed hope that it will not be required. Our position is that we have a duty to plan for a worst-case situation and Ministers are very supportive of our approach. This course of action has been assessed as the least disruptive but most effective option. Should the contraflow be needed, it will be installed at night from Monday 28 October, using a full road closure between the two roundabouts. There will be signs on site indicating to road users that this closure will be carried out between 8pm and 6am and a signed diversion will be in operation while the contraflow is set up. The A31 is a critical element of the LRF contingency plan, complementing a second triage facility at Tipner West in Portsmouth.

Further contingency: Additionally, a section of the westbound A303 trunk road from junction 8 of the M3 for a distance of 3km has been identified as a further contingency to be used, if absolutely necessary. The A303 is managed by Highways England, and the LRF will be working with that agency to ensure local residents and road users are kept informed. Whilst it is anticipated that lorries will only remain at the A31 facility for short periods as they await release to the port, there will nevertheless be a continuous police presence on site to support County Council staff and traffic marshals. Managed welfare facilities will also be available.

Hampshire 2050: Hampshire County Councillors unanimously approved the independent report commissioned by former leader Cllr Roy Perry intended to guide the future prosperity, quality of life, protect and enhance the character and environment of Hampshire. The report addresses issues from climate change to the effect the digital revolution with the aim to secure a high quality of life for Hampshire's next generations. There is detailed focus on the economy, work, skills and lifestyle; environment and quality of place, mobility, connectivity and energy, and rural Hampshire. The Commission's conclusions support Hampshire's decision to declare a climate emergency earlier this year. To view the full report visit:

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/visionforhampshire2050>

Eastleigh Local Plan (Hearing in public 21 Nov -6 Dec): The inspector's questions and matters arising from the Eastleigh Local Plan to build 5300 homes in the Bishopstoke area can now be viewed on the Eastleigh Borough Council website. This number of houses will generate an additional 16000 daily traffic movements along the M3 and surrounding villages many of these travelling in the Winchester direction.

19-103 District Councillors' Report:

Cllr C Horrill reported that Littleton croquet club had been successful in their small grant application in particular due to their high levels of individual participation in supporting the club. There is another small grants round planned in the future. Cllr C Horrill reported on the delays in the posting for the bin calendars due to an issue with the distributors. Residents can report any issues to the Customer Services team on 0300 300 0013. A number of new documents are being developed including the Climate Emergency Plan, a new Planning Enforcement Plan, and a new Council Strategy which include priorities for the future and is available on the WCC website. The outline planning has now been agreed for Station Approach and is planned to be funded via a 5 million pound grant, a local enterprise grant and WCC CIL funding. Cllr C Horrill reported that Council Meetings are held 5-6 times during the year, are open to the general public, anyone wishing to speak should apply in advance of the meeting.

Cllr K Learney reported that the city county are putting planning applications on hold where an increase in nitrates will occur. The investigation work on the application will be done, however for the moment further investigation is needed before applications can be finalised. The City Council

are now ready to set up their own housing company which will look at shared ownership and mixing development with private companies in order to provide low cost housing. With regard to the council's homeless strategy, they are focusing on a housing first approach where a home is found, for example in the city council hostels, and then the additional personal issues can be investigated. To support this WCC are also relaunching the spare change for lasting change initiative. Cllr K Learney reported that the future of River Park is being discussed and that there is a covenant on the land which should restrict it from being used for housing and that the existing green areas should be safe but they are hoping to keep the options open for providing refreshment opportunities. Cllr K Learney notes that the city council are expecting to be impacted by County Council cuts as they will no longer forward the recycling credits to district councils. They also foresee future cuts in street lighting and adult services which will impact the city and the city council.

Mr John Biddlecombe noted that there was general confusion on what can and cannot be recycled, and Cllr K Learney reported that WCC are planning some more publicity on this topic. The council would like to try to keep the message simple, and hi-light that only simple plastics can be used in the green bins, and items where there isn't a market will not be recycled. It was also noted that hard plastics are not being shipped to China, and that the black bin contents are burnt for electricity generation.

Mrs J Burgess reported that there are still issues at the Harestock car park where there are a lot of cars parked and virtually no-on in the Harestock shops itself. Cllr K Learney raised the concern that charging for the parking might just encourage people to park on the street instead. She agreed to ask the Parking Wardens to patrol at 10am and 3pm with the aim to prevent people parking there all day.

19-104 Sub-Committees and Other Reports

a) Finance

- i. The latest payments list for September was presented for consideration and, after some discussion, was accepted. It was therefore proposed by Mr S Burgess, seconded by Mr Mrs H Saunders and RESOLVED – That payments totalling £8,894.48 on the September payments schedule should be paid
- ii. The Parish Clerk stated that the external auditors had completed their review of the Parish Council's annual return for the year ended 31 March 2019 and reported that there were no issues, and it was therefore approved by all at the meeting, that the Parish Council's annual return for the year ended 31 March 2019 be accepted as audited and now closed without any issues raised.
- iii. The clerk reported that Mrs J Burgess had verified the September bank reconciliation against the bank statement and September payment schedule.
- iv. The clerk reported that Katie Bowdich from the MOD estates team has proposed an annual cost of £1,500 to renew the 3 year license on the Harestock football field, and that after some negotiation the MOD would be prepared to accept a counter offer. It was agreed to discuss this at the next Parish Council meeting, and in the meantime Cllr K Learney agreed to contact a WCC officer to get a general estimate of the valuation of the land.

b) Environment:

Mrs L Martin asked if we should investigate environment issues as part of the Littleton Village Design Statement (LVDS) and it was noted that the timing for the LDVS is critical as working on it now would mean that it is linked to the current local plan, and that we need to plan for it to be ready for 2020 so that it can be used with the new local plan which is expected to include carbon neutral requirements by 2030.

The Parish Clerk noted that the formal consultation period for the telephone box at Harestock shops will close on 11th December, and it was agreed that the clerk should report back to WCC that the council would like the phone to remain in use. It was also suggested that a welcome to Harestock sign could be placed near Halls Farm close and Cllr K Learney agreed to check with the WCC signing team to see if permission could be obtained. It was also noted that a sign hi-lighting the local shops may be worth considering.

c) Playgrounds:

Mrs H Saunders reported that work is ongoing in the playgrounds including tree surgery, fixes to trip hazards and the new fencing at Littleton is planned for 23rd October.

d) Millennium Memorial Hall:

Mr J Burgess was pleased that Mr J Biddlecombe and Mr P Highfield would be joining the hall trustees and welcomes their support in following up on issues such as her concerns with the heating in the hall. She is particularly concerned about the heating in the toilets, and in the early mornings for the playgroup.

e) Pavilion, Sports Club & Recreation Ground:

Mrs H Saunders reported that the weather vane and been ordered for the Pavilion and it was expected to be delivered before Christmas. Mrs L Martin suggested that the council could auction off the old weather vane. The Parish clerk noted that the parish handyman has been asked to install some hand rails next to the steps near the Pavilion. Mr J Biddlecombe reported that Mr George Sallis, a previous Parish councillor who is now the Chief executive for the Campaign for Rural England has approached the Parish Council with regard to a project in 2020 to introduce a permanent living history exhibit at the recreation ground hi-lighting the use of the site during WWC and into the 1970's.

f) Transport, Traffic & Civil Engineering:

Mr J Biddlecombe noted that he has a meeting planning with Cllr J Warwick to discuss the bus service through Littleton. In particular, the no 68 no longer goes through Littleton and other bus services are not very well timed.

g) Emergency Planning

Mr S Burgess has provided a first draft of the Emergency and flooding documentation for the website which Mrs L Martin agreed to review. He also provided a draft flood indicator table which he is planning to keep up to date, and could also be added to the website. Currently, although we have had quite a lot of rain, the borehole shows that ground water is low and he does not expect an imminent flood. He is currently working on the main Emergency Document and doesn't expect to complete it until January; however it will be in three parts: a generic section, a flood section and a business continuity plan for the parish council. The main problem he foresees is the lack of volunteers to call upon during an emergency.

Mr S Burgess then expressed concern on the WCC Littleton flood relief plan with respect to the lack of progress, the expense, and the impact on the MOD land, and Mr J Biddlecombe also highlighted his concern of excess water from Littleton causing issues further downstream in Winchester and the River Itchen.

h) Winchester Villages Trust

Mrs J Burgess reported on her first meeting of the Winchester Villages Trust, and asked if anyone was aware of families in Littleton and Crawley who might need help with £40 vouchers at Christmas.

i) Pond/island opposite:

Mr J Biddlecombe noted that Hampshire highways normally empty the soakaways and gulleys near the pond, and the pond itself and asked the clerk to further investigate before the Parish Council pays any money to clear the sludge in the pond. Additionally Mr J Biddlecombe agreed to follow up with a local expert on plans to improve the pond.

19-105 Items for noting, AOB or for inclusion on next month's agenda

For next month's agenda:-

- Harestock Football Field Lease Renewal

19-106 Date of Next Meetings:

Parish Council Meeting: 7pm, 11th November 2019 at the Henry Beaufort School, Harestock

Finance& Resource Meeting: 9:30 am, 20th November 2019 at the Sports Pavilion, Littleton Recreation Ground