

**RECORD OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING
held on Monday 10th February 2020
at the Millennium Memorial Hall, Littleton**

Present: Cllr S Burgess (Chair), Cllr J Biddlecombe, Cllr R Warren, Cllr K Learney, Cllr L Martin, Cllr P Highfield

In attendance: Mrs L Fielding (Clerk & RFO), County Cllr J Warwick, City Cllr S Godfrey and City Cllr A Weir

Members of the public: None

19-155: Apologies for Absence

Cllr D Tozer, Cllr J Burgess, Cllr P Cunningham and City Cllr C Horrill (WCC).

19-156: Declarations of Interest

It was noted that Winchester City Council was currently processing the Parish Council planning application for tree work behind the Parish Office, and that the Parish Council would not discuss this planning application during this Parish Council meeting

19-157: Minutes of the meeting held 13th January 2020

The minutes of the meeting of 13th January 2020 were presented and it was **proposed by Cllr R Warren, seconded by Cllr L Martin and RESOLVED that the minutes of the meeting held on 13th January 2020 be approved.**

19-158: Matters Arising

Cllr S Burgess reported that the draft agreement of the use of the Littleton and Harestock Parish Council Recreation Ground for the Living History project had been forwarded to Mr G Sallis (GO Live: Arts and Media Organisation) and that Mr G Sallis is currently pursuing a Lottery grant.

19-159: Public Participation

Nil

19-160: County Councillor Report

County Cllr J Warwick provided a written report (see Appendix A) in advance of the meeting which had been distributed to the parish councillors. No matters were raised in respect of this report.

19-161: City Councillors' Report

City Cllr S Godfrey noted that he is working with Wonston residents and the flood action team to review the flood action plans. He highlighted the city council's proposal for new "active" homes in Micheldever based on a new style of housing where heat recovery enables energy-saving via an air/air heat exchanger. It is hoped that this can be a model for other houses across the district.

City Cllr A Weir reported on the launch of the WCC crowdfunding platform to support not for profit organisations and small businesses to gain funding for specific projects. Over 200 organisations attended the launch which was well received. A competition is being run where five projects will receive an additional £2,000.

Cllr K Learney noted that it might be an option for the Living History Project to apply for this crowdfunding and she agreed to investigate if this or any other Parish Council project would meet the criteria.

19-162 : Environment (Climate Change)

County Cllr J Warwick summarised the Hampshire 2050 Parish Council Event on Thursday 9th January organised by Mike Culver, Climate Change Delivery Manager (HCC), and briefed the Parish Council on the environment initiatives currently being pursued by Hampshire County Council. It was noted that Mike Culver is organising training and Cllr J Warwick agreed to report back on the planned dates of the training. Cllr R Warren asked if the £2m in the environment budget would be distributed to Hampshire residents in the form of subsidies to enable installation of energy saving measures, but details on the planned spending of the budget is not yet available.

City Cllr K Learney described the WCC priorities specifically related to environmental measures, and the intention to integrate a number of the measures into the local plan. WCC wish to collaborate with existing organisations, such as Parish Councils, to implement environmental initiatives.

It was discussed that individual householders can make small changes which, as a community, could lead to significant change. It was thought that Parish Councils have a role in disseminating information. The proposed LHPC Greening Campaign Working Group was discussed and Cllr S Burgess agreed to distribute a draft terms of reference (TOR) document for review with the aim to approve and launch the group at the March Parish Council meeting. Once the TOR are agreed by the Parish Council they will be sent to City and District councillors for information.

19-163: Roles and Responsibilities

Cllr S Burgess presented a new version of the LHPC Roles and Responsibilities list following the resignation of Cllr H Saunders.

a. Recreation Ground

Cllr P Highfield agreed to take overall responsibility for the LHPC Recreation Ground supported by Cllr J Biddlecombe (responsible for buildings), Cllr S Burgess and Cllr J Burgess (who will take on playgrounds).

b. Wider Estate

Cllr S Burgess will take responsibility for LHPS Wider Estate which includes the Tumulus field and the Littleton Pond area.

c. Greening Working Group

The working group members were proposed as Cllr L Martin (lead), Cllr D Tozer, Cllr K Learney and in supporting roles Cllr S Burgess and Cllr J Biddlecombe.

d. Finance & Resources

It was proposed that the Finance & Resources committee should also consider parish council planning as part of their remit, and it was agreed that a revised TOR will be discussed at their next committee meeting. Cllr P Highfield will become a member of the Finance & Resources Committee.

19-164: Military Report: Sir John Moore Barracks/Worthy Down

ATR W RSM Jan Scott was not able to be present and no matters were raised concerning the military.

19-165: Police Report

PCSO Bidle was unable to attend but provided a written report (see Appendix B) in advance of the meeting which had been distributed to the parish councillors. No matters were raised in respect of this report.

19-166: Barton Farm Development

Cllr K Learney reported that a new communication manager will be appointed and it is hoped that greater links between Kings Barton Farm residents and the Littleton and Harestock parishioners can be forged. The next meeting is 17th March 2020 and Cllr S Burgess will represent the Parish Council.

19-167: Littleton and Harestock Show

Cllr R Warren reported that the show society is currently looking for arena attractions, they are planning to increase the use of card payments for show entry, and waiving fees for entering the flower show competitions. Additionally the society is investigating an online form for flower show entries; however they have found online purchasing for show entry tickets to be too expensive. He also noted that Cllr L Martin had joined the Show Society committee.

Cllr R Warren reported that as the show's charitable donation will be given to the Parish Council this year, he had presented the playground climbing equipment as an example of the projects the Parish Council were considering.

19-168: Planning

a. New Applications

The clerk reported that the tree warden has been asked to review 29/00181/TPC (Chalecroft, Littleton Lane)

b. Existing Applications

It was noted that applications 19/02591/HOU, 19/02599/TPC, 19/02609/TPO, 10/02379/TPO and 19/01763/TPO previously reviewed by the Parish Council have now been approved by WCC. Cllr S Burgess noted a concern that Drovers Way on Stud Lane appears to have been knocked down. Although planning permission had been given (19/00818/HOU) in October this work does not seem to be in line with the original application and Cllr J Biddlecombe agreed to investigate.

c. Enforcement Matters

It was agreed that the Parish Council would submit a comment in respect of the Enforcement appeal for 17/00271/USE (Barclays Main Rd Littleton). Cllr J Biddlecombe agreed to revise the existing objection.

19-169: Finance

a. January Payments List

The latest payments list for January (see Appendix C) was presented for consideration and, after some discussion, was accepted. **It was therefore proposed by Cllr J Biddlecombe, seconded by Cllr K Learney and RESOLVED that payments on the January payments schedule should be endorsed.**

b. February Payments for approval

The proposed payments schedule (see Appendix D) was presented for consideration and, after some discussion was agreed. **It was therefore proposed by Cllr J Biddlecombe, seconded by Cllr K Learney and RESOLVED that payments totalling £1,200 should be paid.**

It was noted that the Football Club chairman is investigating the cars that are parking in the Harestock football field, and the clerk was requested to replace the padlock on the gate.

19-170: Parish Council Management

Cllr S Burgess presented a proposed timetable for revising out of date Parish Council documents such that all documents can be updated by the end of 2020. Cllr K Learney asked that change bars be used where possible to support the review process.

19-171: Parish Council Reports

a. Emergency Planning

Cllr S Burgess reported on the rainfall figures and borehole data and although there is some risk he does not currently expect imminent flooding. He also noted that HCC contractors have been pumping out the catch pits, gulleys and soakaways. It was noted that the community resilience pages have now been added to the website, together with links to the environment agency's flooding information. Cllr S Burgess and Cllr P Cunningham met with the flood alleviation team from HCC, and a site meeting is planned with the HCC engineers to discuss possible surface flood mitigation possibilities.

b. Playgrounds

Cllr S Burgess reported that the work on the Parkour area was well underway and that an opening event is currently being considered. The clerk presented for consideration a quote from Vitaplay for £1489.50 for fixes to health and safety issues including gate closures and slippery surfaces. After some discussion **it was proposed by Cllr L Martin, seconded by Cllr P Highfield and RESOLVED that the clerk should instruct Vitaplay to implement the fixes.** Cllr S Burgess noted that in the future a maintenance contract should be considered for maintenance of all play equipment.

c. The Millennium Memorial Hall

It was noted that the hall's percentage contribution for water consumption will be discussed at the next trustees meeting. Cllr L Martin asked if the heating for the playgroup was now acceptable, and it was agreed that it was much improved. The clerk noted that the recycling bin trial has now started.

d. Pavilion, Sports Club & Recreation Ground

Cllr S Burgess reported that the work on the Pavilion roofing was completed, and the new weather vane was installed. It was agreed that the parish handyman could have the old weather vane parts for a recycling project, and that Cllr J Biddlecombe would contact Iris Wedge to ask if she wanted the old clock that had recently been replaced.

e. Transport, Traffic & Civil Engineering

Cllr J Biddlecombe reported on the meeting with HCC regarding retendering of the number 16 bus service, and noted that two alternative tenders are in consideration, one the same as the existing tender and another with an additional two way trip into Winchester and back again. It was thought that the interim solution from Stagecoach is currently performing well in terms of timing and bus speed, however it was noted that on one occasion a bus had not arrived at all.

Cllr J Biddlecombe provided information to the meeting on a proposal to install a new speed detector in Littleton and Harestock. He proposed 8 sites (three new ones to include positions at the church in Littleton and on Harestock Rd) and suggested that a solar power version would not only be better value for money but better for the environment. He also suggested spending an additional £250 to include the facility to collect speed data. In total he estimated an initial outlay of £4,685 with additional ongoing costs to move the detector every 2 weeks. This was discussed and the Parish Council agreed in principle for Cllr J Biddlecombe to go forward with the process and contact HCC.

f. Environment (Residents' Issues)

Nil.

19-181: Items for noting, AOB or for inclusion on next month's agenda:

Cllr S Burgess noted that the Parish Council has requested the CD version and two extra copies of Brian Middleton's book "Flowerdown Military Base 1912-2020", and it was agreed that one of the copies of the book could be donated to ATR Winchester.

19-182: Date of Next Meetings:

Parish Council Meeting: 7pm, 9th March 2020 in the Millennium Memorial Hall, Littleton

Finance & Resources Meeting: 10am, 4th March 2020 at the Sports Pavilion, Littleton Recreation Ground.

19-183 Summary of Actions

ID	Owner	Action Point	Status
Feb.1	Cllr KL	Cllr K Learney to investigate if the Living History Project or any other Parish Council project would meet the criteria for WCC Crowd funding.	New
Feb.2	Cllr SB	Cllr S Burgess to distribute a draft terms of reference document for the LHPC Greening Campaign Working Group.	New
Feb.3	Clerk	To send the finalized LHPC Greening Campaign Working Group TOR to County Cllr J Warwick	New
Feb.4	Cllr JBi	Cllr J Biddlecombe to check the status of the Drovers Way building work	New
Feb.5	Cllr JBi	Cllr J Biddlecombe to draft a comment for the Enforcement appeal for Barclays	New
Feb.6	Clerk	The clerk to replace the padlock on the Harestock football field gate.	New
Feb.7	Clerk	The clerk to instruct Vitaplay to implement the health and safety fixes to the playgrounds	New
Feb.8	Cllr JBi	Cllr J Biddlecombe to contact Iris Wedge to ask if she would like the old Pavilion clock	New
Feb.9	Cllr JBi	Cllr J Biddlecombe to contact HCC regarding licensing a new speed camera	New

Appendix A. County Councillor Report - Cllr Jan Warwick Winchester Downlands February 2020

The 2020-21 HCC Budget includes spending £2.1 billion on delivering important public services to Hampshire's 1.3 million residents during the next financial year.

This year, some further one-off investment is possible into areas which include tackling climate change (up to £2 million). An extra £2 million each year is being proposed for fixing potholes, together with another £3 million for 2020/21. This is on top of the £10 million spent annually on Operation Resilience - the long-term strategy to ensure Hampshire's road network is more resilient to the impact of heavy traffic and worsening winters.

Social care pressures top the list of priorities. The number of people aged over 75 in Hampshire will increase by almost a third over the next few years. This is 5,500 more people in need of social care support, to varying degrees. However, nothing short of a major Government rethink on the future of social care funding nationally will address the longer-term financial strain in this area

The County Council's Cabinet agreed a total 3.99 per cent increase in Hampshire County Council's council tax precept for the financial year beginning 1 April 2020 – of which 2% is specifically for adults' social care, in line with Government policy. This equates to an annual charge of £1,286.28 for a Band D property. The proposed council tax precept for 2020/21 would generate an additional £25 million for delivering County Council services in 2020/21 and would mean that Hampshire is still the 2nd lowest council tax of counties in the country.

HCC will also propose major investment in Hampshire's economy, jobs and the quality of the environment - with projects totalling £386.5 million over the next three years.

Schemes include:

- £94.8 million for new and extended school buildings in Hampshire to ensure a school place for every child in Hampshire – and 19,100 new school places by September 2023
- £115.8 million for structural maintenance and improvement of roads and bridges in Hampshire
- £830,000 to deal with the impact of ash die back disease
- £3.2m LED Street lighting replacement scheme
- £45.8 million for integrated transport schemes including over £10 million specifically focused on walking and cycling improvements

Appendix B. Crime Report for Littleton & Harestock - Prepared by PCSO 12660 Bidle

This report details incidents from 12/01/2020 – 09/02/2020

Anti-Social Behaviour: 18/01/2020 Bramshaw Close - Informant reporting hearing banging and crashing outside her home at 0330hrs and her door bell rung. No persons seen, reassurance only.

Burglary: 13/01/2020 Buriton Road - Burglary reported, access gained to property and cash stolen. Under Investigation.

Criminal Damage: Between 16/01/2020-22/01/2020 Winslade road – Informant reporting his vehicle having been keyed on the bonnet and side panels. No lines of enquiry.

Drugs: 18/01/2020 Eling Close – Incident of males running from officers when small of drugs detected, one male stopped and drugs seized. Community Resolution outcome.

Theft from motor vehicle: 17/01/2020 Appleshaw road – Attempt theft from vehicle. 07/02/2020 Paddock View – Access to van gained but no items stolen.

Theft of pedal cycle: No reports of Theft of Pedal Cycle.

Theft of vehicle: No reports of Theft of Vehicle.

If you have any information relating to the incidents above, please call us on 101. Alternatively if you have any information you wish to pass to us then again call us on 101, email on address below or call Crimestoppers anonymously on 0800 555 111.

Also in the wider area recently we have had a few reports of burglary, they have entered via insecure windows and doors. If everyone could please bear this in mind and make sure properties are secure.

Appendix C. Payments for endorsement (Confidential information not shown)

LITTLETON & HARESTOCK PARISH COUNCIL

Payments in January for February 2020 Meeting

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
06.01.20	160	WCC	Council tax on Parish Office	70.00	0.00	70.00
06.01.20	161	Dunelm	Trellis Rubber Door Mat - Pavilion	5.00	0.00	5.00
10.01.20	162	True Potential	Pension Payment for December	82.29	0.00	82.29
10.01.20	163	Green Smile Ltd	January grounds maintenance	Redacted	Redacted	Redacted
10.01.20	164	Giant Olive	December Website Updates	200.00	0.00	200.00
13.01.20	165	HMRC	Tax & NI on January salaries	Redacted	Redacted	Redacted
13.01.20	166	Mainstream Digital	December telephone usage	3.10	0.52	2.58
15.01.20	167	HALC	Councillor Development Training Course (x2)	228.00	38.00	190.00
15.01.20	168	WCC	Dog bin emptying Jul-Sep 19	715.00	0.00	715.00
27.01.20	169	S Covill	Cleaner's salary January	173.34	0.00	173.34
27.01.20	170	L Fielding	Clerk's salary January	1077.67	0.00	1077.67
27.01.20	171	BT	18 Nov 19 - 31 Mar 2020: Broadband	102.70	17.12	85.58
27.01.20	172	Mid Hants Fire Protection	Annual inspection of fire fighting equipment	122.76	20.46	102.30
29.01.20	173	Littleton Landscapes	Littleton Pond Maintenance Jul-Dec19	518.40	86.40	432.00
29.01.20	174	L Fielding	Clerk's expenses January	12.98	0.00	12.98

Appendix D. Payments for approval

LITTLETON & HARESTOCK PARISH COUNCIL

Payments for Approval in February 2020 Meeting

From Whom	Details of Request	Total (£)	VAT (£)	Net (£)
Womble Bond Dickinson	Legal Fees for arranging the lease on Harestock Football Field (cage)	1200.00	200.00	1000.00