

**RECORD OF THE LITTLETON & HARESTOCK
ANNUAL PARISH COUNCIL MEETING
held on Monday 12th August 2019
at the Henry Beaufort School, Harestock.**

Present: Cllr P Cunningham (Chairman), Mr J Biddlecombe, Mr R Warren, Mrs H Saunders, Cllr K Learney and Mrs L Fielding (Clerk)
Also: Cllr C Horrill (WCC) and Cllr S Godfrey (WCC)

19-061 Apologies for Absence

Cllr A Weir, Mrs J Burgess, Mr S Burgess

19-062 Declarations of Interest

Mrs H Saunders declared an interest in a planning application (trees) for 9 Harestock Close

19-063 Minutes of the meeting held 8th July 2019

The minutes of the meeting of 8th July 2019 were presented and it was proposed by Mr R Warren and seconded by Cllr K Learney that the minutes be accepted. RESOLVED: That the minutes of the meeting held 8th July 2019 be approved.

Note: These minutes (12th August 2019) are draft until approved and signed at the Parish Council meeting on the 9th September 2019.

19-064 Matters Arising

The potential purchase of the Harestock BT Phone box was reviewed and following discussions related to maintenance, location and the potential use of the phone box a motion was put forward and carried NOT to purchase the phone box with 4 in favour and 1 abstention.

The M3 Junction 9 improvement scheme from Highways England was discussed and specifically the concern that the new junction would not be lit. The Parish clerk was asked to further investigate.

19-065 Public Participation

Nil

19-066 Police Report

PCSO Bidle was unable to attend but sent the following report:-

This report details incidents from 08/07/2019 – 12/08/2019

Anti-Social Behaviour: 14/07/2019 – Report of ASB over a Civil Dispute, Deane Down Drove Littleton. 25/07/2019 – Report of youths throwing water balloons at cars, Harestock road. Burglary: 08/08/2019 – Burglary reported, forced entry by offenders, jewellery stolen. Buriton Road, Harestock. Under Investigation. Criminal Damage: 07/08/2019 – Damage reported to a property Upton Grey Close. Under Investigation. Drugs: No reports of Drugs in Littleton or Harestock. Theft from motor vehicle: 28/07/2019 – Report of Van broken into and tools stolen. Theft of pedal cycle: No reports of Theft of pedal cycles. Theft of vehicle: No reports of Theft of Vehicle

19-067 Military Report: Sir John Moore Barracks/Worthy Down

WO1 (RSM) Scott was not present. The clerk noted that there had been some progress on renewing the lease of the Harestock football field from the MOD. The Senior Estate Surveyor had met with the onsite team at Sir John Moore Barracks and has confirmed that they are prepared to grant the Parish a new three year excluded lease, and she will undertake a formal valuation of the land for rental purposes in September.

Military Report: Sir John Moore Barracks/Worthy Down.

19-068 Planning

The planning schedule for July was circulated and discussed. There were no objections raised for 19/01532/HOU (Bercote House, 9 Bercote Close, Littleton), 19/01638/HOU (17 Bramshaw Close, Harestock), 19/01481/HOU (The Pump House, Main Road, Littleton), 19/01403/TPO (Littleton Manor, Main Road, Littleton) and 19/01416/TPO (9 Harestock Close Winchester).

The application for 19/01376/HOU (Warren Cottage 105 Harestock Road) was discussed at length and following a vote (4 in support and 1 abstaining) the motion was carried to positively support the application.

Applications 19/01312/HOU, 19/01203/HOU, 19/01080/HOU, 19/01029/HOU, 19/00921/TPO, 19/00921/TPO, 19/01048/TPO and 19/01327/TPC previously reviewed by the Parish Council have now been approved by WCC. Application 19/01164/HOU supported by the Parish Council was refused by WCC.

Mr R Warren reported on a pre-application enquiry he had received from a Halls Farm Close resident where he had concerns with regard to a dormer with a flat roof, and the resident is now reconsidering. Cllr P Cunningham reported that he and Mr J Biddlecombe had met with the owners of the Drovers Way, Stud Lane regarding the Parish Council objection to the planning application 19/00818/HOU and the architect has redrawn the plan however the proposed new barn is larger than expected.

Cllr P Cunningham has now received advice from Jenny Nell, the Strategic Planning Manager WCC regarding the Littleton Village Design Statement update and it was thought that the Parish Council should wait to complete the document in order to align the document with the new local plan planned for 2020/21. However in the interim Mr Biddlecombe will review other village design statements in order to identify best practice.

19-069 Barton Farm Development

Mr R Warren reported on the recent meeting on 15th July. There are now 205 occupied homes with all the affordable housing now completed in phase 2. Phase 1A is well under way and the sales office is expected to move to the new phase soon. The original outline planning permission allows for 5 years between the original permission and all the reserved matters to be submitted and this is due at the end of 2019. Therefore the developers will submit all the outstanding reserved matters for the rest of the phases as soon as possible, however they will not be reviewed by WCC until the appropriate time. The forum is considering the appointment of a Community Developer work to support the residents and promote a sense of community at King's Barton. WCC attended the forum and presented the movement strategy and the proposed Park and Ride for the area.

19-070 Littleton & Harestock Show

Mr R Warren reported that preparations for the show are going well. The show committee have decided to provide recycling bins, however the options for compostable cups have not been progressed as there are no organisations in Hampshire able to compost a one-off pick up from the show. Mr Biddlecombe asked if there were contingency plans for parking if the weather is wet, and Mr R Warren confirmed that there is a wet weather plan for traffic. It was also noted that the overflow car park near the Running Horse will be used as King Alfred busses are not running this year. Mr R Warren then asked the council if the show could approve pony riding in the BMX area of the recreation ground which was approved unanimously. Additionally the show requested if they could put promotional signs up in the Parish Council owned land e.g playgrounds which was also approved.

The Parish Council confirmed they would run the bottle ringing stall; Cllr P Cunningham and Mrs H Saunders to man the stall from 12-2:30 and Mr and Mrs Burgess from 2:30-4:30 with Mr R Warren providing cover for breaks. The clerk agreed to obtain information regarding the rules of the stall and put up the promotion boards on the day. Additionally the proposed name badges were reviewed and the clerk will make them up after some minor changes, and deliver them to Mr J Biddlecombe.

19-071 County Councillor's Report:

Cllr J Warwick was unable to be present and no matters were raised concerning Hampshire County Council.

19-072 District Councillors' Report:

Cllr C Horrill reported that the station approach proposal is being reviewed at a scrutiny meeting, and at a special cabinet meeting at the end of August. The small grants scheme is now open with £500 being available for local voluntary and community groups, The deadline is 3rd September and applications will be reviewed on 24th September. The dragon patcher was demonstrated in Sparsholt recently which allows pot holes to be repaired without closing the road. Three new forums are being created; Central Winchester Open Forum, Sports and Leisure Open Forum and Station Approach Open Forum. Members of the public are invited and details are available on the WCC website. Cllr C Horrill reminded the Parish Councillors that glass collection will start in October and the collection boxes should be delivered to houses very soon. Cllr C Horrill also stressed that if anyone had concerns or views regarding the SHELAA sites they should approach their local councillors.

Cllr K Learney noted that Biffa will be providing a Winchester only bin collection service now that East Hants are in partnership with a different operator. This means that new bin collection timetables will operate from this October. There will be a new bin collection contract from October 2020 and it is anticipated that the government will make food waste collection compulsory from 2023. Cllr K Learney was also pleased to report that St Clements doctor's surgery will move location to next to the Family Church. Cllr K Learney reported that linked to the local plan, WCC are considering a new more proscriptive document to replace the "Vision for Winchester" document and that it is likely to include neighbourhood character statements which might work well for Harestock. She suggested that the Parish Council should consider if they agree with the scope of the new document. Sir John Moore Barracks are still reporting that their land is available for housing but the availability date is being backdated which might mean it is not in time to meet the required housing numbers.

Cllr S Godfrey reported that the movement strategy studies are starting and they are investigating a location for the Park and Ride site. He is very keen to hear local views and aspirations. He noted that the new Littleton Village Design Statement will be important in interpreting the new local plan, and it may be best not to delay the start of the process too long as it can take a year to put a VDS in place.

Mrs H Saunders hi-lighted the proposed project for a Parcour area at Littleton recreation ground and asked if the councillors present could support the grant application. Cllr C Horrill reported that she had received the information and she is investigating what capacity the councillors have to influence the decision making process.

Mr J Biddlecombe asked if the prison might be moved to the Sir John Moore Barracks but it was thought to be unlikely.

Mr R Warren asked that any reductions in bottle bank site be handled carefully, and raised the concern that monthly bottle collections might not be enough.

19-073 Sub-Committees and Other Reports

a) Finance

i. The latest payments list for July was presented for consideration and, after some discussion, was accepted. It was therefore proposed by Mr J Biddlecombe, seconded by Mrs H Saunders and RESOLVED – That payments totalling £4,209.23 on the July payments schedule should be paid

ii. The clerk reported that Mrs J Burgess had verified the July bank reconciliation against the bank statement and July payment schedule.

iii. The Parish Council re-reviewed the advice from the auditor regarding payment authorisation and unanimously agreed that the clerk should provide a copy of the paper bank statement together with all the other paperwork prior to the monthly Parish Council meetings. This document will then

be signed by the Chairman at the Parish Council meeting. If the paper bank statement is not available in time the parish councillors agreed that the clerk may download a copy of the statement from the online banking system.

b) Environment:

Cllr P Cunningham was pleased to inform the Parish Council that Mr Ian Muir had volunteered for the tree warden post for the post, which was well received and all were in favour. The clerk was asked to send Mr Muir the relevant documentation and information on the tree warden training course.

c) Playgrounds:

Mrs H Saunders reported that she and a playground volunteer had reviewed the quotes from Vitaplay and South Coast Fencing regarding a new gate in Littleton playground, and on reflection they felt that it was better to go back to the original idea of blocking up the holes with a fence. The clerk was asked to return to South Coast Fencing for a quote to fence the whole of the adult gym equipment side of the hedge. Cllr K Learney also recommended some contractors who working on fencing at Harestock school and she will aim to get the contact details of the contractors. Mrs H Saunders then expressed concern about the length of time Vitaplay were taking to complete the planned playground work, especially with regard to the gate at Bradley Rd as it is a Health and Safety issue. The clerk was asked to pursue this with Vitaplay urgently.

It was also noted that the Aerial Runway in Littleton playground needs a repair, and it was agreed that the clerk would also obtain a quote for this work from Vitaplay.

d) Millennium Memorial Hall:

The Parish Council reviewed an email from the chair of the trustees with regard to his concerns about the lack of nominated Parish Council members on the board of trustees, and a potential solution. This was discussed and further questions were asked with regard to the role of the trustees and what this means in practice, and it was agreed to return to the issue in September following further investigation. The clerk also noted that the hall manager had asked if it would be possible to convert one of the bins to recycling, and she reported that Biffa had agreed that this would be possible and cheaper than the current contract. Mr Biddlecombe raised the concern that there might be too much rubbish for only one bin, and it was agreed to have a trial period where hall users would be asked to put recycle in one bin to allow the Parish Council to gauge the amount of rubbish in the other bin, before changing the contract.

e) Pavilion, Sports Club & Recreation Ground:

Mr J Biddlecombe raised a concern that the path in the conservation area did not look like it had been cut recently, and that the grass around the mobile goal posts in the football pitches is getting long as the posts are not been moved around to allow the grounds maintenance team to cut it. The clerk was asked to pursue both these concerns. It was also noted that the weeds in the footballs field are getting quite numerous and the clerk agreed to investigate the best time for the weeds to be dealt with.

The clerk noted that the lock on the Pavilion had now been replaced, and the use of keys safes for the cricket and football team was also in place. Additionally the lock on the overhead barrier in the car park has been changed and limited to a small set of key holders.

f) Transport, Traffic & Civil Engineering:

The next flood alleviation meeting with Gloria Kwaw is on 3rd September (11am-1pm). Cllr P Cunningham reported that he understood from a resident that the HCC engineers have visited Pitter Close and they are considering using the existing private drain.

There were some concerns that issues reported to the Hampshire Highway team are not being addressed and the clerk agreed to distribute her spreadsheet with the current open issues.

g) Pond/island opposite:

The Parish council discussed the quote from Springs Aquatics regarding removing debris in the pond, and she was asked to get further clarification on the disposal of the sludge. Additionally

historical information from a local expert was reviewed containing a proposal for a filter which the Parish Council would like to reconsider, and the clerk was asked to set up a meeting with the expert.

19-074 Items for noting, AOB or for inclusion on next month's agenda

Nil

19-075 Date of Next Meeting:

9th September 2019 at the Henry Beaufort School, Harestock at 7.00pm