

**MINUTES OF THE LITTLETON & HARESTOCK
FINANCE and RESOURCES COMMITTEE MEETING
held on Monday 20th November 2019
at the Sports Pavilion, Littleton Recreation Ground.**

Present: Cllr P Cunningham (Chairman), Mr J Biddlecombe, Cllr K Learney, Mrs H Saunders, Mr S Burgess and Mrs L Fielding (Clerk&RFO).

F19-024 Apologies for Absence Nil

F19-025 Declarations of Interest Nil

F19-026 Minutes of the meeting held 4th September 2019

The minutes of the meeting on 4th September 2019 were presented and it was proposed by Mr J Biddlecombe and seconded by Mrs H Saunders that the minutes be accepted.

RESOLVED: That the minutes of the meeting held on 4th September 2019 be approved.

Note: These minutes (20th November 2019) are draft until approved and signed at the next Finances and Resources meeting on the 4th March 2019.

F19-027 Matters Arising: Nil

F19-028 Employees

The clerk has now been re-enrolled onto the True Potential Pension scheme, the cleaner is not eligible for automatic enrolment and has decided not to opt-in.

F19-029 Legal Matters / Health and Safety: Nil

F19-030 Bank Reconciliation

The clerk provided the evidence to the meeting that Mrs J Burgess had reviewed the bank reconciliation documents for August, September and October, and cross checked them against the bank statements and payment sheet.

F19-031 Current Financial State

The Parish Clerk explained the current expenditure and receipts received. This was found to be satisfactory, with expenditure considerably under the budget.

The reserves position was also reviewed and it was agreed that it should be proposed at the December Parish Council meeting that £2,500 should be transferred from the current year's Admin budget into a new reserves budget for the Littleton Village Design Statement, and that the residue of the CIL reserve be transferred to this year budget for use for the Parkour, other playground improvements and signage in Priors Dean Rd, Harestock.

F19-032 Consideration of 2020/21 Precept charge and Budget Setting

The proposed budget for 2020/21 was discussed and individual budget line items were reviewed. It was agreed that the budget proposal should be put forward to the December Parish Council meeting and that no increase to the 2020/21 Precept should be proposed.

F19-033 Any Other Business

The negotiation with MOD Estates team on the Harestock football field was discussed, and the clerk was asked to investigate the Winchester City Council Open Space policy and its impact on the football field

The clerk noted that the Sport's teams were interested in having honour boards put up in the Pavilion which was received positively. A proposal from the Bowl's team to have a separate Bowls pavilion was not considered good use of the Parish Council facilities, however it was considered that longer term a balcony on the Pavilion flat roof would allow viewing of the Bowls area and cricket pitches from above.

F19-034 Date of next meeting

4th March 2020 in the Sports Pavilion at 9:30am