

# Littleton & Harestock Parish Council

Lisa Fielding (Parish Clerk)  
Parish Office  
Tel: 01962 886507  
The Hall Way, Littleton  
SO22 6QL

e-mail: [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com)

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council, which will be held on Monday 22nd June via virtual conference call at 7pm.

Members of the public are welcome to attend and should contact the clerk on [littleton.harestockpc@btconnect.com](mailto:littleton.harestockpc@btconnect.com) or 01962 886507 by 12:30pm on Monday 22nd June for joining instructions.

Signed: Lisa Fielding – 16th June 2020

## **AGENDA**

1. Apologies: To receive apologies and approve reasons for absence.
2. Disclosure of Interest: To receive any disclosures of interest from Members in matters to be discussed.
3. Minutes of the meeting held on 9th March 2020
  - a. To approve and sign the minutes.
  - b. Matters arising - To deal with any matters arising not on the agenda.
4. Public Participation
5. To review the proposals for Sports Club Charges/Fees
6. Parish Council Payments
  - a) To endorse the latest payments list for April and May 2020
  - b) To approve payment (from reserves) of invoices:
    - MANT Bradley Rd Play Panels - £3,873 plus VAT
    - MANT Netball court - £2,450 plus VAT
    - MANT Parkour £14,192 plus VAT
  - c) To approve donations:
    - Church graveyards - £1,350
    - Harestock night bus - £500
7. Internal Audit and Annual Governance and Accountability Return
  - a) To approve the Annual Accounts
  - b) To receive the Internal Audit report
  - c) To approve the Annual Governance Statement for 2019/20
  - d) To approve the Annual Accounting Statement for 2019/20
8. County and District Councillor Reports  
To receive reports as follows:-
  - a) County Councillor's Report: Cllr Warwick.
  - b) District Councillors' Report.
9. Planning
  - a) New Applications – to agree Parish Council response.
  - b) Existing Application - to review decisions.

- c) Enforcements – to review enforcement matters.
- 10. Items for noting only, AOB or inclusion on next meeting's agenda.
- 11. Date of next meeting – 13th July 2020