

Littleton & Harestock Parish Council

Lisa Fielding (*Parish Clerk*)
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Parish Office
The Hall Way, Littleton
SO22 6QL

Dear Councillors,

You are summoned to attend the next meeting of the Parish Council, which will be held on **Monday 14th September** via virtual conference call at 7pm.

Joining Instructions

<https://us02web.zoom.us/j/83124203545?pwd=UE9ZbEREUWkzejU1TDA3OHFsS111UT09>

Meeting ID: 831 2420 3545

Passcode: 102596

Members of the public are welcome to attend and should give notice to the clerk on littleton.harestockpc@btconnect.com or 01962 886507 by 12:30pm on Monday 14th September.

Signed: *Lisa Fielding* – 9th September 2020

AGENDA

- 1 Apologies:** To receive apologies and approve reasons for absence.
- 2 Disclosure of Interest:** To receive any disclosures of interest from Members in matters to be discussed.
- 3 Public Participation.**
- 4 County and District Councillor Reports**
To receive reports as follows:-
 - a) County Councillor's Report: Cllr Warwick.
 - b) District Councillors' Report.
- 5 Minutes of the meeting held on 13th July 2020.**
 - a) To approve and sign the minutes.
 - b) To review open actions and deal with any matters arising not on the agenda.
- 6 External Reports**
To receive reports as follows:-
 - a) Police report.

Note: Other regular reports to be covered in future meetings.
- 7 Planning**
 - a) New Applications – to agree Parish Council response.
 - b) Existing Application – to review decisions.
 - c) Enforcements – to review enforcement matters.
 - d) To agree LHPC response to Hampshire planning application for inert waste recycling (20/01765/HCS)
- 8 Finance**
 - a) To endorse the latest payments list.
 - b) To approve payments of invoices.
 - Insurance Policy Renewal - £3,521.66
 - c) To receive the Financial and General Purposes Committee Meeting Minutes.
 - d) To approve changes to clerk's salary and holiday allowance as proposed by the National Joint Council (NJC).
 - e) To approve allocation of WCC Covid-19 Grant.
- 9 Estates Working Group**
 - a) To receive the report from the chair of the working group.
 - b) To approve proposals for fencing in the recreation ground and the Harestock cage.

10 Environment Working Group

- a) To receive two reports from the lead of the working group.
- b) To decide if the council should become a Tree Charter branch.
- c) To decide if the council should sign-up to the WCC Greening Campaign or develop more bespoke principles for Littleton & Harestock.
- d) To agree that the Environment Working Group should develop a close liaison with WCC in view of their complementary approaches to biodiversity.
- e) To support the selection of open spaces HE19, HE24 and L2 as initial sites of wildflower areas (subject to suitable costings and viable techniques), and to submit them for submission for listing in the WCC 2021 Biodiversity Action Plan.

11 Parish Council Reports - To receive reports from members as follows:-

- a) Millennium Memorial Hall.
- b) Transport, Traffic and Civil Engineering.
- c) Environment (Resident's Issues).

12 Notices from the Clerk

- a) Parish Council Vacancy.
- b) Anti-social behaviour in the recreation ground car park.
- c) Councillors Duties and Responsibilities Matrix (preparation for AGM).
- d) Website Accessibility.
- e) Letter from WCC regarding Harestock telephone box adoption.
- f) Request from a parishioner to have a memorial bench in the recreation ground.

13 Items for noting only, AOB or inclusion on next meeting's agenda.

14 Date of next meeting (Annual General Meeting) – 12th October 2020.