

**RECORD OF THE LITTLETON & HARESTOCK  
ANNUAL PARISH COUNCIL MEETING  
held on Monday 8 May 2017  
at the Millennium Memorial Hall, Littleton.**

**Present:** Mr P Cunningham (Chairman), Mrs J Burgess, Mrs H Saunders, Mr R Warren, Mrs Neilson, Mr D Fountain, Mr J Biddlecombe, Ms K Learney, Mr G Sallis and Mr C Tee (Clerk)

**17-016**      **Election of Chairman & Vice-Chairman**      **ACTION**

It was proposed by Mrs Burgess and seconded by Mr Biddlecombe that Mr Cunningham become Chairman. **RESOLVED: That Mr Cunningham be elected Chairman to the Parish Council for 2017-18.** It was also proposed by Mrs Burgess and seconded by Mrs Saunders that Mr Biddlecombe become Vice-Chairman. **RESOLVED: That Mr Biddlecombe be elected Vice-Chairman to the Parish Council for 2017-18.**

**17-017**      **Declarations of Acceptance of Office**  
Declarations of Acceptance of Office were then passed out for to all sign and be countersigned by the Clerk.

**17-018**      **Apologies for Absence**  
Mr J Mead, Cllr C Horrill and Hampshire Constabulary

**17-019**      **Declarations of Interest**  
Mr Fountain: Amport Close to be mentioned on planning and Mr Sallis Hollands Close to be mentioned on planning as they each live in those respective streets themselves.

**17-020**      **Minutes of the meeting held 10 April 2017**  
The minutes of the meeting of 10 April were presented and accepted. It was proposed by Mr Fountain and seconded by Mr Biddlecombe that the minutes be accepted. **RESOLVED: That the minutes of the meeting held 10 April 2017 be approved.**

**17-021**      **Matters Arising**  
There were none except the Parish Clerk reported that the brick wall near to the March Hare public house had been repaired and he had chased BT about having the telephone kiosk there redecorated.

**17-022**      **Election of Committees and Allocation of Duties**  
A schedule of the current duties of all Councillors had been circulated in advance of this meeting to all councillors. As a result, there were a few changes agreed and a new list reflecting those changes will be produced and sent out.

**CT**

**17-023**      **Police Report**  
There were no members of the Constabulary present. However, the following report was produced: This report details incidents from 09/04/2017 – 07/05/2017. Anti-Social Behaviour: No reports. Burglary in a dwelling: No reports. Non-Dwelling Burglary: No reports. Criminal Damage: 04/05/2017 report of damage to vehicle by member of staff at Westholme Nursing home. Drugs: No reports.

Theft from motor vehicle: No reports. Theft of pedal cycle: No reports. Theft of vehicle: 29/04/2017 report of stolen motorbike from the March Hare Public House car park. If you have any information relating to the incidents above, please call us on 101. Alternatively if you have any information you wish to pass to us then again call us on 101, email on address below or call Crimestoppers anonymously on 0800 555 111. Also in the wider area recently we have had a few reports of burglary, they have entered via insecure windows and doors. If everyone could please bear this in mind and make sure properties are secure. Mr Biddlecombe wondered why the Parish Council does not receive the full picture of all crime incidents that take place locally as he was aware of an incident that he had personally reported to the police and they had attended recently. This would be followed up

CT

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024 **Public Participation**  
There were no members of the public present.

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025 **Planning**  
The planning schedule for April was circulated and discussed. Mr Warren mentioned the recent permission given to the link detached properties in Amport Close which effectively render the rear of numbers 8, 9 and 10 to become all joined together with provision for extra sound insulation.

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026 **Sub-Committees and Other Reports**  
**Finance:** The latest payments list for April was presented for consideration and accepted. **It was therefore proposed by Mr Fountain and seconded by Ms Learney and RESOLVED – That payments totalling £7,521.94 on the April payments schedule should be paid.** The Clerk mentioned that he had had the annual inspection of the Parish Council's records carried out on 13 April by our internal auditor who subsequently sent his report. All records were found to be satisfactory and the necessary signatures were put on the Annual Return Form which has now been sent off to external audit for them to see. A draft Parish Council recruitment and selection policy and also a lone worker policy were sent out to all councillors, having been seen first by the Finance Committee. **It was therefore proposed that these policies be formally adopted, proposed by Mr Fountain and seconded by Mr Biddlecombe and RESOLVED – That these policies be formally adopted by the Parish Council.**

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027 **Items for noting, AOB or for inclusion on next month's agenda**  
Mr Warren mentioned that at the last Littleton & Harestock Show Committee it had been suggested that assuming a bench is purchased with proceeds from the show that a plaque is placed on the bench dedicated to the late Alan Brookes, recent Chairman of the Show Committee. This was unanimously agreed. Mr Biddlecombe then mentioned that he had had a useful meeting with HCC about the production of the proposed information boards with text now being prepared for them by the local history society. Quite separately he had received an email from HCC about the next stage of the process

to take possible flooding mitigation work forward, asking him to attend a meeting next week at HCC which he might not be able to attend but Mrs Burgess agreed that she would if he could not. Finally Mr Cunningham mentioned that he is away from mid-May to the end of the month.

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029

**Date of Next Meeting**

Monday 12 June 2017 in the classroom adjacent to the Community Lounge, Henry Beaufort School at 7.00pm.